

MST BOARD OF DIRECTORS

Frank J. Lichtanski Administrative Building
19 Upper Ragsdale Dr., Suite 100, Monterey 93940

MEETING MINUTES

September 10, 2018

Present:	Carolyn Hardy	City of Carmel-by-the-Sea
	Kristin Clark	City of Del Rey Oaks
	Robert Bonincontri	City of Gonzalez
	Yanely Martinez	City of Greenfield
	Mike LeBarre	City of King
	Frank O'Connell	City of Marina
	Dan Albert	City of Monterey
	Luis Alejo	County of Monterey
	Ken Cuneo	City of Pacific Grove
	Tony Barrera	City of Salinas
	Mary Ann Carbone	City of Sand City
	Dave Pacheco	City of Seaside
	Anna Velazquez	City of Soledad
Absent:	None	
Staff:	Carl Sedoryk	General Manager/CEO
	Hunter Harvath	Assistant General Manager
	Norman Tuatavuki	Deputy Chief Operating Officer
	Kelly Halcon	Directory of HR & Risk Management
	Lisa Rheinheimer	Director of Planning and Marketing
	Jeanette Alegar-Rocha	Executive Assistant / Clerk to the Board
	Beronica Carriedo	Community Relations Coordinator
	Andrea Williams	Accountant and Budget Manager
	Michelle Overmeyer	Grants Analyst
	Alvin Johnson	Contract Transportation Supervisor
	Deanna Smith	Compliance Analyst
	Mike Butler	Marketing and Customer Service Manager
	Cristy Sugabo	Mobility Manager
	Claudia Valencia	Mobility Specialist
	Melissa Valadez	Human Resources Assistant
	Rudy Mora	Coach Operator

Public: Don Parslow MV/Transportation
Margaret E. Stewart MST Rides Customer

Apology is made for any misspelling of a name.

1. CALL TO ORDER

- 1-1. Roll Call.
- 1-2. Pledge of Allegiance.

Chair Barrera called the meeting to order at 10:00 a.m. The pledge of allegiance was led by Director Velazquez.

- 1-3. Review Highlights of the agenda.
Mr. Sedoryk reviewed the highlights of the agenda.

2. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA

Ms. Margaret E. Stewart, an 83 year old regular passenger on the MST RIDES program and resident of Monterey, CA, expressed her concerns before the Board of Directors with regards to her inability to make contact with the RIDES office on the evening of August 23, 2018 for her ride home from Salinas to Monterey.

Mr. Sedoryk and the MST Board sincerely apologized for the lack of service received by Ms. Stewart and informed her RIDES and MST staff members were present to address her concerns.

3. CONSENT AGENDA

These items will be approved by a single motion. Anyone may request that an item be discussed and considered separately.

- 3-1. Adopt Resolution 2019-03 recognizing Lori Lee, Accounting Manager, as Employee of the Month for August 2018. (Andrea Williams)
- 3-2. Adopt Resolution 2019-04 recognizing Agustin Rueles, Advanced Mechanic as Employee of the Month for September 2018. (Norman Tuitavuki)
- 3-3. Minutes of the regular meeting of July 9, 2018. (Jeanette Alegar-Rocha)
- 3-4. Receive Minutes of the MAC meeting of May 30, 2018. (Claudia Valencia)
- 3-5. Financial Reports –June and July 2018. (Lori Lee)
- 3-6. Disposal of Property left on buses. (Sonia Wills)

- 3-7. Approve Resolutions 2019-05 and 2018-06 for SB1 State of Good Repair Grant Program. (Michelle Overmeyer)
- 3-8. Authorize staff the purchase of up to \$70,000 of RIDES Communications and Video Surveillance Equipment Software. (Robert Weber)
- 3-9. Authorize the General Manager/CEO to execute a contract with Trapeze Software Group Inc. for one year of maintenance support at a cost of \$46,481. (Mark Eccles)
- 3-10. Approve MAC Advisory Committee Appointment - Stefania Castillo. (Cristy Sugabo)
- 3-11. Approve revised Social Media Policy. (Enclosure) (Lisa Rheinheimer)
- 3-12. Receive FY 2019 MST Committee Assignments. (Carl Sedoryk)

End of Consent Agenda

Direct Velazquez pulled items 3-4, for question.

Director Martinez made the motion to approve all remaining items on the consent agenda and was seconded by Director Carbone. The motion passed unanimously.

4. RECOGNITION AND SPECIAL PRESENTATIONS

- 4-1. Lori Lee - August Employee of the Month.
- 4-2. Agustin Rueles - September Employee of the Month.
- 4-3. Rudy Mora - 30 Years of Service.
- 4-4. Kristin Clark - 15 Years of Service on MST Board.
- 4-5. 2018 Rider, Community, and Free 40s Market Research Report. (Enclosure) (Mike Butler)

5. PUBLIC HEARINGS

None

6. ACTION ITEMS

- 6-1. Approve the amendment to the Anti-Harassment and Bullying Policy. (Enclosure) (Kelly Halcon)

Public Comment – None

Director O’Connell made the motion to approve agenda item 6-1 with the additional “executed in the presence of” signature line on the policy and was seconded by director Cuneo. The motion passed unanimously.

- 6-2. Approve the developed MST Gym use policy and waiver of liability. (Enclosure) (Kelly Halcon)

Public Comment – None

Director Albert made the motion to approve item 6-2 with the addition of Workers Compensation Language added to the Acknowledgement and Release of Liability Form and was seconded by director Velazquez. The motion passed unanimously.

- 6-3. Authorize expenditure of up to \$165,000 to build a Mobility Training Center at 15 Lincoln Avenue in Salinas, funded by Measure Q sales tax Revenues. (Hunter Harvath)

Public Comment – None

Director Clark made the motion to approve item 6-3 and was seconded by director Martinez. The motion passed unanimously.

Public Comment – None

- 6-4. Adopt an “oppose” position on California State Proposition 6 on the November 6, 2018, ballot. (Hunter Harvath)

Director Albert made the motion to approve item 6-4 and was seconded by director Carbone. The motion passed unanimously.

Director Alejo arrived at 11:13 a.m.

7-1. REPORTS & INFORMATION ITEMS

The Board will receive and file these reports, which do not require action by the Board.

- 7-1. General Manager/CEO Report. –June-July 2018.
- 7-2. Washington, D.C. Lobby Report. – July-August 2018.
- 7-3. State Legislative Advocacy Update. – July-August 2018.
- 7-4. Staff Trip Reports.
- 7-5. Correspondence.

8.1 BOARD REPORTS, COMMENTS, AND REFERRALS

- 8-1. Reports on meetings attended by board members at MST expense (AB 1234).
- 8-2. Board member comments and announcements.
- 8-3. Board member referrals for future agendas.
- 8-4. GM/CEO Performance Evaluation Forms.

9. CLOSED SESSION

Members of the public may address the Board on any matter related to Closed Session. There is a time limit of not more than three minutes for each speaker. The Board will not take action or respond immediately to any public comments presented, but may choose to follow-up at a later time individually, through staff, or on a subsequent agenda.

As permitted by Government Code §64956 et seq. of the State of California, the Board of Directors may adjourn to Closed Session to consider specific matters dealing with personnel and/or pending possible litigation and/or conferring with the Board's Meyers-Milias-Brown Act representative.

- 9-1. Approve Incentive Pool for MSTEA and Confidential Unit. (Kelly Halcon)

10. RETURN TO OPEN SESSION

- 10-1 Report on Closed Session and possible action.

Dave Laredo reported that staff provided updates on closed session item with no reportable action taken by the board.


11. ATTACHMENTS

11-1. The detailed monthly Performance Statistics and Disbursement Journal for June-July 2018 can be viewed online within the GM Report at <http://mst.org/about-mst/board-of-directors/board-meetings/>


12. ADJOURN

There being no further business, Chair LeBarre adjourned the meeting at 11:58 a.m.

PREPARED BY:


Jeanette Alegar-Rocha

REVIEWED BY:


Carl G. Sedoryk