



TRANSIT DISTRICT MEMBERS:

*City of Carmel-by-the-Sea • City of Del Rey Oaks • City of Gonzales • City of Greenfield
City of King • City of Marina • City of Monterey • City of Pacific Grove • City of Salinas
City of Sand City • City of Seaside • City of Soledad • County of Monterey*

Board of Directors Regular Meeting

Monday, October 11, 2010

MST Conference Room
One Ryan Ranch Road, Monterey

10:00 a.m.

TRANSPORTATION: Ride Line 8 Ryan Ranch-Edgewater to MST Office

1. CALL TO ORDER

- 1-1. Roll call.
- 1-2. Pledge of Allegiance.

2. CLOSED SESSION

As permitted by Government Code §64956 et seq. of the State of California, The Board of Directors may adjourn to Closed Session to consider specific matters dealing with personnel and/or pending possible litigation and/or conferring with the Board's Meyers-Milias-Brown Act representative.

- 2-1. General Manager Performance Evaluation- (§54957 (b)) (Kelly Halcon) (No Enclosure)
- 2-2. Conference with labor negotiations-Amalgamated Transit Union, Local 1225 and MST. (§ 549757.6) (D. Laredo, K. Halcon) (No Enclosure)
- 2-3. Conference with Legal Counsel – Potential Litigation- S. Conboy (K. Halcon) (§54956.9) (No enclosure)
- 2-4. Conference with Legal Counsel – Potential Litigation- D. Aguisanda (K. Halcon) (§54956.9) (No enclosure)

3. RETURN TO OPEN SESSION

- 3-1. Report on Closed Session and possible action.

4. CONSENT AGENDA

4-1. Review highlights of Agenda. (Carl Sedoryk)

These items will be approved by a single motion. Anyone may request that an item be discussed and considered separately.

4-2. Adopt Resolution 2011-10 recognizing Reymond Rivera, Coach Operator as Employee of the Month for October 2010. (Robert Weber) (p.1)

4-3. Disposal of property left aboard buses. (Sonia Bannister) (p.3)

4-4. Minutes of the regular meeting of September 13, 2010. (Sonia Bannister) (p.5)

4-5. Financial Report – September 2010. (Hunter Harvath) (p.11)

4-6. Authorize the purchase of a portable column hoist. (Mike Hernandez) (p.37)

4-7. Drug and Alcohol Policy Amendment. (Kelly Halcon) (p.39)

4-8. Public Hearings – Proposed MST fare structure revisions. (Hunter Harvath) (p. 41)

End of Consent Agenda

5. SPECIAL PRESENTATIONS

5-1. October Employee of the Month – Reymond Rivera, Coach Operator. (Robert Weber)

6. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA

Members of the public may address the Board on any matter related to the jurisdiction of MST but not on the agenda. There is a time limit of not more than three minutes for each speaker. The Board will not take action or respond immediately to any public comments presented, but may choose to follow-up at a later time, either individually, through staff, or on a subsequent agenda.

7. COMMITTEE REPORTS AND PRESENTATIONS

No action required unless specifically noted.

7-1. MST RIDES Advisory Committee Minutes – July 14, 2010. (Tom Hicks) (p.43)

7-2. Human Resources Committee Minutes – September 13, 2010. (Kelly Halcon) (p.47)

7-3. Transit 101: State Transit Funding Issues. (Joshua Shaw, California Transit Association) (No enclosure)

8. BIDS/PROPOSALS

9. PUBLIC HEARINGS

10. UNFINISHED BUSINESS

11. NEW BUSINESS

12. REPORTS & INFORMATION ITEMS

The Board will receive and file these reports, which do not require any action by the Board.

12-1. General Manager/CEO Report. (p.49)

12-2. TAMC Highlights – September 22, 2010. (p.87)

12-3. Washington D. C. Lobbyist report – September 7, 2010 & September 29, 2010. (p.91)

12-4. Sacramento Lobbyist report – September 30, 2010. (p.93)

12-5. Board referrals.

12-6. Staff trip reports.

13. COMMENTS BY BOARD MEMBERS

13-1. Reports on meetings attended by Board members at MST expense (AB1234).

14. ANNOUNCEMENTS

14-1. Update on Summer Youth Pass Program. (Hunter Harvath) (p.95)

15. ADJOURN

NEXT MEETING DATE: November 8, 2010 in MST Conference Room.

NEXT AGENDA DEADLINE: October 27, 2010

Materials related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection at the Monterey-Salinas Transit Administration office at 1 Ryan Ranch Road, Monterey, CA during normal business hours.

Upon request, MST will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service at least 5 days before the meeting. Requests should be sent to Theodore Kosub, MST, One Ryan Ranch Road, Monterey, CA 93940 or tkosub@mst.org

**REYMOND RIVERA
OCTOBER 2010
EMPLOYEE OF THE MONTH**

WHEREAS, each month Monterey-Salinas Transit recognizes an outstanding employee as Employee of the Month; and

WHEREAS, the Employee of the Month is recognized for their positive contribution to MST and to the entire community; and

WHEREAS, Reymond Rivera began his career as a Coach Operator in January 1999. He is a recent recipient of 9 years of safe driving and a distinguished Line Instructor assisting MST's training department; and

WHEREAS, Reymond Rivera avoided a collision with a second vehicle when the vehicle traveling northbound on hwy 1, crossed over the center divide into the southbound lane - colliding into the side of his coach. As the vehicle came over the center divide, he immediately responded by maneuvering his coach to avoid a head on collision. Reymond's quick and decisive actions prevented a major accident which may have resulted in serious injuries; and

WHEREAS, Reymond Rivera is recognized for his actions on that day, which clearly represents his dedication to the safety and well being of our passengers and the communities we serve.

THEREFORE BE IT RESOLVED that the Board of Directors of Monterey-Salinas Transit recognizes Reymond Rivera as Employee of the Month for October 2010; and

BE IT FURTHER RESOLVED that Reymond Rivera is to be congratulated for his excellent work at Monterey-Salinas Transit.

THE BOARD OF DIRECTORS OF MONTEREY-SALINAS TRANSIT
PASSED AND ADOPTED RESOLUTION 2011-10 this 11th day of October 2010.

Fernando Armenta
Chairman

Carl G. Sedoryk
Secretary

To: Board of Directors
From: Sonia Bannister, Office Administrator
Subject: Disposal of unclaimed property left on bus

St. Vincent De Paul (Pacific Grove)

1 stuffed rabbit	1 grocery bag	2 hats
1 lunch cooler	3 books	2 baby blankets
2 sweatshirts	1 tool	1 purse
5 sweaters	2 coffee mugs	2 back packs
5 sunglasses	1 necklace	3 cell phones
4 prescription eyeglasses	1 bracelet	

To be disposed

2 pairs of sweats	2 lanyards
1 pair of shoes	3 credit cards
2 notebooks	4 ID cards
1 baby blanket	1 coffee mug
2 coin purses	1 water bottle
1 wallet	1 lunch bag
5 sets of keys	2 jackets

To be retained


\$1.10 forwarded to accounting for deposit

MST makes an attempt to contact the owners of Lost and Found items. If the items are unclaimed after 30 days, they are added to the above list.

PREPARED BY:


Sonia Bannister

REVIEWED BY:


Carl Sedoryk

To: Board of Directors
From: Sonia Bannister, Office Administrator
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PREPARED BY:


Sonia Bannister

REVIEWED BY:


Carl Sedoryk

BOARD OF DIRECTORS
REGULAR MEETING
MONTEREY-SALINAS TRANSIT
September 13, 2010

1. CALL TO ORDER

Chairman Armenta called the meeting to order at 10:02 a.m. in the MST Conference Room.

Present:	Karen Sharp	City of Carmel-By-The-Sea
	Kristin Clark	City of Del Rey Oaks
	John Huerta, Jr.	City of Greenfield
	Susan Kleber	City of King
	James Ford	City of Marina
	Libby Downey	City of Monterey
	Alan Cohen	City of Pacific Grove
	Sergio Sanchez	City of Salinas
	David Pendergrass	City of Sand City
	Patricia Stephens	City of Soledad
	Thomas Mancini	City of Seaside
	Fernando Armenta	County of Monterey
Absent:	Maria Orozco	City of Gonzales
Staff:	Carl Sedoryk	General Manager/CEO
	Hunter Harvath	Asst. General Manager/Finance & Administration
	Sonia Bannister	Office Administrator/Marketing & Sales Specialist
	Lyn Owens	Director of Human Resources
	Michael Hernandez	Asst. General Manager/COO
	Robert Weber	Director of Transportation Services
	Carl Wulf	Facilities/Capital Projects Manager
	Mark Eccles	Director of IT
	Mike Gallant	Planner
	Kelly Halcon	Human Resource Manager
	Tom Hicks	CTSA Manager
	Kathy Williams	General Accounting Manager
	Angela Dawson	Accountant
	Zoe Shoats	Marketing Analyst
	Rose Bayles	Human Resource Generalist
	Theodore Kosub	Executive Assistant to the GM/CEO
Others:	Dave Laredo	De Lay & Laredo
	Heidi Quinn	De Lay & Laredo
	Bob Parks	ATU, Local 1225
	Billy McGowan	MST Coach Operator

Keith Campbell	AECOM
Andy Cook	TAMC
Andrew Kreeft	Attorney for Yellow Cab
Jose Gil	Gil Basketball Association
Bill Little	Harris & Assoc.

Apology is made for any misspelling of a name.

2. CLOSED SESSION

The Board adjourned to Closed Session to meet with legal counsel regarding General Manager/CEO performance evaluations and meet with labor negotiators.

3. RETURN TO OPEN SESSION

Upon returning to open session, General Counsel Laredo reported that the items were reviewed and no reportable action was taken.

4-1. – 4-13. CONSENT AGENDA

The consent agenda items consisted of the following:

- 4-2. Adopt Resolution 2011-07 recognizing Charlie Armbruster, Communications System Manager, as Employee of the Month for September 2010.
- 4-3. Disposal of property left aboard buses.
- 4-4. Minutes of the regular meeting of August 9, 2010.
- 4-5. Financial Report – August 2010.
- 4-6. Adopt Resolution 2011-08 recognizing Lyn Owens, Director of Human Resources, for nine years of service.
- 4-7. Adopt Resolution 2011-09 recognizing Darlene “Sue” Jackson, Coach Operator for 24 years of service.
- 4-8. Authorize the donation of two Dodge Ram vans to Gill Basketball Academy.
- 4-9. Employer-Employee Relations policy amendment.
- 4-10. Appoint alternate to California Transit Insurance Pool Board.
- 4-11. Award a contract to AECOM for a Constructability Review.

4-12. Claim rejection – William Rose.

4-13. Receive FTA Triennial Review Final Report.

Director Huerta, Jr. moved to approve the items on the consent agenda. Director Sanchez seconded and the motion carried unanimously after a roll call vote.

5. SPECIAL PRESENTATIONS

Michael Hernandez, Assistant General Manager/COO, presented Charlie Armbruster, Communications System Manager, as the September Employee of the Month. In August, Charlie put forth an extraordinary effort in the planning, development, and deployment of multiple special events and services which include; The Sand City West End Celebration, Rolex Monterey Motorsports Reunion at Laguna Seca, Bob Dylan Concert at the Monterey County Fair Grounds, and the Pacific Grove Trolley Demonstration Project. While each of these assignments had their own individual challenges, the PG Trolley Demonstration project presented a unique set of technical and operational issues, which Charlie was able to resolve by working closely with MST's Information Technology Department, and the Monterey Bay Aquarium.

Carl Sedoryk, General Manager/CEO, presented Lyn Owens, Director of Human Resources, with a resolution thanking her for nine years of service. Since coming onboard, Ms. Owens transformed MST's Human Resources Department into a high-caliber department. She has been responsible for saving MST a substantial amount of money by managing best practices in recruitment, employee-benefit administration, and worker's compensation administration.

Michael Hernandez, Assistant General Manager/COO, presented Darlene "Sue" Jackson, Coach Operator, with a resolution thanking her for 24 years of service. She has received numerous commendations and multiple-years of safe driving. She was also a Union Steward and showed dedication to her job and to her fellow ATU members.

6. PUBLIC COMMENT

Kelly Halcon, Human Resource Manager introduced Rose Bayles, Human Resource Generalist.

7-1. TRANSIT 101: MAINTENANCE DEPARTMENT

Michael Hernandez, Assistant General Manager/COO, gave a brief overview of the Maintenance Department. He has a departmental budget of \$6.8 million. MST currently has 111 vehicles of which 79 are buses and the remaining 32 are support vehicles spread out over two divisions. MST's fleet is supported by a Fleet Manager and three supervisors, 20 mechanics, parts room staff, and 9 utility service workers workers.

The fixed-route buses travel 4.25 million miles annually and carry 3.5 million passengers per year. They travel an average of 9,600 miles per day, with service from 3:30am until 12:30am.

MV Transportation, MST's contractor has 54 vehicles comprised of mini buses and six trolleys. They travel approximately 2 million miles annually and carry 427,500 fixed route/demand response passengers and 105,000 RIDES passengers.

MST currently has six trolleys operating in downtown Monterey and Cannery Row, Carmel, Salinas, Salinas/CSUMB, and a Pacific Grove demonstration service in August 2010.

The Facilities department maintains over 1,200 bus stops within MST's service area, two operating divisions, two MST-owned transit centers, the Monterey Transit Plaza, Edgewater Shopping Center, the "Bus Stop Shop" in downtown Monterey, and maintains MST's aging facilities and infrastructure.

8-1. TAXI REGULATION CONSULTING SERVICE

Hunter Harvath, Assistant General Manager/Finance & Administration, reported that on August 9, 2010, the Board of Directors of the Monterey County Regional Taxi Authority (RTA) awarded a contract to MST to administer the regional taxi program. As stated in the RTA Joint Powers Agreement, the RTA is to contract with MST for the provision of all administrative, licensing, and inspection services necessary to administer the RTA program, including but not limited to the provision of insurance, professional investigators, consultants, accountants, attorneys and transportation experts or other advisors as the RTA Board deems necessary and appropriate. Staff recommended that MST provide direct Board support and legal services, with the remaining regulatory-oriented services to be subcontracted out to a third party.

MST will collect \$1,000 per month to support MST's staff activities in supporting the RTA Board to ensure that transit dollars are not being used for taxi expenditures. Anything over the \$1,000 would be retained by the consultant as revenue for services provided.

This is a revenue contract and therefore, there is no cost to MST. \$12,000 per year will be revenue-neutral paying MST staff to support the Regional Taxi Authority board. Additional revenue collected by the third-party consultant from the taxi drivers and companies will support his cost of doing business.

Andrew Kreeft, Attorney for Yellow Cab, asked where the funds would be coming from to pay the third-party consultant.

Steve Cardinelli, Yellow Cab, suggested that the Taxi Board review the third-party consultant prior to the MST board awarding this contract.

Mr. Harvath responded that the fees generated through the sale of the taxi permits and licensing will fund the day-to-day operation of the Taxi Authority including payments to the third-party consultant.

If the RTA Board establishes the Technical Advisory Committee (TAC) at their next meeting, then the TAC would review the fee schedule, not the MST Board.

Director Sanchez moved to approve the award of taxi regulation consulting services for the Monterey County Regional Taxi Authority to GY Investigations, and Legal Services, Inc. Director Ford seconded and the motion carried unanimously, after a roll call vote.

9. PUBLIC HEARINGS

None.

10-1. FRANK J. LICHTANSKI MONTEREY BAY OPERATIONS CENTER UPDATE

Hunter Harvath, Assistant General Manager/Finance & Administration, gave a brief overview of the Frank J. Lichtanski Monterey Bay Operations Center. He reported that the draft Environmental Impact Report (EIR) was released for public comment. The public comment period ended at the end of August, of which 10 comments were received. Staff is working with its consultant team on the responses, which should be issued on September 30, as part of the final EIR. The County Planning Commission is anticipated to review this matter by the end of October, then on to the County Board of Supervisors by December.

There are currently two grant applications in to the federal government. One is to increase solar panel usage on the buildings and the second is an FTA grant used to replace aging facilities.

11. NEW BUSINESS

None.

12. REPORTS & INFORMATION ITEMS

The reports consisted of the General Manager/CEO Report; TAMC Highlights; Informational memo regarding Passenger Hygiene Policy.

13. COMMENTS BY BOARD MEMBERS

Director Sanchez talked about taking some Salinas youth on the buses and recommended that staff try to get feedback regarding their experiences on using the bus.

Director Sharp asked about the results of the discounted Youth summer pass.

Director Ford commented that the City of Marina will re-examine the taxi issue at their next Council meeting.

Mike Gallant, Planner, commented that Timothy McGail from Hartnell College inquired about MST starting a bus pass program for Hartnell students to alleviate the cost of travel for those commuting by bus.

14. ANNOUNCEMENTS

APTA Annual Conference, San Antonio, TX, October 3-6, 2010.

15. ADJOURNMENT

There being no further business, Chairman Armenta adjourned the meeting at 11:19 a.m.

Prepared by: _____
Sonia Bannister

To: Board of Directors
From: M. Hernandez, Assistant General Manager/Chief Operating Officer
Subject: Authorize the Purchase of a Portable Column Hoist

RECOMMENDATIONS:

Authorize MST to purchase a portable column hoist from Stertil-Koni, Inc.

FISCAL IMPACT:

\$40,288 Funding is available in the Capital Budget.

POLICY IMPLICATIONS:

Your Board approves purchases over \$25,000.

DISCUSSION:

MST's current in-ground and portable hoist cannot safely accommodate the new MCI buses. The MCIs are currently being serviced using the "pit". While staff have managed in the short term, a column hoist is needed for regular maintenance of the approximately 50,000lbs MCI coaches. The Stertil-Koni column hoist is the same hoist in use at the MCI service center and will also be part of the existing equipment to be moved to the new facility once completed.

MST is purchasing the hoist through the State of Washington on the behalf of the Western States Contracting Alliance (WSCA) which has established a multi-state cooperative contract for vehicle lifts and related garage equipment. The California Department of General Services is a WSCA participant thereby providing State agencies and local government agencies the option to purchase through WSCA. The addition of Stertil-Koni products to the WSCA contract is through a competitive procurement process, which meets MST's purchasing requirements and eliminates the need for MST to independently go through a competitive process. The list price for this hoist with tax is \$56,744, the WSCA pricing is reduced to \$40,288. Staff recommends approval.

PREPARED BY: Michael Hernandez REVIEWED BY: Carl Sedoryk
Michael Hernandez Carl Sedoryk

To: Board of Directors
From: K. Halcon, Director of Human Resources/Risk Management
Subject: Revised Drug and Alcohol Policy

RECOMMENDATION:

Approve the revised Anti-Drug Abuse and Alcohol Misuse Program Policy.

FISCAL IMPACT:

None.

POLICY IMPLICATIONS:

Your Board approves policy changes. This action complies with Federal Transit Administration (FTA) regulations and enables MST to receive federal funds.

DISCUSSION:

FTA requires Monterey-Salinas Transit to amend the Anti-Drug Abuse and Alcohol Misuse Program Policy once changes are made to the program, get approval from the Board of Directors and distribute to all members of the Agency.

Your Board approved an amended Drug and Alcohol Policy in August 2008 affecting the post-accident testing criteria. MST is coming back to the Board for approval to amend the policy because the Department of Transportation (DOT) has published a final rule which will be effective October 1, 2010. The Department of Transportation is required by the Omnibus Transportation Employees Testing Act (Omnibus Act) to follow the HHS requirements for the testing procedures/protocols and drugs for which MST tests. The Primary laboratory requirements in this final rule include:

1. Testing for MDMA (aka. Ecstasy).
2. Lowering cutoff levels for cocaine and amphetamines.
3. Conducting mandatory initial testing for heroin.

These changes are included down below and highlighted in yellow to note the specific changes in the policy. The section of the Drug and Alcohol Policy that specifies the Laboratory Testing Cutoff Levels, MST refers to Part 40 of regulation. The Department of Transportation is recommending all testing agencies to reference Part 40 instead of specifically noting each threshold.

Drug Testing: Following FTA regulations as amended in Part 40, urine drug testing will consist of testing for marijuana, cocaine, opiates (heroin 6-AM, and morphine), phencyclidine and amphetamines (amphetamine and methamphetamine, MDMA, MDA, MDEA). Testing procedures will consist of specimen collection, laboratory testing, Medical Review Officer review and SAP referral, if needed....”

“ADDENDUM D- LABORATORY TESTING CUTOFF LEVELS: Laboratory Testing Cut-off Limits for the Minimum Quantity of Drug Detected- The cutoff levels adhere to the Part 40 as amended. “

With your approval, staff will make the revisions to the policy and redistribute to all Safety Sensitive Employees.

PREPARED BY: _____
Kelly Halcon

REVIEWED BY: _____
Carl G. Sedoryk

To: Board of Directors

From: H. Harvath, Assistant General Manager – Finance & Administration

Subject: Public Hearings – Proposed MST fare structure revisions

RECOMMENDATION:

Authorize staff to hold public hearings to receive comments on proposed revisions to the MST fare structure to accommodate the new GFI Genfare smart card farebox system.

FISCAL IMPACT:

None.

POLICY IMPLICATIONS:

Your Board conducts public hearings in association with changes to fare structure.

DISCUSSION:

In FY 2007, MST engaged Connetics, Inc., to analyze its current fare/zone structure, which is comprised of six zones and five overlap zones. Currently, MST fares are calculated according to how many zones a customer travels in or through on their trip. On a one-way trip, \$2.50 (\$1.25 for discount) is charged for each zone. An additional 25-cent (10-cent discount) transfer is required if more than one bus is utilized to complete the trip. This confusing fare and zone structure could be seen as a barrier to increasing ridership. In addition, reduced pricing for shorter trips could also attract new customers to MST buses. At the May 14, 2007, meeting of your Board, Connetics presented options for restructuring MST's fares and zones that would:

- Price fare by the type of service
- Rebalance fare products based on actual and perceived value
- Introduce discounted multiples on tickets and day passes
- Introduce rolling 7-day and 30-day passes
- Eliminate paid transfers
- Eliminate the zone fare collection process
- Changes child validation for free fare from age-based to height-based
- Expands college, employer and social service.

As a result of this study, it became clear that MST needed to upgrade its farebox system to include "smart card" technology in order to facilitate any changes to its fare structure. In that regard,

MST began to seek funding for the farebox replacement project in order to replace its outdated equipment, currently nearly 20 years old. With funding in place, at the April 12, 2010, meeting, your Board gave authorization to purchase an automatic fare collection system from GFI Genfare.

Staff is currently working with GFI Genfare on the implementation of the new farebox system, which will take place over the coming months. As part of the implementation process, staff is recommending revisions to the MST fare structure by utilizing some of the ideas, concepts and recommendations from the 2007 Connetics Fare Structure Analysis Report. With the new fareboxes and fare structure in place, the MST bus system should be more user-friendly to current and potential customers and ultimately should result in increased ridership.

In advance of any changes to fares, MST policy requires public hearings. In that regard, staff is requesting authorization to hold a series of public hearings during the fall to solicit input and comments from customers on the proposed new fare structure. Because of the potential system-wide impacts of the proposed new fare structure, public hearings will be held in locations throughout the MST service area, including the Peninsula, Salinas and South County. Proper notice will be given for these meetings in local media outlets, including Spanish language publications. In addition, bi-lingual interpreters will be available at each of the public hearings.

PREPARED BY: 
Hunter Harvath

REVIEWED BY: 
Carl G. Sedoryk

CTSA Advisory Committee
Regular Meeting
Wednesday, July 14, 2010

1. CALL TO ORDER

Vice Chair George Redmon called the meeting to order at 1:00 p.m. in the conference room of the Monterey Mobility Management Center, satellite office of Monterey-Salinas Transit.

Present:	George Redmon	Consumer
	Spencer Wilson	Consumer
	Andy Cook	TAMC Transportation Planner
	Brittney Furter	Monterey Dialysis
	Kathy Spake	The Carmel Foundation
	Kate Spacher	Interim, Inc (Alternate)
	Marcie Castro	Area Agency on Aging
	Rena Weaver	Blind & Visually Impaired Center
Absent:	Marilyn Lynds	Consumer
	Ronn Rygg	United Way Monterey County
	Brandy Abend	Salinas Valley Dialysis
	Margarita Zarraga	Monterey County Community Action Project
	Teresa Sullivan	Alliance on Aging
Staff:	Tom Hicks	CTSA Manager
	Cristy Sugabo	Paratransit Eligibility Specialist
	Lance Atencio	MV Transportation
Guest:	Linda McGlone	Monterey County Health Department

2. CONSENT AGENDA

2.1 Minutes of the regular meeting of May 12, 2010

Member Brittney Furter moved to approve items on the consent agenda. Member Rena Weaver seconded and the motion carried unanimously.

3. SPECIAL PRESENTATIONS

Member Kate Spacher presented information regarding Interim, Incorporated. Interim was founded in 1975 by mental health professionals, community members, and client families who saw a need for community-based alternatives to institutional care for people with psychiatric disabilities. Interim's mission is to provide services and affordable

housing supporting members of the community with mental illness in building productive and satisfying lives.

Interim is the only agency in Monterey County that provides affordable housing, residential treatment, social support, and supported education and employment services for adults with psychiatric disabilities.

4. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA

None.

5. COMMITTEE REPORTS

5.1 Member George Redmon reported to the MAC that ADAPT-R subcommittee held its first meeting on June 9, 2010. Mr. Redmon requested that matters and issue regarding ADA Paratransit be brought to the subcommittee whenever possible before consideration by the MAC.

5.2 Tom Hicks, MST staff, informed the committee that the Adhoc Taxi Voucher Committee met and reviewed senior center survey results. The purpose of the Adhoc Committee is to look for locations to start providing taxi vouchers to assist persons travelling short distance trips. Discussion included cost factors, using the Pacific Meadows model of the Taxi Voucher Program as an example, and how that model can be implemented countywide.

Member Marcie Castro informed committee members of the senior center survey results. There were seven different senior centers throughout Monterey County that participated. The survey indicated travel also included hospital, shopping, and pharmacy. A follow-up survey will ask how many seniors are also in the MST RIDES program.

6. UNFINISHED BUSINESS

- 6-1. The MAC members set goals for the committee and unanimously decided on three goals.
- 1) Look at unmet and under-met needs countywide for specialized transportation.
 - 2) Anticipate future needs for specialized transportation.
 - 3) Examine research findings and look at what other programs and agencies are doing well and how those successes might meet current and/or future needs in Monterey County.

7. NEW BUSINESS

7.1 Tom Hicks, MST staff, informed the committee that currently Monterey-Salinas Transit provides medical trip transportation to the bay area hospitals, twice a month, for registered MST RIDES ADA Paratransit clients receiving medical

services from hospitals and clinics in San Jose, Palo Alto and San Francisco. The service is not ADA mandated and is very expensive to operate. Subsequently, MST staff has considered eliminating it. Linda McGlone, Monterey County Health Department, became aware of the transportation service. However, many of her clients are not MST RIDES ADA Paratransit qualified. She expressed support for continued service if it was opened to the public. Following discussion about the proposed new fare, Mr. Hicks agreed to consult legal counsel regarding the possibility of *grandfathering* current program participants and allow them to continue paying the current fare for a defined period of time rather than the new proposed forty (\$40.00) fare.

Member Brittney Furter moved to advise the MST Board of Directors to open out-of-county medical trips to the public, set the round-trip fare to forty dollars, and consider a sunset clause to “grandfather” previous MST RIDES customers at a fare of fifteen dollars for specific period of time. Member Kathy Spake seconded the motion and motion carried unanimously.

- 7.2 Tom Hicks, MST staff, informed the committee that there are three vacancies on the Mobility Advisory Committee. Therefore, he requested suggestion from Committee members for names of persons who might be interested in becoming a member of the committee.

8. REPORTS & INFORMATION ITEMS

None.

9. ANNOUNCEMENT

None.

ADJOURN

There being no further business, Vice-Chair George Redmon adjourned the meeting at 2:35 p.m.

PREPARED BY: 
Tom Hicks

Tom Hicks, MST Staff

CTSA Advisory Committee
Regular Meeting
Wednesday, July 14, 2010

1. CALL TO ORDER

Vice Chair George Redmon called the meeting to order at 1:00 p.m. in the conference room of the Monterey Mobility Management Center, satellite office of Monterey-Salinas Transit.

Present:	George Redmon	Consumer
	Spencer Wilson	Consumer
	Andy Cook	TAMC Transportation Planner
	Brittney Furter	Monterey Dialysis
	Kathy Spake	The Carmel Foundation
	Kate Spacher	Interim, Inc (Alternate)
	Marcie Castro	Area Agency on Aging
	Rena Weaver	Blind & Visually Impaired Center
Absent:	Marilyn Lynds	Consumer
	Ronn Rygg	United Way Monterey County
	Brandy Abend	Salinas Valley Dialysis
	Margarita Zarraga	Monterey County Community Action Project
	Teresa Sullivan	Alliance on Aging
Staff:	Tom Hicks	CTSA Manager
	Cristy Sugabo	Paratransit Eligibility Specialist
	Lance Atencio	MV Transportation
Guest:	Linda McGlone	Monterey County Health Department

2. CONSENT AGENDA

2.1 Minutes of the regular meeting of May 12, 2010

Member Brittney Furter moved to approve items on the consent agenda. Member Rena Weaver seconded and the motion carried unanimously.

3. SPECIAL PRESENTATIONS

Member Kate Spacher presented information regarding Interim, Incorporated. Interim was founded in 1975 by mental health professionals, community members, and client families who saw a need for community-based alternatives to institutional care for people with psychiatric disabilities. Interim's mission is to provide services and affordable

housing supporting members of the community with mental illness in building productive and satisfying lives.

Interim is the only agency in Monterey County that provides affordable housing, residential treatment, social support, and supported education and employment services for adults with psychiatric disabilities.

4. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA

None.

5. COMMITTEE REPORTS

5.1 Member George Redmon reported to the MAC that ADAPT-R subcommittee held its first meeting on June 9, 2010. Mr. Redmon requested that matters and issue regarding ADA Paratransit be brought to the subcommittee whenever possible before consideration by the MAC.

5.2 Tom Hicks, MST staff, informed the committee that the Adhoc Taxi Voucher Committee met and reviewed senior center survey results. The purpose of the Adhoc Committee is to look for locations to start providing taxi vouchers to assist persons travelling short distance trips. Discussion included cost factors, using the Pacific Meadows model of the Taxi Voucher Program as an example, and how that model can be implemented countywide.

Member Marcie Castro informed committee members of the senior center survey results. There were seven different senior centers throughout Monterey County that participated. The survey indicated travel also included hospital, shopping, and pharmacy. A follow-up survey will ask how many seniors are also in the MST RIDES program.

6. UNFINISHED BUSINESS

- 6-1. The MAC members set goals for the committee and unanimously decided on three goals.
- 1) Look at unmet and under-met needs countywide for specialized transportation.
 - 2) Anticipate future needs for specialized transportation.
 - 3) Examine research findings and look at what other programs and agencies are doing well and how those successes might meet current and/or future needs in Monterey County.

7. NEW BUSINESS

7.1 Tom Hicks, MST staff, informed the committee that currently Monterey-Salinas Transit provides medical trip transportation to the bay area hospitals, twice a month, for registered MST RIDES ADA Paratransit clients receiving medical

services from hospitals and clinics in San Jose, Palo Alto and San Francisco. The service is not ADA mandated and is very expensive to operate. Subsequently, MST staff has considered eliminating it. Linda McGlone, Monterey County Health Department, became aware of the transportation service. However, many of her clients are not MST RIDES ADA Paratransit qualified. She expressed support for continued service if it was opened to the public. Following discussion about the proposed new fare, Mr. Hicks agreed to consult legal counsel regarding the possibility of *grandfathering* current program participants and allow them to continue paying the current fare for a defined period of time rather than the new proposed forty (\$40.00) fare.

Member Brittney Furter moved to advise the MST Board of Directors to open out-of-county medical trips to the public, set the round-trip fare to forty dollars, and consider a sunset clause to “grandfather” previous MST RIDES customers at a fare of fifteen dollars for specific period of time. Member Kathy Spake seconded the motion and motion carried unanimously.

- 7.2 Tom Hicks, MST staff, informed the committee that there are three vacancies on the Mobility Advisory Committee. Therefore, he requested suggestion from Committee members for names of persons who might be interested in becoming a member of the committee.

8. REPORTS & INFORMATION ITEMS

None.

9. ANNOUNCEMENT

None.

ADJOURN

There being no further business, Vice-Chair George Redmon adjourned the meeting at 2:35 p.m.

PREPARED BY: 
Tom Hicks

Tom Hicks, MST Staff

Human Resources Committee

September 13, 2010
Minutes

Present: Chairman Kristin Clark, Director Karen Sharp, Director Alan Cohen, Director Patricia Stephens, Carl Sedoryk, GM/CEO, Dave Laredo, General Counsel, Lyn Owens, Director of Human Resources, Kelly Halcon, Manager of Human Resources, Rosemary Bayles, Human Resources Generalist.

1. Call to order

Chairman Clark called the meeting to order at 9:04 a.m.

2. Kelly Halcon, Manager of Human Resources introduced Rosemary Bayles as the new Human Resources Generalist. Rosemary has previous experience in the private and public sector Human Resources Arena.

3. The Human Resources Committee voted to keep Director Kristin Clark as the Chairman.

4. The HR Committee recommends that the Board approve the amendment to the Employee-Employer Relations Policy with regards to the individuals who comprise the "Confidential Unit."

5. Closed Session –

- General Manager Performance Evaluation.
- Conference with Labor Negotiators –Amalgamated Transit Union.

6. Return to Open Session – no action taken.

7. Chairman Clark adjourned the meeting at 9:56 a.m.

SUBMITTED BY: _____
Kelly Halcon

Monterey-Salinas Transit
Washington, D.C. Office

DATE: September 7, 2010

TO: Carl Sedoryk

FROM: Thomas P. Walters

The following report summarizes recent actions taken on behalf of Monterey-Salinas Transit:

- Represented MST at APTA Washington Area Transit Industry Representatives Task Force meeting.
- Worked with stakeholders regarding possible changes to DOT regulations affecting local transit agency provision of charter services.
- Requested support for legislation to extend the Transit Pass Transportation Fringe Benefits program. Provided information to Delegation regarding the local impact of the program.
- Advised on lobbying strategies and MST Federal agenda and priorities.
- Advised and began planning for future advocacy trips to Washington, D.C., and site visits to Monterey County.

TPW:dwg

Monterey-Salinas Transit
Washington, D.C. Office

DATE: September 29, 2010

TO: Carl Sedoryk

FROM: Thomas P. Walters

The following report summarizes recent actions taken on behalf of Monterey-Salinas Transit:

- Provided requested briefing to local Delegation on MST Bus Rapid Transit project.
- Began logistics and planning for Washington, D.C., advocacy trip.
- Discussed MST operating and capital budget with local Congressional Delegation and provided requested briefing related to Federal funding of public transportation in Monterey County.
- Requested support for legislation to extend the Transit Pass Transportation Fringe Benefits program.
- Advised on lobbying strategies and MST Federal agenda and priorities.
- Provided updates to MST on transportation and appropriations legislation.

TPW:dwg

MEMO

DATE: September 30, 2010
TO: Carl Sedoryk, General Manager/CEO
Monterey-Salinas Transit
FROM: John E. Arriaga, President
SUBJ: August-September Activity Report

Week of August 2, 2010

- Monitored/attended legislative policy, and fiscal committee hearings on transit-transportation and related issues
- Prepared *Capitol Weekly Report* on key events and activities in Sacramento/the Capitol
- Monitored ongoing budget negotiations
- Monitored gubernatorial appointments
- Met with Carl Sedoryk, Hunter Harvath and Tim Egan regarding new contract with MST, JEA & Associates

Week of August 9, 2010

- Monitored ongoing budget negotiations
- Monitored/attended legislative policy, and fiscal committee hearings on transit-transportation and related issues
- Prepared on *Capitol Weekly Report* key events and activities in Sacramento/the Capitol
- Monitored gubernatorial appointment.
- Attended CTC meeting in San Francisco where the major emphasis and discussion about the impact of the prolonged budget impasse and it's continued effect on project delivery and inability to issue any Prop 1B & 1A bonds

Week of August 16, 2010

- Monitored/attended legislative policy, and fiscal committee hearings on transit-transportation and related issues
- Monitored ongoing budget negotiations
- Prepared *Capitol Weekly Report* on key events and activities in Sacramento/the Capitol
- Monitored gubernatorial appointments

Week of August 23, 2010

- Monitored/attended legislative policy, and fiscal committee hearings on transit-transportation and related issues
- Monitored ongoing budget negotiations
- Prepared *Capitol Weekly Report* on key events and activities in Sacramento/the Capitol
- Monitored gubernatorial appointments

Week of August 30, 2010

- Monitored/attended legislative policy, and fiscal committee hearings on transit-transportation and related issues
- Monitored ongoing budget negotiations
- Prepared *Capitol Weekly Report* on key events and activities in Sacramento/the Capitol
- Monitored gubernatorial appointments

Week of September 6, 2010

- Monitored ongoing budget negotiations
- Monitored gubernatorial appointments

Week of September 13, 2010

- Monitored ongoing budget negotiations
- Monitored gubernatorial appointments

Week of September 20, 2010

- Monitored ongoing budget negotiations
- Prepared *Capitol Weekly Report* on key events and activities in Sacramento/the Capitol
- Monitored gubernatorial appointments
- Attended the CTC meeting in Fresno where the major emphasis and discussion were about the impact of the prolonged budget impasse and it's continued effect on project delivery and inability to issue any Prop 1B & 1A bonds had a point-counter-point presentation /discussion from the Department and California Transit Association on the League/CTA sponsored Proposition 22.
- Participated in the Senate Transportation and Housing and the Senate Local Government Committees held a joint hearing on Proposition 22, the "Local Taxpayer, Public Safety, and Transportation Protection Act of 2010."

Week of September 27, 2010

- Monitored/attended legislative policy, and fiscal committee hearings on transit-transportation and related issues
- Monitored ongoing budget negotiations
- Prepared *Capitol Weekly Report* on key events and activities in Sacramento/the Capitol
- Monitored gubernatorial appointments

Please feel free to contact me at (916) 669-1340 with any questions or concerns you may have regarding information contained in this report.