

BOARD OF DIRECTORS
MINUTES OF THE REGULAR MEETING
MONTEREY-SALINAS TRANSIT
October 10, 2011

1. CALL TO ORDER

Chair Armenta called the meeting to order at 10:00a.m. in the MST Conference Room and Director Stephens led the Pledge of Allegiance.

Present:	Fernando Armenta	County of Monterey
	Kristin Clark	City of Del Rey Oaks
	Alan Cohen	City of Pacific Grove
	Libby Downey	City of Monterey
	Alvin Edwards	City of Seaside
	John Huerta, Jr.	City of Greenfield (arrived at 10:09am)
	Susan Kleber	City of King
	Frank O'Connell	City of Marina
	Maria Orozco	City of Gonzales (arrived at 10:09am)
	David Pendergrass	City of Sand City
	Sergio Sanchez	City of Salinas
	Karen Sharp	City of Carmel-by-the-Sea
	Patricia Stephens	City of Soledad

Absent: None

Staff:	Sonia Bannister	Office Administrator/Marketing & Sales Specialist
	Kelly Halcon	Director of Human Resources
	Hunter Harvath	Asst. General Manager/Finance & Administration
	Michael Hernandez	Asst. General Manager/COO
	Carl Sedoryk	General Manager/CEO
	Zoe Shoats	Marketing Analyst
	Deanna Smith	Executive Assistant to the GM/CEO
	Robert Weber	Director of Transportation Services
	Mike Gallant	Planning Manager
	Tom Hicks	Mobility Manager

Others:	Heidi Quinn	De Lay & Laredo
	Renee Leonard	Passenger
	Eric Petersen	Citizen
	Janet Louise Wilson	Pacific Grove resident
	Rayford Moore	MST
	Heller Chappel	MST
	Rafael Rosado	MST

Apology is made for any misspelling of a name.

Director Sanchez remembered Salinas resident and member of the U.S. 75th Ranger Regiment, Ricardo Cerros, for his service and sacrifice. He was killed during an attack on insurgents in Afghanistan's Logar Province on October 8, 2011.

2. CONSENT AGENDA

The consent agenda items consisted of the following:

2-1 Review highlights of Agenda.

Mr. Sedoryk presented the highlights of the agenda.

2-2. Adopt Resolution 2012-06 recognizing Heller Chappel, Coach Operator, as Employee of the Month for October 2011.

2-3. Minutes of the regular meeting of September 12, 2011.

2-4. Disposal of property left aboard buses.

2-5. Financial Report – August, 2011.

2-6. General Manager/CEO's Contract Renewal.

2-7. Adopt Resolution 2012-07 recognizing Rafael Rosado, Coach Operator, for 33 years of service.

2-8. Establishment of Whispering Oaks ad hoc committee.

2-9. Requesting approval to enter into a four year lease for a multi function copier.

Public Comments - None.

Director Pendergrass made a motion to approve the consent agenda and was seconded by Director Stephens. The motion carried unanimously.

3. SPECIAL PRESENTATIONS

3-1 October Employee of the Month—Heller Chappel, Coach Operator.

Robert Weber recognized Heller Chappel, Coach Operator, as Employee of the Month for her positive contribution to MST and the entire community and for her work as Interim Operations Supervisor and her wonderful customer service skills.

3-2 20 years of Service-William Parks, Coach Operator.

Mr. Parks was not present for the presentation.

3-3 Retirement-Rafael Rosado, Coach Operator.

Michael Hernandez recognized Rafael Rosado, Coach Operator, for his retirement after 33 years of service. Mr. Rosado began his career with MST in 1977 and has been recognized with multiple attendance and outstanding customer service awards, and has the highest seniority amongst the Coach Operators. Mr. Rosado was commended for his 28-year accident-free driving record with MST.

3-4 30 years of Service-Genaro Verba, Coach Operator.

Mr. Verba was not present for the presentation.

4. PUBLIC COMMENT

Director Orozco and Director Huerta arrived at 10:08a.m.

Janet Louise Wilson of Pacific Grove and former member of the RIDES Advisory Committee stated that the MST staff and Board do listen to the input of the public. She stated that she is unhappy with the new service schedule, particularly Line 2, as buses are habitually late and the schedule is confusing. She stated that it takes almost 2 hours to get anywhere with the new schedule. She stated that she needs help with the PDF online version of the new schedule and is unhappy that the schedules were handed out at the last minute.

Renee Leonard stated that she is upset that the new schedule is inconvenient and trips take longer. She stated that taking Line 16 from Marina exposes her family to walking near registered sex offenders. She stated that she has spoken to many members of the public who are unhappy with the new schedule.

Close Public Comment

5. COMMITTEE REPORTS AND PRESENTATIONS

5-1 HR Committee Minutes of September 12, 2011.

Public Comment – None.

6. BIDS/PROPOSALS

6-1 Award contract to conduct passenger and non-passenger surveys.

Mr. Harvath referred to a handout detailing the average score and cost comparison between Majic Consulting and Moore & Associates in response to RFP 12-03. He stated that both companies were scored without knowledge of the quotes to perform work, and both companies scored equally. Majic Consulting will cost \$26,644 compared to Moore & Associates at \$38,154 and staff recommends awarding the contract to Majic Consulting.

Director Cohen asked how surveys would be distributed. Mr. Harvath explained that in order to ensure a 5% margin of error and a 95% survey reliability, all lines will be surveyed, during all hours of operation by the company's representatives. Requests to

take the survey will not be taken, as this would skew the survey results and reliability. The survey representatives will be identifiable at all times, surveys will be provided in English and Spanish, and will be completed within a two week period.

Director Sanchez asked if the company will use locals to conduct the survey. Mr. Harvath explained that Federal guidelines do not allow this restriction, but staff will highly encourage local hires.

Director Edwards asked if the surveys will be advertised. Mr. Harvath stated that car cards will be placed in all buses announcing the survey, but that other public announcements could be made. He also stated that the surveying company will present the final results to the MST Board and that presentations could be made to City Councils upon request.

Director Cohen thanked members of the public for their input. Director Kleber suggested handing out stickers to survey-takers similar to "I Voted" stickers.

Director Pendergrass asked if changes would be made to service based on responses. Mr. Harvath stated that changes have been made in response to surveys in the past, but that it is important to remember that recent service reductions have been required due to budget shortfalls. Service reductions have not been made in seven (7) years, and every effort to minimize inconvenience has been made.

Director Clark stated that it is important to encourage the public to attend the public hearings prior to service changes rather than after changes have been made.

Public Comment – None.

Director Clark made a motion to award Majic Consulting with the contract to conduct passenger and non-passenger surveys and was seconded by Director Edwards. The motion carried unanimously.

7. PUBLIC HEARINGS

None.

8. UNFINISHED BUSINESS

8-1 Receive update on TAMC/AMBAG consolidation.

Mr. Sedoryk discussed recent activity involving the potential realignment of responsibilities of regional transportation planning and operational agencies. He stated that he attended a joint executive committee meeting of TAMC, AMBAG, and SCRTC on Thursday, October 6, 2011. After reading reports from TAMC and AMBAG, along with discussions at the joint committee meeting, he does not believe any of the proposed realignment scenarios provide a substantive benefit. Staff does recommend the 5 proposals outlined in the memo on page 43 of the agenda as opportunities to improve the overall coordination between agencies. He asked for approval from the

Board to respond to AMBAG's request for recommendations with a letter signed by the Board Chairperson, Director Armenta.

Director Pendergrass stated his opposition to any effort to interfere with the operations or dissolution of AMBAG.

Directors Huerta and Downey believe the regulations are not threatening to AMBAG, offer recommendations for improved communication between agencies, and comply with AMBAG's request for input from MST. Director Downey stated that Debbie Hale did not act on her own, but responded to direction from her Board in the matter of the potential realignment of agency roles.

Director Sanchez stated that MST should encourage cooperation between agencies but should not get involved with determining whether any agency should be dissolved.

Directors Stephens and Orozco concurred that the recommendations were requested and provide positive input for the executive committees and Boards to discuss. Director Armenta stated that the topic of realignment began with the County Board of Supervisors.

Director Stephens made a motion to authorize the MST Board Chair to send a letter outlining the proposed MST recommendations and Director Clark seconded the motion. Director Pendergrass stated that AMBAG would decide its own future and asked Director Stephens to withdraw her motion. Director Stephens stated that she was willing to withdraw her motion until after the next AMBAG Board meeting.

Mr. Sedoryk asked if the Board would authorize him to refer to the proposed recommendations at future meetings.

Director Sanchez stated that it would be inappropriate for staff to speak for the Board when the Board was divided on the issue.

Director Downey stated that a lack of response made MST look weak and made a motion to approve staff's recommendations. There being no second, the motion failed. Director Armenta directed staff to bring the issue of recommendations back to the Board in one month.

Mr. Sedoryk stated that he will continue to monitor all activity and keep the Board informed.

8-2 Authorize staff to renew contract with GY Investigations for taxi administration consulting services on a month-to-month basis for up to 4 months in an amount not to exceed \$9,216 per month.

Mr. Harvath stated that the contract with GY Investigations expires on October 12, 2011, and the City of Monterey is not yet ready to take over the administration of the RTA driver and vehicle permits. He stated that the monthly contract amount has been

reduced from \$9,216 per month to \$7,500 per month. He stated that the City of Monterey should be prepared to assume administrative responsibilities within one month, and that the City of Salinas has responded with an interest to provide administrative services for Salinas taxi drivers. He recommends that the City of Monterey begin providing services as soon as they are ready and that the City of Salinas can take over Salinas administration when they are ready to do so.

Director Downey stated that the City of Monterey should be able to begin by October 17. She stated that since Salinas is now interested, Monterey will need to adjust the hours of identified personnel.

Director Sanchez asked how much money was owed to MST and the cities. Mr. Harvath stated that approximately \$65 thousand (\$65,000) was owed to MST and approximately \$15 thousand (\$15,000) was owed to RTA jurisdictions. Mr. Sanchez stated that he was not supportive of renewing the contract with GY Investigations because the company has performed poorly and embarrassed the RTA. He stated that Salinas taxi companies have petitioned the Salinas City Council to pull out of the RTA, and that GY Investigations should be asked to provide one month's services for free because of poor performance.

Director Edwards stated that he would like to see another option if the City of Monterey could not take over in one month. Director Sharp stated that the only option would be to suspend issuing permits.

Director Clark requested email updates on progress with the Cities of Monterey and Salinas.

Public Comment – none.

Director Huerta made a motion to approve a one-month contract with GY Investigations, not to exceed \$7,500 per month, with future extension to be approved by the MST Board and was seconded by Director Sharp.

9. NEW BUSINESS

9-1 Authorize the Purchase of Accessible Mini-Vans.

Mr. Hernandez requested authorization to purchase three wheelchair accessible taxi mini-vans, not to exceed \$120,000 for three vehicles, not including sales tax. He stated that the vehicles are 80% funded through the Federal Transit Administrations New Freedom Grant and the remaining 20% is available through MST's Capital Budget as a local match. He expects the mini-vans to be ready for service by the end of December 2011.

Directors Edwards and Armenta asked who would determine which companies would have access to the vans. Mr. Sedoryk stated that if the Board approved the purchase, staff would bring back a recommendation for the equitable distribution of the mini-vans based on ridership and taxi company qualifications.

Public Comment – None.

Director Edwards made a motion to authorize the purchase of three wheelchair accessible taxi mini-vans and was seconded by Director Clark. The motion carried unanimously.

10. REPORTS & INFORMATION ITEMS

- 10-1. General Manager/CEO Report.
- 10-2. TAMC Highlights – September, 2011.
- 10-3. Washington D. C. Lobbyist report – September, 2011.
- 10-4. State Lobbyist report – September, 2011.
- 10-5. Monterey Bay Bus Operations & Maintenance Center: Budget Summary. (Michael Hernandez)

11. COMMENTS BY BOARD MEMBERS

- 11-1 Reports attended by Board Members at MST expense.

Director Clark reported that she attended the APTA Conference in New Orleans and was hopeful that their Annual Board Member Conference would be held in Monterey. She stated that a letter had been presented to the committee personally inviting them to consider the Monterey Peninsula as a location for the 2013 event. Director Armenta suggested asking the Monterey County Hospitality Association to invite them as well. Director Sharp recommended showcasing the Monterey Peninsula for more conferences.

Director Sanchez stated that the California Special Districts were meeting in Monterey this week and asked if MST was a member. Mr. Sedoryk responded that MST has not joined, but will look into it. Director Downey stated that she in attending one day of the conference.

Director Downey asked if a budget for the RTA had been submitted as requested. Mr. Sedoryk stated it was included as Agenda Item 10-5. Director Downey thanked MST staff for providing excellent graphs and reports monthly.

12. REFERRALS BY BOARD MEMBERS

13. ANNOUNCEMENTS

Director Armenta requested all Board members to complete the General Manager's performance evaluation. Kelly Halcon provided information on completing the surveys.

Director Huerta invited everyone to attend the October 16 Harvest Festival in Greenfield.

Director Cohen stated that the Pacific Grove Trolley is a success.

Mr. Sedoryk announced the next RTA Board meeting would take place on October 31, 2011 at the Monterey Bay Unified Air Pollution Control District on Silver Cloud Ct. in Monterey at 9:00a.m. The meeting will be a joint Study Session for members of the RTA, TAC and public. The HR Committee will meet at 8:15 immediately prior to the Board meeting at the same location. The recent MST Audit has been successfully completed and a report will be provided in a couple of months. The auditors found more savings in Worker's Compensation than anticipated, with nearly \$1 million in additional revenue available to be released back into the General Fund.

14. ATTACHMENTS

14-1 Disbursement Journal for June and July, 2011 Financial Report.

15. CLOSED SESSION

As permitted by Government Code §64956 et seq. of the State of California, the Board of Directors may adjourn to Closed Session to consider specific matters dealing with personnel and/or pending possible litigation and/or conferring with the Board's Meyers-Millas-Brown Act representative.

The Board moved to Closed Session at 11:26a.m.

- 15-1. Conference with Labor Negotiators – Monterey-Salinas Transit Employee Association (MSTEA) and MST (D. Laredo, K. Halcon) (§54957.6)
- 15-2. Conference with Legal Counsel-Litigation- Tabitha Stanislaw and James Conboy (§ 54956.9) (K. Halcon) (Enclosure)
- 15-3. General Manager Performance Evaluation – (K. Halcon) (§54957 (b)) (No enclosure)
- 15-4 Conference with property negotiators. (Parcel # APN 032-171-005, L.2.3, L.2.4.1, L.2.4.3, L.2.4.2, APN 031-011-056-000) (No enclosure) (Carl Sedoryk)
- 15-5 Conference with Legal Counsel-Litigation-LandWatch v. County of Monterey. (Monterey Superior Court Case No. M113552) (No enclosure) (Carl Sedoryk)

16. RETURN TO OPEN SESSION

16-1. Report on Closed Session and possible action – No reportable action taken.

17. ADJOURN

There being no further business, Chairperson Armenta adjourned the meeting at 12:00p.m.

Prepared by: 
Deanna Smith, Deputy Secretary

MINUTES OF THE BOARD OF DIRECTORS MEETING
TOUR OF MST FACILITIES
MONTEREY-SALINAS TRANSIT
October 10, 2011

Monday, October 10, 2011

MST Conference Room
One Ryan Ranch Road, Monterey

1. CALL TO ORDER

Chair Armenta called the meeting to order at 12:20pm in the MST Conference Room.

Present:	Fernando Armenta	County of Monterey (left at 12:25p.m.)
	Kristin Clark	City of Del Rey Oaks (left at 12:25p.m.)
	Alan Cohen	City of Pacific Grove
	Libby Downey	City of Monterey
	Alvin Edwards	City of Seaside
	John Huerta, Jr.	City of Greenfield
	Susan Kleber	City of King
	Frank O'Connell	City of Marina
	Maria Orozco	City of Gonzales
	David Pendergrass	City of Sand City
	Sergio Sanchez	City of Salinas (left at 12:25p.m.)
	Karen Sharp	City of Carmel-by-the-Sea
	Patricia Stephens	City of Soledad

Absent: None

Staff:	Hunter Harvath	Asst. General Manager/Finance & Administration
	Michael Hernandez	Asst. General Manager/COO
	Carl Sedoryk	General Manager/CEO
	Deanna Smith	Executive Assistant to the GM/CEO

Others: Heidi Quinn De Lay & Laredo

2. STAFF OVERVIEW OF EACH SITE TO BE CONSIDERED

There being no members of the public present, and having shown the PowerPoint presentation to Board members during Closed Session of the Regular Meeting of the Board, the PowerPoint was not presented.

3. VISIT EACH SITE AS LISTED

Directors Armenta, Clark, O'Connell and Sanchez left the meeting at 12:25p.m. and did not attend the site visits. The Board convened on an MST bus to visit the following sites:

3-1 One Ryan Ranch Road, Monterey

3-2 8th and Gigling Site, County of Monterey

3-3 7th and Intergarrison Site, County of Monterey

3-4 Marina Airport Business Park – Research Drive/Blanco, Marina

3-5 Salinas Division, 443 Victor Way, Salinas, CA

The Board elected to not visit the Salinas Division.

Recommended Action: Review projects, ask questions for clarification, and visit each site.

4. ADJOURNMENT

Director Sharp adjourned the meeting immediately following the site visit to Marina Airport Business Park at 1:45p.m., and the bus returned to MST Facility at 1 Ryan Ranch Rd. at 2:00p.m.

Prepared by:



Deanna Smith, Deputy Secretary