

**MST BOARD OF DIRECTORS**

Frank J. Lichtanski Administrative Building  
19 Upper Ragsdale Dr., Suite 100, Monterey 93940

**MEETING MINUTES**

**October 8, 2018**

<b>Present:</b>	Carolyn Hardy	City of Carmel-by-the-Sea
	Kristin Clark	City of Del Rey Oaks
	Yanely Martinez	City of Greenfield
	Mike LeBarre	City of King
	Frank O'Connell	City of Marina
	Timothy Barrett	City of Monterey (Alternate)
	Luis Alejo	County of Monterey
	Ken Cuneo	City of Pacific Grove
	Tony Barrera	City of Salinas
	Dave Pacheco	City of Seaside
	Anna Velazquez	City of Soledad
<b>Absent:</b>	Robert Bonincontri	City of Gonzalez
	Dan Albert	City of Monterey
	Mary Ann Carbone	City of Sand City
<b>Staff:</b>	Carl Sedoryk	General Manager/CEO
	Hunter Harvath	Assistant General Manager
	Robert Weber	Chief Operating Officer
	Norman Tuatavuki	Deputy Chief Operating Officer
	Kelly Halcon	Directory of HR &Risk Management
	Mark Eccles	Director of Information Technology
	Lisa Rheinheimer	Director of Planning and Marketing
	Jeanette Alegar-Rocha	Executive Assistant /Clerk to the Board
	Beronica Carriedo	Community Relations Coordinator
	Andrea Williams	Accountant and Budget Manager
	Sandra Amorim	Procurement and Contract Manager
	Michelle Overmeyer	Grants Analyst
	Alvin Johnson	Contract Transportation Supervisor
	Deanna Smith	Compliance Analyst
	Eva Perez	Office Administrator
	Mike Butler	Marketing and Customer Service Manager
	Cristy Sugabo	Mobility Manager

Claudia Valencia	Mobility Specialist
Angelina Ruiz	Human Resources Manager
Jessica Diaz	Human Resources Assistant
Melissa Valadez	Human Resources Assistant

<b>Public:</b>	Don Parslow	MV Transportaion
	Chris Chidlaw	Chidlaw Marketing
	Sean Coleman	Transit Rider
	Cheryl Wilson	Transit Rider

*Apology is made for any misspelling of a name.*

## **1. CALL TO ORDER**

1-1. Roll Call.

1-2. Pledge of Allegiance.

**Chair LeBarre called the meeting to order at 10:10 a.m. The pledge of allegiance was led by Director Barrett.**

1-3. Review Highlights of the agenda.

Mr. Sedoryk reviewed the highlights of the agenda.

## **2. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA**

Mr. Sean Coleman, a regular MST bus passenger and disabled veteran, expressed a complaint related to feeling verbally abused by a coach operator before the board of directors.

Mr. Sedoryk and the MST Board sincerely apologized for the treatment received by Mr. Coleman and informed him that MST staff was present to address his concerns.

Ms. Cheryl Wilson, a regular and disabled MST Rides passenger asked the board of directors and staff why there was a changed in the schedule for bus routes 13 and 17.

Mr. Sedoryk informed her that MST staff was present to address her concerns.

## **3. CONSENT AGENDA**

*These items will be approved by a single motion. Anyone may request that an item be discussed and considered separately.*

3-1. Adopt Resolution 2019-07 recognizing Jessica Diaz, HR Assistant as Employee of the Month for October 2018. (Angelina Ruiz)

3-2. Adopt Resolution 2019-08 Adopt Resolution recognizing Ken Walker, Coach Operator for his 21 years of service. (Robert Weber)

- 3-3. Minutes of the regular meeting of September 10, 2018.  
(Jeanette Alegar-Rocha)
- 3-4. Minutes of the BOPC Meeting of September 10, 2018.  
(Jeanette Alegar-Rocha)
- 3-5. Financial Report – August 2018. (Lori Lee)
- 3-6. Disposal of Property Left On Board Buses. (Sonia Wills)
- 3-7. Approve Performance Incentive Pool for MSTEA and Confidential Unit.  
(Carl Sedoryk)
- 3-8. Extension of Advertising Sales with Chidlaw Marketing. (Hunter Harvath)
- 3-9. Claim Rejections - Jarrod Dirig, Karen Reinhard and Vonda White.  
(Ben Newman)

End of Consent Agenda

Public Comment – None

**Director Barrett made the motion to abstain from item 3-3 as he was not present. Director Alejo made the motion to approve all items on the consent agenda and was seconded by director Velazquez. The motion passed unanimously.**

#### **4. RECOGNITION AND SPECIAL PRESENTATIONS**

- 4-1. October Employee of the Month – Jessica Diaz, HR Assistant. (Angelina Ruiz)
- 4-2. 21 Years of Service- Ken Walker, Coach Operator. (Robert Weber)

#### **5. PUBLIC HEARINGS**

- 5-1. Public Hearing for Emergency Service Reductions and/or Fare Increases  
(Hunter Harvath) (Enclosure)

Public Comment – None

Director Velazquez commented that due to the low attendance in the South County public hearings, she would like to have follow-up public hearings if Prop 6 passes explaining any reductions in services and/or increases in bus fares.

**Chair LeBarre made the motion to hold the public hearing and was seconded by director Barrett. The motion passed unanimously.**

#### **6. ACTION ITEMS**

- 6-1. Receive Update Approve Financing Documents for South County Maintenance & Operations facility. (Hunter Harvath)

Public Comment – None

**Director Clark made the motion to approve South County Maintenance & Operations Facility Financing Documents and was seconded by director Alejo. The motion passed unanimously.**

- 6-2. Authorize MST to purchase one (1) 40 foot low-floor coach from Gillig Corporation not to exceed \$554,600. (Norm Tuitavuki)

Public Comment – None

Chair LeBarre commented that Gillig will provide a workshop at their Livermore, CA location to the Board of Directors and Staff in January 2019.

**Director Martinez made the motion to approve the purchase of the Gillig Coach and was seconded by director Velazquez. The motion passed unanimously.**

- 6-3. Authorize the purchase of three (3) service trucks at the lowest price/best options at the time of purchase not to exceed \$37,000.00 each. (Norman Tuitavuki)

Public Comment – None

**Director O'Connell made the motion to approve the purchase of three (3) service trucks and was seconded by director Hardy. The motion passed unanimously.**

- 6-4. Approve a Three Year Agreement with ZONAR™ Corporation for an Electronic Verified Inspection Reporting System. (Robert Weber)

Public Comment – None

**Director Barerra made the motion to approve a three (3) year agreement with ZONAR™ Corporation for an Electronic Verified Inspection Reporting System and was seconded by director Hardy. The motion passed unanimously.**

## **7. REPORTS & INFORMATION ITEMS**

*The Board will receive and file these reports, which do not require action by the Board.*

- 7-1. General Manager/CEO Report – August 2017.
- 7-2. Washington, D.C. Lobby Report – September 2017.
- 7-3. State Legislative Advocacy Update – August 2017.
- 7-4. Staff Trip Reports.

- 7-5. Correspondence
  - a. Air District Press Release - AB2766
  - b. Innovative Clean Transit Letter
  - c. Janus Decision

Public Comment – None

## **8. BOARD REPORTS, COMMENTS & REFERRALS**

- 8.-1 Reports on meetings attended by board members at MST expense.  
(AB 1234)
- 8-2. Board member comments and announcements.
  - a. Zero Emission Bus Ribbon Cutting at Salinas City Hall, Tuesday, October 9, 2018 at 3pm.
  - b. Chair LeBarre verbally provided a report on his attendance at the 2018 APTA Annual Meeting in Nashville, TN.
  - c. Director Velazquez verbally reported on her attendance at the 2018 APTA Annual Meeting in Nashville, TN.
- 8-3. Board member referrals for future agendas.
  - a. Director Martinez announced the upcoming Harvest Festival in Greenfield.

**At 11:34 a.m., Chair LeBarre made the motion to hold a recess.**

**At 11:45 a.m., Chair LeBarre called the meeting to reconvene with Dave Laredo announcing the closed session item 9-1.**

## **9. CLOSED SESSION**

*Members of the public may address the Board on any matter related to Closed Session. There is a time limit of not more than three minutes for each speaker. The Board will not take action or respond immediately to any public comments presented, but may choose to follow-up at a later time individually, through staff, or on a subsequent agenda.*

*As permitted by Government Code §64956 et seq. of the State of California, the Board of Directors may adjourn to Closed Session to consider specific matters dealing with personnel and/or pending possible litigation and/or conferring with the Board's Meyers-Milias-Brown Act representative*

- 9-1. Conference with Labor Negotiators Gov. Code § 54957.6. Amalgamated

Transit Union (ATU), and MST. (D. Laredo, K. Halcon)

Public Comment – None

**10. RETURN TO OPEN SESSION**

10-1 Report on Closed Session and possible action.

**Dave Laredo reported that staff provided updates on closed session item 9-1 with no reportable action.**


**11. ATTACHMENTS**

11-1. The detailed monthly Performance Statistics and Disbursement Journal for August 2018 can be viewed online within the GM Report at <http://mst.org/about-mst/board-of-directors/board-meetings/>

**12. ADJOURN**

There being no further business, Chair LeBarre adjourned the meeting at 11:56 a.m.

PREPARED BY:



Jeanette Alegar-Rocha

REVIEWED BY:



Carl G. Sedoryk