

MST BOARD OF DIRECTORS

Frank J. Lichtanski Administrative Building
19 Upper Ragsdale Dr., Suite 100, Monterey 93940

MINUTES
September 11, 2017

1. CALL TO ORDER

- 1-1. Roll Call.
- 1-2. Pledge of Allegiance.

Chair Barrera called the meeting to order at 10:00 a.m and requested a moment of silence in remembrance of the victims of 9/11. Roll call was taken and the pledge of allegiance followed and was led by Director Hardy.

Director Alejo arrived at 10:02 a.m.

- 1-3. Review Highlights of the agenda.

Mr. Sedoryk reviewed the highlights of the agenda.

Present:	Carolyn Hardy	City of Carmel-by-the-Sea
	Kristin Clark	City of Del Rey Oaks
	Robert Bonincontri	City of Gonzales
	Yanely Martinez	City of Greenfield
	Mike LeBarre	City of King
	Frank O'Connell	City of Marina
	Dan Albert	City of Monterey
	Tony Barrera	City of Salinas
	Mary Ann Carbone	City of Sand City
	David Pacheco	City of Seaside
	Luis Alejo	County of Monterey
Absent:	Ken Cuneo	City of Pacific Grove
	Anna Velazquez	City of Soledad
Staff:	Carl Sedoryk	General Manager/CEO
	Hunter Harvath	Assistant General Manager
	Robert Weber	Chief Operating Officer
	Norman Tuatavuki	Deputy Chief Operating Officer

Kelly Halcon	Director of HR & Risk Management
Mark Eccles	Director of Information Technology
Lisa Rheinheimer	Director of Planning and Marketing
Jeanette Alegar-Rocha	Executive Assistant /Clerk to the Board
Eva Perez	Office Administrator
Andrea Williams	General Accounting & Budget Manager
Michelle Overmeyer	Grants Analyst
Sandra Amorim	Procurement and Contract Manager
Alvin Johnson	Contract Transportation Supervisor
Cristy Subago	Mobility Services Manager
Erin Heatly	Mobility Specialist
Claudia Valencia	Mobility Specialist
Beronica Carriedo	Community Relations Coordinator
Dave Laredo	De Lay & Laredo

Public:	Don Parslow	MV Trans
	Javier Gomez	County of Monterey
	MacGregor Eddy	Salinas Californian
	James May	CalStart

Apology is made for any misspelling of a name.

2. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA

None

3. CONSENT AGENDA

- 3-1. Adopt Resolution 2018-03 recognizing Kevin Allshouse, Mobility Specialist, Employee of the Month for August 2017.
- 3-2. Adopt Resolution 2018-04 recognizing Jarred Augusta, Coach Operator, Employee of the Month for September 2017.
- 3-3. Minutes of the regular meeting of July 10, 2017.
- 3-4. Financial Report – June and July 2017.
- 3-5. Disposal of Property Left Aboard Buses - June and July 2017.
- 3-6. Approve New MAC Appointment.
- 3-7. Approval to donate MST Historical Bus to the Pacific Bus Museum.
- 3-8. Receive the minutes of the MQC meeting of August 16, 2016.
- 3-9. Receive the minutes of the MQC meeting of March 28, 2017.
- 3-10. Receive the minutes of the MAC meeting of May 31, 2017.

- 3-11. Ratify Claim Staff Rejections.
- 3-12. Claim Rejection.
- 3-13. Award a Contract for Uniform and Linen Services.
- 3-14. Approve Revised Resolution 2017-37 authorizing the execution of the State Highway Account- Sustainable Communities Planning Grant.
- 3-15. Resolution 2017-05 CTSGP-CTAF Application Authority.
- 3-16. Award Contract for Painting of Marina Transit Exchange.
- 3-17. FY 2018 APTA Dues.

Public Comment – none

Director Carbone made the motion to approve all items on the consent agenda and was seconded by Director Alejo. The motion passed unanimously.

Director LeBarre commented on item 3-7 Historic Bus restoration and donation and thanked MST Staff for giving back to the community.

4. RECOGNITION AND SPECIAL PRESENTATIONS

Public Comment – none

- 4-1. August Employee of the Month – Kevin Allshouse, Mobility Specialist.

Robert Weber recognized Kevin Allshouse, Mobility Specialist, for his excellent service to MST and the entire community.

- 4-2. September Employee of the Month – Jarred Augusta, Coach Operator.

Robert Weber recognized Jarred Augusta, Coach Operator., for his excellent service to MST and the entire community.

- 4-2. 30 Years of Service – Charles Armbruster, Communications Systems Manager.

Robert Weber recognized, Charles Armbruster, Communications Systems Manager for his 30 years of outstanding service to MST and the entire community.

5. PUBLIC HEARINGS

- 5-1. Conduct public hearing and adopt Revised FY 2017 Program of Projects.

Public Comment – none

Director LeBarre made the motion to conduct public hearing adopt the revised FY2017 Program of Projects and was seconded by Director Clark. The motion passed unanimously.

6. ACTION ITEMS

Public Comment- None

- 6-1. Authorize purchase of hardware and software for Trapeze EAM FuelFocus system.

Director Clark made the motion to approve the purchase of hardware and software for the Trapeze EAM FuelFocus system and was seconded by Director Hardy. The motion passed unanimously.

- 6-2. Authorize the purchase of two Fork Lifts and two Eagle Transit Utility Tractors.

Director LeBarre inquired on what will happened to the forklifts and tractors being replaced and suggested donating them to local community college.

Director Martinez made the motion to the purchase of two YALE forklifts and two Eagle Transit Utility Tractors and was seconded by Director Alejo. The motion passed unanimously.

- 6-3. Authorize additional expenditure of funds for enhanced safety and performance features on Gillig coaches.

Director LeBarre asked what the current miles per gallon is on the Gillig coaches and Norman Tuitavuki, Deputy Chief Operating Office confirmed they are getting up to 7 miles per gallon.

Director Hardy asked how many years is the extended warranty on the Gillig coaches and Norman Tuitavuki confirmed the extended warranty is for ten years.

Director Hardy made the motion to authorize the additional expenditure for safety and performance features on Gillig coaches and was seconded by Director LeBarre. The motion passed unanimously.

- 6-4. Receive System-Wide Fleet Analysis Final Report.

CalStart presented an update on the System-Wide Fleet Analysis to support the potential transition to a zero-emission fleet and recommend a method to phase in a new electric fleet-type and related infrastructure.

Director LeBarre made the motion to approve the System-Wide Fleet Analysis Final report and Executive Summary with recommendations and was seconded by Director Alejo. The motion passed unanimously.

6-5. Approve GM/CEO extension of employment contract.

Director Albert made the motion to approve the GM/CEO extension of employment contract and was seconded by Director Martinez. The motion passed unanimously.

6-6. Authorize \$4 million revolving line of credit with Rabobank, N.A.

Director LeBarre made the motion to authorize acceptance of the \$4 million revolving credit line with Rabobank, N.A. and was seconded by Director Albert. The motion passed unanimously.

6-7. Authorize contracts for South County Operations & Maintenance Facility design, engineering, civil, permitting and construction support services.

Director Alejo made the motion to authorize contract award to Paul Davis Partnership in the amount of \$136,000 and to Whitson Engineers in the amount of \$137,00 for the South County Operations and Maintenance Facility and was seconded by Director Carbone. The motion passed unanimously.

6-8. Exercise Two Year Option for Legal Services.

Director O'Connell made the motion to further discuss maintaining the original 1 year option which was seconded by Director Albert.

Director Clark made a substitute motion to support staff recommendation of approving a two year option which was seconded by Director Hardy.

Director Albert withdrew his second of the original motion. The substitute motion passed with one no vote by Director O'Connell.

7. REPORTS & INFORMATION ITEMS

The Board will receive and file these reports, which do not require action by the Board.

7-1. General Manager/CEO Report – June and July 2017.

7-2. Washington, D.C. Lobby Report – August 2017.

7-3. State Legislative Advocacy Update – June and July 2017.

7-4. Staff Trip Reports.

7-5. Correspondence.

- a. Cap and Trade State Legislative Letter.
- b. Veterans Transition Center Request for Donation.

8. BOARD REPORTS, COMMENTS, AND REFERRALS

- 8.-1 Reports on meetings attended by board members at MST expense.
(AB 1234)

Director LeBarre, Barrera and Martinez reported that they attended the APTA Transit Board Member Seminar in Chicago, Illinois.

- 8-2. Board member comments and announcements.

- 8-3. Board member referrals for future agendas.

- 8-4. CalACT Fall 2017 Conference in Monterey October 31 to November 3, 2017.

Carl Sedoryk announced that the CalACT Fall 2017 conference will be held at the Monterey Plaza and that any board members who wish to attend contact Jeanette Alegar-Rocha, Clerk to the Board.

- 8-5. GM/CEO performance evaluation forms on each board member dais.

Chair Barrera requested that board member complete and return the evaluation forms in a timely manner.

9. CLOSED SESSION

- 9-1. Approve Performance Incentive Pool for MSTEA and Confidential Unit.

Public Comment- None

10. RETURN TO OPEN SESSION

- 10-1 Report on Closed Session and possible action.

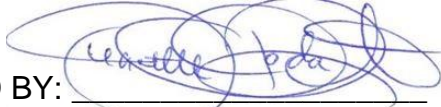
Dave Laredo, reported that the board provided direction that item 9-1 will be added to the October 2017 consent agenda.

11. ATTACHMENTS

- 11-1. The detailed monthly Performance Statistics and Disbursement Journal for June 2017 and July 2017 can be viewed online within the GM Report at <http://mst.org/about-mst/board-of-directors/board-meetings/>

12. ADJOURN

There being no further business, Chair Barrera adjourned the meeting at 11:37 a.m.

PREPARED BY: 
Jeanette Alegar-Rocha

REVIEWED BY: 
Carl G. Sedoryk