

MST BOARD OF DIRECTORS

Frank J. Lichtanski Administrative Building
19 Upper Ragsdale Dr., Suite 100, Monterey 93940

MEETING MINUTES

November 5, 2018

Present:	Carolyn Hardy	City of Carmel-by-the-Sea
	Kristin Clark	City of Del Rey Oaks
	Robert Bonincontri	City of Gonzalez
	Yanely Martinez	City of Greenfield
	Mike LeBarre	City of King
	Frank O'Connell	City of Marina
	Dan Albert	City of Monterey
	Luis Alejo	County of Monterey
	Tony Barrera	City of Salinas
	Mary Ann Carbone	City of Sand City
	Dave Pacheco	City of Seaside
	Anna Velazquez	City of Soledad
Absent:	Ken Cuneo	City of Pacific Grove
Staff:	Carl Sedoryk	General Manager/CEO
	Hunter Harvath	Assistant General Manager
	Robert Weber	Chief Operating Officer
	Norman Tuatavuki	Deputy Chief Operating Officer
	Kelly Halcon	Directory of HR & Risk Management
	Mark Eccles	Director of Information Technology
	Lisa Rheinheimer	Director of Planning and Marketing
	Jeanette Alegar-Rocha	Executive Assistant /Clerk to the Board
	Beronica Carriedo	Community Relations Coordinator
	Andrea Williams	Accountant and Budget Manager
	Michelle Overmeyer	Grants Analyst
	Alvin Johnson	Contract Transportation Supervisor
	Eva Perez	Office Administrator
	Mike Butler	Marketing and Customer Service Manager
	Cristy Sugabo	Mobility Manager
	Claudia Valencia	Mobility Specialist
	Greg Burchelle	Coach Operator

	Roger Ralph	Coach Operator
Public:	Don Parslow Luis Torres Kurt Schake	MV Transportation South County Resident Veterans Transition Center

Apology is made for any misspelling of a name.

1. CALL TO ORDER

- 1-1. Roll Call.
- 1-2. Pledge of Allegiance.

Chair LeBarre called the meeting to order at 10:00 a.m. The pledge of allegiance was led by Director Barerra.

- 1-3. Review Highlights of the agenda.

Mr. Sedoryk reviewed the highlights of the agenda and informed that MST staff requested to pull action item 6-1 Approve Purchase of Automatic Passenger Counter Vendor Contract.

2. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA

Director Yanelly Martinez's husband, Luis Torres, personally thanked the MST board and staff for the get well care package and visit while he was in the hospital.

3. CONSENT AGENDA

These items will be approved by a single motion. Anyone may request that an item be discussed and considered separately.

- 3-1. Adopt Resolution 2019-10 recognizing Greg Burchelle, Coach Operator, as Employee of the Month for November 2018. (Robert Weber).
- 3-2. Adopt Resolution 2019-11 recognizing Roger Ralph, Coach Operator for his 23 years of service. (Robert Weber).
- 3-3. Minutes of the regular meeting of October 8, 2018. (Jeanette Alegar-Rocha).
- 3-4. Minutes of the Administrative Performance Committee (BAPC) Meeting of October 8, 2018. (Jeanette Alegar-Rocha).
- 3-5. Financial Report – October 2018. (Lori Lee).
- 3-6. Disposal of Property Left On Board Buses. (Sonia Wills).

- 3-7. Purchase Information Technology Consultants for Audit Services. (Mark Eccles/Sandra Amorim).
- 3-8. Receive Minutes of the Monterey-Salinas Transit Corporation (MSTC) meeting of October 8, 2018. (Jeanette Alegar-Rocha).
- 3-9. Receive Minutes of the Mobility Advisory Committee (MAC) meeting of July 25, 2018. Claudia Valencia).

End of Consent Agenda

Public Comment – None

Director Albert made the motion to approve all items on the consent agenda and was seconded by director Hardy. The motion passed unanimously.

4. RECOGNITION AND SPECIAL PRESENTATIONS

- 4-1. November Employee of the Month – Greg Burchelle, Coach Operator. (Robert Weber).
- 4-2. Retirement- 23 Years of Service – Roger Ralph, Coach Operator, (Robert Weber).
- 4-3. 30 Years of Service - Sonia Wills, Customer Service Supervisor. (Lisa Rheinheimer).
- 4-4. Receive Presentation from Veterans Transition Center For Operation Stan Down (No Enclosure).

5. PUBLIC HEARINGS

None

6. ACTION ITEMS

- 6-1. Approve Purchase of Automatic Passenger Counters from Dilax with a contract period of up to three (3) years not to exceed \$600,000. (Lisa Rheinheimer) (Enclosure).

Public Comment – None

Mr. Sedoryk mentioned during the review of the agenda highlights that MST staff requested to pull action item 6-1 to be discussed at a later date.

- 6-2. Award a three-year contract to SC Fuels to furnish Ultra Low Sulfur Diesel

Fuel (ULSDF) and Unleaded Gasoline at \$3,404,933 for the initial year and Authorize staff to extend the contract for up to two one-year extensions under the same terms. (Sandra Amorim) (Enclosure).

Public Comment – None

Director Clark made the motion to approve all items on the consent agenda and was seconded by director Alejo. The motion passed unanimously.

6-3. Approve Contract for Workers Compensation Third Party Administrator Services to Pacific Claims Management. (Kelly Halcon).

Public Comment – None

Director Albert made the motion to approve all items on the consent agenda and was seconded by director Pacheco. The motion passed unanimously.

6-4. Approve Purchase of Ten (10) New Mini Buses from Creative Bus Sales. (Sandra Amorim)

Public Comment – None

Director Barerra made the motion to approve all items on the consent agenda and was seconded by director Carbone. The motion passed unanimously.

7. REPORTS & INFORMATION ITEMS

The Board will receive and file these reports, which do not require action by the Board.

7-1. General Manager/CEO Report – October 2018.

7-2. Washington, D.C. Lobby Report – October 2018.

7-3. State Legislative Advocacy Update – September 2018.

7-4. Staff Trip Reports.

7-5. Correspondence.

Public Comment – None

8. BOARD REPORTS, COMMENTS & REFERRALS

8-1. Reports on meetings attended by board members at MST expense. (AB 1234).

Director LeBarre verbally provided feedback on his attendance at the 2018 CTA Fall Conference in Long Beach, CA. He commended MST Staff on having the best women in transit.

Director Albert verbally provided feedback on his attendance at the 2018 CTA Fall Conference and commended MST Staff's knowledge and understanding of intercity Transit.

Director Velazquez verbally provided feedback on her attendance on the 2018 CTA Fall conference in Long Beach, CA and commented on well connected MST staff is with the CTA network , the importance of transit in rural cities and wanted to add this as a conference workshop topic item to the 2019 Annual Conference.

8-2. Board member comments and announcements.

Carl Sedoryk made a special announcement to the MST Board and Staff recognizing 15 Years of Service- Hunter Harvath, Assistant General Manager.

8-3. Board member referrals for future agendas.

The MST Strategic Planning Workshop will be held January 14, 2019.

9. CLOSED SESSION

Members of the public may address the Board on any matter related to Closed Session. There is a time limit of not more than three minutes for each speaker. The Board will not take action or respond immediately to any public comments presented, but may choose to follow-up at a later time individually, through staff, or on a subsequent agenda.

As permitted by Government Code §64956 et seq. of the State of California, the Board of Directors may adjourn to Closed Session to consider specific matters dealing with personnel and/or pending possible litigation and/or conferring with the Board's Meyers-Milias-Brown Act representative

9-1. Conference with Labor Negotiators Gov. Code § 54957.6. Amalgamated Transit Union (ATU), and MST. (D. Laredo, K. Halcon).

Chair LeBarre announced that Item 9-1 was removed from the closed session agenda.

9-2. Approve General Manager/CEO Performance Incentive Gov. Code § 54957 (K. Halcon) (Enclosure).

Public Comment – None

10. RETURN TO OPEN SESSION

10-1. Report on Closed Session and possible action.


Dave Laredo reported that no reportable action was taken, however direction was provided to move item 9-2 as an action item on the December 10 agenda.

11. ATTACHMENTS

11-1. The detailed monthly Performance Statistics and Disbursement Journal for September 2018 can be viewed online within the GM Report at <http://mst.org/about-mst/board-of-directors/board-meetings/>

12. ADJOURN

There being no further business, Chair LeBarre adjourned the meeting at 11:18 a.m.

PREPARED BY: 
Jeanette Alegar-Rocha

REVIEWED BY: 
Carl G. Sedoryk