

MST BOARD OF DIRECTORS

Frank J. Lichtanski Administrative Building
19 Upper Ragsdale Dr., Suite 100, Monterey 93940

MINUTES
January 8, 2018

1. CALL TO ORDER

- 1-1. Roll Call.
- 1-2. Pledge of Allegiance.

Chair Barrera called the meeting to order at 10:00 a.m. The pledge of allegiance was led by Director Campbell and roll call was taken.

- 1-3. Review Highlights of the agenda.

Mr. Sedoryk reviewed the highlights of the agenda.

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|-----------------|--------------------|------------------------------------|
| Present: | Carolyn Hardy | City of Carmel-by-the-Sea |
| | Kristin Clark | City of Del Rey Oaks |
| | Robert Bonincontri | City of Gonzales |
| | Yanely Martinez | City of Greenfield |
| | Mike LeBarre | City of King |
| | Frank O'Connell | City of Marina |
| | Tony Barrera | City of Salinas |
| | Mary Ann Carbone | City of Sand City |
| | Jason Campbell | City of Seaside |
| | Anna Velazquez | City of Soledad |
| | Luis Alejo | County of Monterey |
| Absent: | Dan Albert | City of Monterey |
| | Ken Cuneo | City of Pacific Grove |
| | David Pacheco | City of Seaside |
| Staff: | Carl Sedoryk | General Manager/CEO |
| | Hunter Harvath | Assistant General Manager |
| | Norman Tuatavuki | Deputy Chief Operating Officer |
| | Kelly Halcon | Director of HR & Risk Management |
| | Lisa Rheinheimer | Director of Planning and Marketing |

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| Scott Taylor | Information Technology Administrator |
| Jeanette Alegar-Rocha | Executive Assistant /Clerk to the Board |
| Eva Perez | Office Administrator |
| Andrea Williams | Accountant and Budget Manager |
| Alvin Johnson | Contract Transportation Supervisor |
| Cristy Subago | Mobility Services Manager |
| Edwin Marticorena | Mobility Coordinator |
| Leslie VanDalen | Mobility Specialist |
| Dave Laredo | De Lay & Laredo |
| Heidi Quinn | De Lay & Laredo |

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|----------------|---------------|-----------------------|
| Public: | Don Parslow | MV Trans |
| | Hutch Schultz | Progressive Democrats |
| | Debbie Hale | TAMC |

Apology is made for any misspelling of a name.

2. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA

Public Comment – Mr. Schultz from Progressive Democrats was present to inform the board of directors that a committee was formed to work with Monterey-Salinas Transit to increase accessibility and ridership.

3. CONSENT AGENDA

- 3-1. SB1 State Transit Assistance/State of Good Repair Grant.
- 3-2. Claim rejection- GEICO-New Flyer Bus.
- 3-3. Claim rejection- Grillo.
- 3-4. Approve revised 2018 Board Meeting Calendar.
- 3-5. Award Contract to Xybix for Special Furniture for Communications Center.
- 3-6. Award Contract to Peninsula Furniture to Furnish TDA Facility.

Public Comment – None

Director Hardy made the motion to approve all items on the consent agenda and was seconded by director Martinez. The motion passed unanimously.

4. ACTION ITEMS

- 4-1. Conduct Strategic Planning Workshop.

Director Alejo arrived at 10:08 a.m.

Public Comment – None

The Strategic Planning Workshop Agenda included the following topics and discussions items of which staff received direction as noted:

- i. YTD Performance Update and Action Plan Updates
Staff provided an update regarding performance of MST year and progress made towards achieving the board adopted FY 18 action plan .
- ii. Department Updates
Executive leadership team members provided updates on tactics and challenges for the coming year.
- iii. Consideration of Revised MST Committee Structure
Staff received direction from the board to pursue a bylaw change to move to an alternative board committee structure.
- iv. Discuss Role of Alternates in Closed Session
Staff received direction from the board to continue with current roles for board alternate members with board members ensuring that their alternates receive sufficient training and communication.
- v. Board Agenda Preparation Process
Staff received direction from the board that any last minute additions to the agenda be researched and reviewed by the general manager and board chair for approval.
- vi. Community Outreach and Advocacy
The board of directors requested the following information.
 - a) **Maintenance Training Curriculum at Hartnell College**
 - b) **List of RealTime Signage for each jurisdiction**
 - c) **Calendar of Community Events for each jurisdiction**
- vii. Board Member MST Clothing Allowance
Staff received direction from the board to allow \$50 annual MST logo clothing allowance for board members and to research magnetic name badges for board members to wear at public events.

5. CLOSED SESSION

Members of the public may address the Board on any matter related to Closed Session. There is a time limit of not more than three minutes for each speaker. The Board will not take action or respond immediately to any public comments presented, but may choose to follow-up at a later time individually, through staff, or on a subsequent agenda.

As permitted by Government Code §64956 et seq. of the State of California, the Board of Directors may adjourn to Closed Session to consider specific matters dealing with personnel and/or pending possible litigation and/or conferring with the Board's Meyers-Milias-Brown Act representative.

5-1. Approve Extension of General Manager/CEO Contract.

Public Comment – None

6. RETURN TO OPEN SESSION

6-1. Report on Closed Session and possible Action.

Dave Laredo reported that item 5-1 will be added to the February 2018 consent agenda.

7. COMMENTS BY BOARD MEMOBERS

7-1. Board member Comments and Announcements.

7-2. Board member Referrals for future agendas.

8. ADJOURN

There being no further business, Chair Barrera adjourned the meeting at 12:10 p.m.

Prepared by: _____



Jeanette Alegar-Rocha
Clerk to the Board

Reveiwed by: _____



Carl G. Sedoryk
General Manager/ CEO