

MST BOARD OF DIRECTORS

Monterey Bay Unified Air Pollution Control District
24580 Silver Cloud Ct., Monterey

Minutes

December 8, 2014

10:00 a.m.

1. CALL TO ORDER

1-1. Roll call

1-2. Pledge of Allegiance

Chair Downey called the meeting to order at 10:01 a.m. Roll Call was taken and board Director Hurley led the Pledge of Allegiance.

Present:	Fernando Armenta	County of Monterey
	Victoria Beach	City of Carmel-by-the-Sea
	Jose Castañeda	City of Salinas (alternate)
	Kristin Clark	City of Del Rey Oaks
	Libby Downey	City of Monterey
	David Pacheco	City of Seaside (alternate)
	Randy Hurley	City of Greenfield
	Frank O'Connell	City of Marina
	David Pendergrass	City of Sand City
	Patricia Stephens	City of Soledad
Absent:	Not Appointed	City of Pacific Grove
	Terry Hughes	City of King
	Maria Orozco	City of Gonzales
Staff:	Carl Sedoryk	General Manager/CEO
	Hunter Harvath	Asst. General Manager/Finance & Administration
	Michael Hernandez	Asst. General Manager/COO
	Kelly Halcon	Director of Human Resources & Risk Management
	Mark Eccles	Director of Information Technology
	Robert Weber	Director of Transportation Services
	Beronica Carriedo	MST
	Zoe' Shoats	Marketing Manager
	Deanna Smith	Executive Assistant/Clerk to the Board
	Dave Laredo	De Lay & Laredo
	Miriam Gutierrez	MST Customer Service Representative
Public:	Alan Cohen	Former Board Member City of Pacific Grove
	Ken Walker	ATU
	Ginger Miller	MST Rider

Apology is made for any misspelling of a name.

2. CONSENT AGENDA

2-1. Review highlights of the agenda.

Mr. Sedoryk reviewed the highlights of the agenda.

2-2. Adopt Resolution 2015-16 recognizing Beronica Carriedo, Mobility Trainer, as Employee of the Month for December 2014.

2-3. Disposal of Property left aboard buses.

2-4. Minutes of the regular meeting of November 10, 2014.

2-5. Financial Report – October 2014.

2-6. Adopt Resolution of Appreciation 2015-17 recognizing Alan Cohen.

2-7. Adopt Resolution of Appreciation 2015-18 recognizing Alvin Edwards.

2-8. Adopt Resolution of Appreciation 2015-19 recognizing Terry Hughes.

2-9. Adopt Resolution of Appreciation 2015-20 recognizing Randy Hurley.

2-10. Receive 2015 MST Board Calendar.

Director Armenta made a motion to approve the Consent Agenda and was seconded by Director Hurley. The motion passed unanimously.

3. SPECIAL PRESENTATIONS

3-1. December Employee of the Month – Beronica Carriedo, Mobility Trainer.

Mr. Sedoryk recognized Beronica Carriedo for her positive contribution to MST and the entire community.

3-2. Resolution of Appreciation – Alan Cohen, Board Member.

Mr. Sedoryk recognized Alan Cohen, MST representative from the City of Pacific Grove, for his service on the MST Board of Directors from October of 2009 to December of 2014. Mr. Cohen thanked the board and staff of MST, stating that he appreciated his time of service.

3-3. Resolution of Appreciation – Alvin Edwards, Board Member.

Alvin Edwards was not present.

3-4. Resolution of Appreciation – Terry Hughes, Board Member.

Terry Hughes was not present.

3-5. Resolution of Appreciation – Randy Hurley, Board Member.

Mr. Sedoryk recognized Randy Hurley, MST representative from the City of Greenfield, for his service on the MST Board of Directors from January of 2013 to December of 2014.

4. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA

Ginger Miller stated that she rides the MST bus 365 days a year and travels throughout Monterey, Carmel, and Pacific Grove. She finds that it is a waste of time to send emails or call MST about service issues. She has informed MST on several occasions that the MV buses still have the 2013 board meeting schedule posted. She has never received a sufficient response, and the meeting notices are still in the buses. She requested emails for the board representatives from the cities above. She also stated that MST's hybrid buses are not accommodating for those using walkers, canes, or pulling wheeled carts. She observed one man fall while trying to board a hybrid bus with a walker and the coach operator did not assist him or write up the incident. Mr. Harvath will meet personally with Ms. Miller to address her concerns.

5. COMMITTEE REPORTS

5-1. Finance Committee Minutes of November 10, 2014.

The board received the minutes with no action required.

6. MAJOR PROCUREMENTS

6-1. Authorize upgrade to Giro Hastus Software Version 2014.

MST Director of Information Technology, Mark Eccles, reviewed the staff request to purchase a Giro Hastus software upgrade to improve the efficiency and functionality of MST's driver scheduling and payroll processes. The cost for the project is not to exceed \$1,350,000, and funding is available from Prop 1B State of California Bonds and future year operational funds for the annual maintenance fees.

Director Downey asked if the increased efficiency would result in less administrative staff. Mr. Eccles stated that the primary efficiencies would be in decreasing the amount of time staff devoted to various functions and in driver scheduling efficiencies.

Director Beach asked if the cost was in line with previous system and maintenance costs; Mr. Sedoryk stated that it was in the typical range.

Director Armenta asked how many different contracts were being managed by payroll. Kelly Halcon, director of human resources, stated that there were four rates within MST's contract with ATU.

Director Armenta made a motion to authorize the General Manager/CEO to execute a contract with Giro for a Hastus Runcutting/Scheduling/Payroll software upgrade, including additional modules and annual maintenance payments for four years, for a total cost not to exceed \$1,350,000. The motion was seconded by Director Castañeda and passed unanimously.

7. PUBLIC HEARINGS

8. UNFINISHED BUSINESS

9. NEW BUSINESS

9-1. Receive Federal Legislative Update.

Don Gilchrest, MST's federal lobbyist with Thomas Walters and Associates, provided a handout and summarized federal legislative activity impacting MST through 2014 and into 2015. The primary business facing Congress and impacting MST includes passing the FY 2015 budget, addressing a surface transportation bill to replace MAP-21, dealing with the Highway Trust Fund and other transit tax-extendors, and addressing U.S. tax code reform. Mr. Gilchrest believes that with the good working relationship between Senator Boxer, the outgoing leader of the Committee on Environment and Public Works, and Senator Inhofe, the committee's incoming Republican chairman, partisan issues can be overcome during the 114th Congress to positively address transportation funding.

Mr. Gilchrest reviewed issues brought up by members of the MST legislative committee about funding options being considered, including an increase in the federal gas tax, MST's outlook for receiving Small Transit Intensive Cities funding, and strategies to work with stakeholders to lobby for transit funding.

Mr. Gilchrest recommended that staff and board representatives return to Washington, D.C., in March for the APTA Legislative Conference.

9-2. Receive State Legislative Update.

Mr. Sedoryk referred the committee to page 79 of the MST agenda for a summary of 2014-2015 State Budget Highlights. While MST has only \$1 million in PTMISEA funds remaining to be dispersed next fiscal year, the Cap and Trade program may provide funds for transit capital projects. Page 91-93 provided a list of 2014 enacted high-priority legislation and a summary of the 2015 state legislative program new and action items.

Director Armenta asked MST staff to present legislative priorities to the Legislative Committee and the full board prior to federal and state legislative conferences. He encouraged active participation in lobby activities by members of the committee.

9-3. Adopt Calendar Year 2015 Legislation Program.

Hunter Harvath and Carl Sedoryk reviewed the proposed 2015 Legislative Program. Director Armenta asked that staff add the creation of a Legislative Advocacy Strategic Plan to the legislative program.

Director Armenta made a motion to adopt the Calendar Year 2015 Legislative Program, with recommended addition of a Legislative Advocacy Strategic Plan, and was seconded by Director Clark. The motion passed unanimously.

9-4. Discuss January Strategic Planning Session.

Mr. Sedoryk reviewed the proposed draft strategic planning session for January 12 and requested input from board members.

Director Armenta requested that staff provide a background to the request to discuss board discussion/public comment protocol prior to the meeting. He also requested that staff discuss opportunities for MST and TAMC to provide joint recognition of "transit champions."

Director Beach would like to discuss MST's role in long-term planning for multi-modal connectivity.

10. REPORTS & INFORMATION ITEMS

No action required.

10-1. General Manager/CEO Report – October 2014.

10-2. Washington D. C. Lobbyist Report – November 2014.

10-3. State Legislative Advocacy Update – November 2014.

10-4. Staff Trip Reports.

10-5. Correspondence.

10-6. Staff Announcements.

Mr. Sedoryk stated that he has received numerous emails regarding the process for requesting donated vehicles. A handout was provided detailing the process for donating retired MST vehicles.

Mr. Sedoryk announced that Executive Assistant/Clerk to the Board, Deanna Smith, was awarded the Neville Parker Award for Outstanding Master's Research in Transportation Policy and Planning from the National Council of University Transportation Centers. Her paper was nominated by the Mineta Transportation Institute at San Jose State University and was the culmination of her Masters in

Transportation Management program. She was awarded a cash prize and an expense paid trip to Washington, D.C. in January to receive the award at their Annual Awards Banquet.

11. COMMENTS BY BOARD MEMBERS

11-1. Reports on meetings attended by board members at MST expense (AB1234).

Director Armenta provided a summary of his attendance at the conference. He stated that he especially liked the session on community outreach and hoped MST could work more often than every three years to do community outreach for the regional plan.

Chairperson Downey provided a summary of her attendance at the CTA conference. She provided highlights of session including "Getting New Constituents," "Labor Issues," and "Generation Issues."

11-1.1 View California Transit Association conference opening video.

11-2. Board member Comments and Announcements.

Director Armenta stated that he would like staff to reconsider a "first come, first served" policy for MST vehicle donations. He is aware that the Dream Academy in Salinas has requested a vehicle donation.

11-3. Board member Referrals for future agendas.

12. ATTACHMENTS

12-1. Detailed monthly Performance Statistics and Disbursement Journal, October 2014.

Attachments can be found online within the GM Report at:
<http://www.mst.org/about-mst/board-of-directors/board-meetings/>

13. CLOSED SESSION

14. RETURN TO OPEN SESSION

15. ADJOURN

There being no further business, Chairperson Downey adjourned the meeting at 11:35 a.m.

Prepared by:


Deanna Smith, Deputy Secretary