



TRANSIT DISTRICT MEMBERS:

City of Carmel-by-the-Sea • City of Del Rey Oaks • City of Gonzales • City of Greenfield
City of King • City of Marina • City of Monterey • City of Pacific Grove • City of Salinas
City of Sand City • City of Seaside • City of Soledad • County of Monterey

Board of Directors Regular Meeting

Wednesday, June 15, 2011

MST Conference Room
One Ryan Ranch Road, Monterey

10:00 a.m.

TRANSPORTATION: Ride Line 8 Ryan Ranch-Edgewater to MST Office

1. CALL TO ORDER

- 1-1. Roll call.
- 1-2. Pledge of Allegiance.

2. CONSENT AGENDA

- 2-1. Review highlights of Agenda. (Carl Sedoryk)

These items will be approved by a single motion. Anyone may request that an item be discussed and considered separately.

- 2-2. Adopt Resolution 2011-22 recognizing Ralph Rosado, Coach Operator, as Employee of the Month for June 2011. (Robert Weber) (p. 1)
- 2-3. Minutes of the regular meeting of May 9, 2011. (Deanna Smith) (p. 2)
- 2-4. Disposal of property left aboard buses. (Sonia Bannister) (p.13)
- 2-5. Financial Report – April 2011. (Kathy Williams) (p.15)
- 2-6. Claim Rejection – Jesse Hood. (Ben Newman) (p. 39)
- 2-7. Approve up to 3-month Contract Extension with GY Investigations, Inc. (Hunter Harvath) (p. 41)
- 2-8. Authorize Changes to the CTSA Advisory Committee. (Tom Hicks) (p. 43)
- 2-9. Authorize a one-year contract with a two-year option to extend with Trapeze ITS for TransitMaster system maintenance. (Mark Eccles) (p. 53)

- 2-10. Review Board Satisfaction Survey. (Kelly Halcon) (p. 55)
- 2-11. General Manager/CEO Contract Renewal. (§54954.2). (Kelly Halcon) (p. 61)
- 2-12. Adopt a Proclamation Establishing the 6th Annual National Dump the Pump Day in Monterey County on June 16, 2011. (Zoe Shoats) (P. 63)

End of Consent Agenda

3. SPECIAL PRESENTATIONS

- 3-1. June Employee of the Month – Ralph Rosado, Coach Operator. (Robert Weber)
- 3-2. 30 years of Service – Steven Carroll, Intermediate Mechanic. (Michael Hernandez)
- 3-3. 30 years of Service – Mary Escalera, Coach Operator. (Robert Weber)
- 3-4. Transit 101 Monterey Branch Line Light Rail Presentation – Transportation Agency for Monterey County. (Debra Hale)

4. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA

Members of the public may address the Board on any matter related to the jurisdiction of MST but not on the agenda. There is a time limit of not more than three minutes for each speaker. The Board will not take action or respond immediately to any public comments presented, but may choose to follow-up at a later time, either individually, through staff, or on a subsequent agenda.

5. COMMITTEE REPORTS

No action required unless specifically noted.

- 5-1. MST Finance Committee Minutes – May 9, 2011. (Kathy Williams) (p. 65)
- 5-2. Conduct Election of Officers. (Carl Sedoryk) (p. 69)

6. BIDS/PROPOSALS

- 6-1. Approve Contract for Transit Services to CSUMB. (Hunter Harvath) (p. 71)
- 6-2. Approve 2-Year Contract Extension with MV Transit. (Robert Weber) (p. 73)

7. PUBLIC HEARINGS

8. UNFINISHED BUSINESS

8-1. Adopt FY 2012 Operating and Capital Budget. (Hunter Harvath) (p. 87)

9. NEW BUSINESS

9-1. Approve Hartnell College Free Fare Zone. (Hunter Harvath) (p. 119)

10. REPORTS & INFORMATION ITEMS

The Board will receive and file these reports, which do not require any action by the Board.

10-1. General Manager/CEO Report. (p. 121)

10-2. TAMC Highlights – May 25, 2011. (p. 161)

10-3. Washington D. C. Lobbyist report – May 20, 2011. (p. 163)

10-4. State Lobbyist Report – June 2, 2011. (p. 165)

10-5. Information Update: Purchase Price for Replacement RIDES Vehicle.
(Mike Hernandez) (p. 167)

10-6. Staff trip reports. (p. 169)

10-7. Whispering Oaks Correspondence. (p. 173)

11. COMMENTS BY BOARD MEMBERS

11-1. Reports on meetings attended by Board members at MST expense
(AB1234).

12. ANNOUNCEMENTS

13. CLOSED SESSION

As permitted by Government Code §64956 et seq. of the State of California, the Board of Directors may adjourn to Closed Session to consider specific matters dealing with personnel and/or pending possible litigation and/or conferring with the Board's Meyers-Milias-Brown Act representative.

13-1. Conference with property negotiators (Parcel # APN 032-171-005, L.2.3, L.2.4.1, L.2.4.3, L.2.4.2, APN 031-011-056-000)
(No enclosure) (Carl Sedoryk)

- 13-2. Conference with Legal Counsel- Labor Negotiations, Monterey-Salinas Transit Employees Association (MSTEA) Memorandum of Understanding. (No Enclosure) (Dave Laredo)

14. RETURN TO OPEN SESSION

- 14-1. Report on Closed Session and possible action.

15. ADJOURN

NEXT MEETING DATE: July 11, 2011 in MST Conference Room.

NEXT AGENDA DEADLINE: June 29, 2011

Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection at the Monterey-Salinas Transit Administration office at 1 Ryan Ranch Road, Monterey, CA during normal business hours.

Upon request, MST will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service at least 5 days before the meeting. Requests should be sent to Deanna Smith, MST, One Ryan Ranch Road, Monterey, CA 93940 or dsmith@mst.org.

**RALPH ROSADO
JUNE 2011
EMPLOYEE OF THE MONTH**

WHEREAS, each month Monterey-Salinas Transit recognizes an outstanding employee as Employee of the Month; and

WHEREAS, the Employee of the Month is recognized for their positive contribution to MST and to the entire community; and

WHEREAS, Ralph Rosado began his career as a Coach Operator in October 1977. A recipient of multiple attendance and outstanding customer service awards. He was only one of three employees who received the 2006 General Manager's Coach Operator Performance Excellence Award; and

WHEREAS, Ralph Rosado has been previously recognized as MST's Employee of the Month on three separate occasions and in 2010 was recognized for 27 years of Safe Driving ; and

WHEREAS, Ralph Rosado has the highest seniority with the Coach Operator ranks and serves as a role model to his fellow co-workers when it comes to dedication and professionalism when behind the wheel. He is an asset to MST; and

THEREFORE BE IT RESOLVED that the Board of Directors of Monterey-Salinas Transit recognizes Ralph Rosado as Employee of the Month for June 2011; and

BE IT FURTHER RESOLVED that Ralph Rosado is to be congratulated for his excellent work at Monterey-Salinas Transit.

THE BOARD OF DIRECTORS OF MONTEREY-SALINAS TRANSIT PASSED AND ADOPTED RESOLUTION 2011-22 this 13th day of June 2011.

Fernando Armenta
Chairman

Carl G. Sedoryk
Secretary

BOARD OF DIRECTORS
REGULAR MEETING
MONTEREY-SALINAS TRANSIT
May 9, 2011

1. CALL TO ORDER

Chairman Armenta called the meeting to order at 10:00 a.m. in the MST Conference Room.

Present:	Fernando Armenta	County of Monterey
	Alan Cohen	City of Pacific Grove
	Jerry Edelen (alt)	City of Del Rey Oaks
	Libby Downey	City of Monterey
	Alvin Edwards	City of Seaside
	Susan Kleber	City of King
	Frank O'Connell	City of Marina
	Maria Orozco	City of Gonzales
	David Pendergrass	City of Sand City
	Sergio Sanchez	City of Salinas
	Karen Sharp	City of Carmel-by-the-Sea
	Patricia Stephens	City of Soledad
Absent:	John Huerta, Jr.	City of Greenfield
Staff:	Angela Dawson	Accountant
	Sonia Bannister	Office Administrator/Marketing & Sales Specialist
	Rose Bayles	HR Generalist
	Mike Gallant	Planning Manager
	Kelly Halcon	Director of Human Resources
	Hunter Harvath	Asst. General Manager/Finance & Administration
	Michael Hernandez	Asst. General Manager/COO
	Tom Hicks	CTSA Manager
	Deanna Smith	Executive Assistant to the GM/CEO
	Carl Sedoryk	General Manager/CEO
	Zoe Shoats	Marketing Analyst
	Robert Weber	Director of Transportation Services
	Kathy Williams	General Accounting Manager
Others:	David C. Laredo	De Lay & Laredo

Bill Weigle	Seaside resident
John Hutcherson	Citizen
Gary Carnes	Citizen
Jim Fink	Citizen
Gayle Morton	Citizen
Margaret Davis	Citizen
Cesar Lara	Labor Council
Dianne Cotton	Citizen
Mary Beth Hugaboom	Citizen
Judy T.	Monterey resident
Alfred Diaz Infante	CHISPA
Lisa Bays	Citizen
Amy White	Land Watch
Mike Silvano	Citizen
Jane Shriver	Citizen
Matt McFarland	Citizen
Mary Ann Leffel	Monterey County Business Council
Iris Peppard	Citizen
Tony Valladares	MST Employee
Connie Kane	Citizen
Ralph Drumhaller	Quail Lodge
Jan Shriner	Marina resident
Sue Campbell	Seaside resident
Denny Andersen	Salinas resident
Kay Kline	Sustainable Seaside
Pamela Myatt	Monterey Bay Equestrian Horsemen's Assoc.
Darryl Donnell	Pacific Grove resident
Jane Field	Marina Equestrian Center
Charles Field	Marina Equestrian Center
Matt M.	MORCA
Michael Adaro	MORCA
Alan French	MORCA
Neil	MORCA
Jason Campbell	Seaside resident
Mark Faulkner	Pacific Grove resident
Sandra Gray	Seaside resident
Steve Endsley	FORA
Rina Kempton	Seaside resident
Jean Campbell	Summitarabians
Iris Peppers	Fort Ord Rec Users

Apology is made for any misspelling of a name.

2. CLOSED SESSION

The Closed Session item was moved to the end of the agenda.

4. CONSENT AGENDA

The consent agenda items consisted of the following:

- 4-1 Review highlights of Agenda.
- 4-2 Adopt Resolution 2011-20 recognizing Steve Colburn, Coach Operator, as May Employee of the Month.
- 4-3 Minutes of the regular meeting of April 11, 2011.
- 4-4 Disposal of property left aboard buses.
- 4-5 Financial Reports-March 2011.
- 4-6 \$130,000 Hastus (Giro, Inc.) multi-year maintenance and support contract agreement.
- 4-7 South County Area Service Analysis adoption.
- 4-8 Adopt Resolution 2011-21 approving Homeland security Grant Application authority.
- 4-9 Authorize vehicle donations for mini bus and passenger vans.
- 4-10 Appoint Nominating Committee.
- 4-11 2010 Community Stakeholder results.

Director Sanchez invited Mr. Ricardo Munoz of the United Farm Workers Association to speak on behalf of the mini bus and passenger vans. Mr. Munoz expressed his appreciation for the service and stated that low income workers use and appreciate the service.

Director Downey questioned the conclusion of low survey responses. Zoe Alexander agreed that there were problems with the online survey and that overall responses were low.

Director Armenta requested five volunteers to serve on the Nominating Committee. Directors volunteered to serve: Stephens, Clark, Sanchez (Chair), Edwards, and Kleber.

Director Edwards moved to approve items on the consent agenda and was seconded by Director Orozco. The motion carried unanimously.

5. SPECIAL PRESENTATIONS

5-1 Army Communities of Excellence 2011.

Shawn Marshall from the US Army Garrison, Presidio of Monterey, presented MST with the Army Communities of Excellence Award.

5-2 May Employee of the Month-Steve Colburn, Coach Operator.

Robert Weber recognized Steve Colburn, Coach Operator, as Employee of the Month for his valuable input and assistance during the development of the new fare structure, coordinating a major training effort of all MST Coach Operators, and working long hours to provide final testing and inspection of the new fare boxes prior to their deployment.

5-3 20 Years of Service-Michael Cargile, Communications Systems Specialist.

Mike Hernandez presented an award to Michael Cargile for his twenty years of exemplary service with MST.

5-4 Monterey Branch Line Light Rail Presentation.

The Monterey Branch Line Light Rail Presentation by Debra Hale of TAMC was moved to the June Board meeting.

6. PUBLIC COMMENT

Bill Weigle of Seaside supports the transit facility project and public transportation efforts, but does not support the Whispering Oaks site. He supports the Marina site as a preferable location.

John Hutcherson of Monterey does not approve of the Whispering Oaks site for the new MST facility. He supports the green efforts of MST and believes the proposed site is incongruent with these efforts.

Gary Karnes, a longtime Monterey County resident, supports the mission of MST, but asked that MST Directors and concerned members of the public take a bus tour to view all possible site location options.

Jim Fink suggested that the southbound bus stop at Yosemite and San Pablo Streets is a model bus stop location. He wishes that other bus stops were as good and feels that most stops are too far away from intersections. He is also very happy with the

additional Saturday and Sunday schedule on Line 55. He wishes that Line 55 could serve the Santa Theresa Light Rail, similar to Line 79.

Gayle Morton, an attorney in Monterey, understands the need for a new facility, but believes that the location at Intergarrison and 8th is not a suitable spot. She stated that although the trail used by equestrians is said to be an illegal usage, it has been used extensively over the years. She believes that an alternative site will still meet MST objectives for green building. She stated that by using a model from another (Orange County) facility, MST has shown that the plans can be easily adapted to any site. She urged the MST Board to withdraw their appeal to the County Board of Supervisors.

Margaret Davis stated that the proposed site severs Trail #1, which is the only trail providing access to all other interior trails. She asked the Board to support the broader public interest by withdrawing their appeal to the County Board of Supervisors.

Cesar Lara with the Labor Council thanked the MST Staff for adjusting routes to benefit workers. He stated that Whispering Oaks is a better site for financial reasons and supports moving forward with the project at the proposed location.

Diane Cotton of Seaside believes trees are beneficial to people, the environment, and property values. She cannot believe that an organization with MST's commitment to the environment would cut down 4,400 trees.

MaryBeth Huggaboom stated that the Whispering Oaks site will cut off the only trail into BLM lands.

Judy T. of Monterey does not understand how MST can cut down 4,400 trees if they are concerned about green building and the environment.

Alfred Diaz Infante of CHISPA asked MST to listen to the voice of the low income community. He asked that MST allow the appeal process to take place and allow residents to be heard.

Lisa Bays asked MST to please reconsider relocating the proposed facility location.

Jason Campbell of Seaside supports the Monterey County Planning Commission's report and is concerned with the Whispering Oaks commercial project that will follow MST's facility development. He believes this development will hurt the existing commercial activity in Seaside. He asked that the Board not pursue a bad idea and instead withdraw their appeal.

Amy White of Land Watch opposed the site and encouraged selecting an alternative site.

Mike Silvano of Marina asked the MST Board to withdraw its appeal for the Whispering Oaks site and find another suitable location.

Jane Shriver of Marina stated that the planning maps do not show trails, but hundreds of people use the trails all of the time and they in turn support the businesses in surrounding cities. She asked that MST find an alternative site.

Matt McFarland is a lifetime Monterey County resident and is in support of the project but does not support the Whispering Oaks location. He stated that the destruction of thousands of trees offsets the benefits of lowering carbon emissions from the proposed facility.

Mary Ann Leffel, President of the Monterey County Business Council, believes the proposed site is a good location. She stated that the two primary barriers to workers are childcare and transportation and that the project addresses both issues. She stated that many dollars have already been spent, many studies done, and that the project should move forward.

Kay Kline of Seaside is concerned with business issues, empty businesses, and air quality that will be lost by building on the Whispering Oaks site. She stated that Seaside has the fewest parks of six surrounding cities and that the proposed land could be used as parkland. She stated that she has obtained 357 signatures of opposition to the Whispering Oaks site within the last week.

Iris Peppard, a Ft. Ord resident and employee of CSUMB, supports the project but not the location. She believes it is unethical to build at Whispering Oaks when there is so much unused land and facilities in Ft. Ord.

Tony Valdez is a mechanic at MST. He is concerned with the lack of safety at the current location. He stated that MST has outgrown the site and urged the Board to move forward with the project.

Connie Kane, retired, stated that it is unconscionable to cut down trees when the airport and Ft. Ord sites are available. She urged the MST Board to "do the right thing."

Mr. Fink stated that he has been using public transportation for over fourteen years. Director Armenta commented that Mr. Fink is also responsible for MST's service to San Luis Obispo County.

7. COMMITTEE REPORTS AND PRESENTATIONS

None.

8. BIDS/PROPOSALS

8-1 Award a \$256,140 three-year contract to Silveria Building Services to provide janitorial services.

Carl Wulf requested that the MST Board approve awarding Silveira Building Services a three-year contract. He stated that all submitted bids were rated and scored, and the Silveira bid will net a 37% savings from prior contract.

Director Edwards asked why contracts were not negotiated every year.

Director Downey asked if the contract can be cancelled if MST is not happy with the company.

Mr. Wulf responded that the contract is typically awarded every three years, with a two year option to renew. He also stated that the contract can be cancelled if the company does not perform to required standards.

Director Edwards moved to approve a \$256,140 three-year contract to Silveira Building Services to provide janitorial services to all of MST facilities with the option to extend for one, two-year renewal. The motion was seconded by Director Downey. The motion carried unanimously.

9. PUBLIC HEARINGS

9-1 Conduct public hearing on FY 2011 Program of Projects.

Mr. Harvath explained that to maintain compliance, there must be a public hearing to announce the proposed Program of Projects and utilization of funds. He requested that the Board adopt the Program of Projects and authorize the filing of appropriate grant applications with the Federal Transit Administration and Caltrans.

Chair Armenta opened the public hearing. There were no comments and Chair Armenta closed the public hearing.

Director Cohen moved to: 1) approve adoption of the FY 2011 Program of Projects; and 2) to authorize the filing of appropriate grant applications with the Federal Transit Administration and Caltrans. Director Edwards seconded and the motion carried unanimously.

10. UNFINISHED BUSINESS

10-1 South County update.

Mr. Harvath provided an update on recent South County municipal transit operations. He stated that he has been working with South County jurisdictions and the Dial-A-Ride program has been implemented in Gonzales. The City of Greenfield has authorized the Auto-Lift. The City of Soledad has elected to operate the Dial-A-Ride

Service internally for one year and then turn it over to MST. He will be presenting information on the Dial-A-Ride Service to the City of King tomorrow. He stated that MST has added a round trip service to Line 23 and has secured grant funding for the connection from South County to Ft. Hunter Liggett and Paso Robles.

Director Orozco stated that the riders of Gonzales thank MST for the service.

Director Kleber announced that the current bus driver in King City has a following for her excellent performance.

11. NEW BUSINESS

None.

12. REPORTS, CORRESPONDENCE & INFORMATION ITEMS

12-1 General Manager/CEO Report.

Mr. Sedoryk announced that MST ridership is up 4 ½% over last year; however, this increase does not offset higher fuel costs. A Draft Budget for FY 2011-2012 was presented to the Finance Committee this morning and will be presented to the Board in June for approval. He has been meeting with various constituencies in Sacramento and Washington, DC to secure funding.

13. COMMENTS BY BOARD MEMBERS

Director Sanchez announced that he is now paper-free and downloading and reading his agendas on his IPAD. He no longer wants to use paper and encourages all members of the MST Board to move in this direction. Mr. Sedoryk noted that research is being conducted to implement paperless policies and procedures at MST.

Director Downey expressed that she would like to tour all possible MST facility sites and wonders if the first proposed site is a better option. She congratulated the Board for the military accolades. She asked whether the City of Monterey has determined the cost of partially administering the Regional Taxi Authority and requested that the City of Salinas provide this information as well. Mr. Sedoryk will follow up with the City of Salinas.

Director Cohen asked if he could get an update on the Trolley service in Pacific Grove. He was disappointed that the service had been postponed. Mr. Sedoryk stated that Mike Hernandez could provide this information after the Board meeting.

Director Edelen stated that he found the Public Comments to be classy and productive.

14. ANNOUNCEMENTS

Mr. Sedoryk announced that the next RTA meeting will be on May 23, 2011 instead of May 30, 2011 because of Memorial Day.

2. CLOSED SESSION

The Board adjourned to Closed Session to meet with legal counsel regarding conference with property negotiators. (APN 032 171 005; L.2.3, L.2.4.1, L.2.4.3, L.2.4.2, APN 031-011-056-000, L.5.1)

3. RETURN TO OPEN SESSION

The Board met with its real property negotiator, Carl Sedoryk, in closed session to discuss one parcel of real property, APN 032-171-005. Aside from the provision of general direction, no other action was taken.

15. ADJOURNMENT

There being no further business, Chairperson Armenta adjourned the meeting at 12:30PM.

Prepared by: _____
Deanna Smith

To: Board of Directors
From: Sonia Bannister, Office Administrator
Subject: Disposal of unclaimed property left on bus

S. Vincent De Paul (P.G.)

1 jacket	1 purse
3 umbrellas	2 coin purses
1 water bottle	2 caps
1 watch	6 bikes
2 sunglasses	1 pair of shoes
1 bible	2 cell phones
1 hat	1 prescription eyeglasses
1 glass case	2 books

To be disposed


2 water bottles	1 lunch bag
1 backpack	1 pair pants
1 wallet	1 shirt
2 note books	1 cap
1 plastic container	1 note book

MST makes an attempt to contact the owners of Lost and Found items. If the items are unclaimed after 30 days, they are added to the above list.

PREPARED BY:


Sonia Bannister

REVIEWED BY:


Carl Sedoryk

Agenda # **2-5**

June 15, 2011 Meeting

To: Board of Directors
From: H. Harvath, Assistant General Manager for Finance & Administration
Subject: Financial Reports – April 2011

RECOMMENDATION:

1. Accept report of April 2011 cash flow presented in Attachment #1
2. Approve April 2011 disbursements listed in Attachment #2
3. Accept report of April 2011 treasury transactions listed in Attachment #3
4. Accept April 2011 financial statements presented as Attachment #4

FISCAL IMPACT:

The cash flow for April is summarized below and is detailed in Attachment #1.

Beginning balance April 1, 2011	\$ 3,764,285.08
Revenues	2,778,546.03
Disbursements	<u><3,230,.851.04></u>
Ending balance April 30, 2011	<u>\$ 3,311,980.07</u>

POLICY IMPLICATIONS:

Disbursements are approved by your Board each month and are shown in Attachment #2. Treasury transactions are reported to your Board each month, and are shown in Attachment #3.

PREPARED BY:



Hunter Harvath

REVIEWED BY:



Carl G. Sedoryk

(REVENUES & DISBURSEMENTS)**CASH FLOW**

Beginning balance April 1, 2011		\$ 3,764,285.08
Revenues		
Passenger Revenue	472,779.37	
DOD Revenue	73,450.00	
LTF / STA / 5307	1,612,954.00	
Grants	591,213.59	
Non Transit Revenue	28,149.07	
Total Revenues	<u>2,778,546.03</u>	2,778,546.03
Disbursements		
Operations (See Attachment #2)	2,187,070.38	
Capital	1,043,780.66	
Total Disbursements	<u>(3,230,851.04)</u>	(3,230,851.04)
Ending balance April 30, 2011		<u><u>\$ 3,311,980.07</u></u>

COMPOSITION OF ENDING BALANCE

Checking - First National Bank	\$ 5,071.31
Checking - Rabo Bank	(72,970.84)
Checking(s) - Wells Fargo Bank	147,737.28
Local Agency Investment Fund (LAIF)	541,238.88
Money Market - Homeland Security	752,900.84
Money Market - Rabo MM	1,364,194.22
Money Market - Rabo Prop. 1 B	554,624.08
Bank of America - Escrow	9,434.30
Petty cash fund, STC Coin Machine, and 2 change funds	<u>9,750.00</u>
Total	<u><u>\$ 3,311,980.07</u></u>

PAYROLL ACCOUNT

April 8 Payroll & Related Expenses	463,445.71	
April 22 Payroll & Related Expenses	481,652.36	
Manual Checks	0.00	
	<u>945,098.07</u>	945,098.07

GENERAL ACCOUNT

Disbursements on Attached Summary	2,233,441.34	
Workers Comp. Disbursements	45,315.90	
Bank Service Charge/Armored Car	6,995.73	
	<u>2,285,752.97</u>	\$2,285,752.97

Total Disbursements		3,230,851.04
Less Capital Disbursements & Transfers		<u>(1,043,780.66)</u>
Operating Disbursements		<u><u>\$2,187,070.38</u></u>

**DISBURSEMENTS SUMMARY:
GENERAL ACCOUNT DISBURSEMENTS FOR April 1, 2011 - April 30, 2011**

VENDOR / DESCRIPTION	CHECKS	AMOUNT
Accounts Payable 04/01/11	24864-24971	506,900.35
Accounts Payable 04/13/11	24972	122.00
Accounts Payable 04/15/11	24973-25111	1,043,139.97
Accounts Payable 04/21/11	25112-25113	5,529.67
Accounts Payable 04/29/11	25118-25146	677,749.35
TOTAL		<u>2,233,441.34</u>

CHECKS \$100,000 AND OVER

VENDOR / DESCRIPTION	BOARD APPROVED	CHECK NUMBER	CHECK DATE	AMOUNT
Coast Oil	Recurring Expense	24886	04/01/11	111,251.56
Pers-Health	Recurring Expense	24934	04/01/11	205,946.13
MV Transportation	Recurring Expense	25064	04/15/11	395,130.21
Pers-Contributions	Recurring Expense	25076	04/15/11	194,123.86
GFI	Farebox project	25128	04/29/11	506,440.17

TREASURY TRANSACTIONS
FOR APRIL 2011

LAIF ACCOUNT

<u>Date</u>	<u>Account</u>	<u>Bank</u>	<u>Deposit</u>	<u>Withdrawal</u>	<u>Balance</u>
Balance Forward at 04/01/11					541,238.88
Local Agency Investment Fund: Interest earned-					0.00
LAIF Treasury Balance at 04/30/11					541,238.88

RABOBANK MM ACCOUNT

<u>Date</u>	<u>Account</u>	<u>Bank</u>	<u>Deposit</u>	<u>Withdrawal</u>	<u>Balance</u>
Balance Forward at 04/01/11					1,512,468.34
					1,512,468.34
04/04/11		LTF	987,766.00		2,500,234.34
04/04/11		To A/P		500,000.00	2,000,234.34
04/07/11		To Payroll		475,000.00	1,525,234.34
04/07/11		Deposits	72,640.00		1,597,874.34
04/14/11		TAMC pass through	58,313.00		1,656,187.34
04/14/11		Deposits	94,223.78		1,750,411.12
04/18/11		To A/P		650,000.00	1,100,411.12
04/19/11		Deposits	91,598.92		1,192,010.04
04/20/11		LTF	625,188.00		1,817,198.04
04/27/11		Deposits	19,804.25		1,837,002.29
04/30/11		Interest	2,111.93		1,839,114.22
04/30/11		Fees		30.00	1,839,084.22
RABO MM Balance at 04/30/11					1,839,084.22

To: Board of Directors
From: Ben Newman, Risk & Security Manager
Subject: Liability Claim Rejection

RECOMMENDATION:

Reject claims by the claimants below.

FISCAL IMPACT:

Unknown

POLICY IMPLICATIONS:

None.

DISCUSSION:

1. Ms. Jessie Hood alleges to be stiff and sore from a fall on the bus that occurred as she was exiting the bus at a bus stop.
2. MST received a claim from The Law Offices of Jeffery L. Tade, representing Mr. Modesto Ricardo Juarez Velasquez. The Claim is in regards to an alleged accident involving a MV Transportation vehicle at the intersection of East Alisal Road and Quilla Street in Salinas CA on November 29, 2011.

After conducting preliminary investigations into these matters, it is recommended that the claims be rejected in their entirety.

If any Board member desires further information on these claims, they may request to be discussed in closed session.

PREPARED BY: 

Ben Newman

APPROVED BY: 

Carl Sedoryk

To: Board of Directors
From: Hunter Harvath, Assistant General Manager – Finance & Administration
Subject: Taxi Regulation Consulting Services -- Contract Extension

RECOMMENDATION:

Approve contract extension with GY Investigations for one month with two 1-month extensions.

FISCAL IMPACT:

\$7,980 per month. However, there would be no impact to MST's annual budget. The revenues generated through taxi permits, licenses and other fees are to cover 100% of the cost of this contract extension.

POLICY IMPLICATIONS:

Your Board awards contracts in excess of \$25,000. Because the current 3-month contract with GY Investigations is in the amount of \$23,940, awarding the contract extension(s) would exceed the \$25,000 limit.

DISCUSSION:

At its August 9, 2010, meeting, the Board of Directors of the Monterey County Regional Taxi Authority (RTA) awarded a contract to MST to administer the regional taxi program. As stated in the RTA Joint Powers Agreement, the RTA is to contract with MST for the provision of all administrative, licensing and inspection services necessary to administer the RTA program, including but not limited to the provision of insurance, professional investigators, consultants, accountants, attorneys and transportation experts or other advisors as the RTA Board deems necessary and appropriate. At that time, staff recommended that MST directly provide Board support and legal services, with the remaining regulatory-oriented services to be subcontracted out to a third party. At the September 13, 2010, meeting of your Board, a contract was awarded to GY Investigations to conduct these regulatory-oriented services, which to date have included start-up tasks as well as offering permits to new taxi drivers, companies and their vehicles. It is anticipated that on June 13, 2011, permit renewals will begin to be offered.

In an attempt to reduce the fees for taxi permits, staff has been exploring alternative methods to conduct the regulatory tasks of the RTA. One possible method would be to subcontract to the cities of Monterey and Salinas to perform these

permitting and inspection services. To date, staff has received a draft price quote from the city of Monterey to perform these services, but has yet to receive any information from the city of Salinas. Staff is hopeful that this information from Salinas will be forthcoming in the near future. Because the current contract with GY Investigations expires June 12, 2011, staff is requesting a one-month extension, with options for two additional one-month periods, while it analyzes the cost proposals from the cities of Monterey and Salinas. Once the analysis is complete, staff will bring the results back to your Board with a recommendation regarding whether subcontracting to the cities of Monterey and Salinas is more cost effective than subcontracting to a third party private consulting firm.

PREPARED BY:  _____ REVIEWED BY:  _____
Hunter Harvath Carl G. Sedoryk

To: Board of Directors

From: Tom Hicks, Consolidated Transportation Services Agency (CTSA)
Manager

Subject: Authorize changes to the CTSA Advisory Committee.

RECOMMENDATION:

1. Amend the Bylaws of the CTSA Advisory Committee to authorize the Committee to review and recommend actions to TAMC regarding unmet transit needs.
2. Appoint two new members to the CTSA Advisory Committee.

FISCAL IMPACT:

None.

POLICY IMPLICATIONS:

Your Board is responsible for amending bylaws of and for appointing members to the CTSA Advisory Committee.

DISCUSSION:

The MST Board of Directors authorized the creation of a CTSA Advisory Committee (commonly know as the Mobility Advisory Committee or MAC) in April 2009 for the purpose of advising the Staff and Board of the transportation needs of seniors, persons with disabilities, and low-income consumers. Reviewing unmet transit needs is required by state law under the California Transportation Development Act, and has been an inherent part of the Committee's responsibilities and a duplication of those performed by the TAMC Social Service Transportation Advisory Council (SSTAC). In addition, the two advisory groups overlap in their membership by all but two members.

TAMC staff recommends (1) the SSTAC be dissolved and the role of reviewing unmet transit needs be assumed by the CTSA Advisory Committee, and (2) the two SSTAC members not currently on the CTSA Advisory Committee be appointed to this committee.

Staff concurs with these TAMC recommendations and requests that you authorize amendments to the CTSA Committee Bylaws (Attachment 1) and approve for

membership on the CTSA Advisory Committee (Attachment 2) two members of the SSTAC.

PREPARED BY: 
Tom Hicks

REVIEWED BY: 
Carl G. Sedoryk

ATTACHMENT 1

BYLAWS

of the

**MONTEREY-SALINAS TRANSIT
CONSOLIDATED TRANSPORTATION SERVICES AGENCY
ADVISORY COMMITTEE**

*Revised
June 13, 2011*

Revision underlined and italicized.

BYLAWS
of the
MONTEREY-SALINAS TRANSIT
CONSOLIDATED TRANSPORTATION SERVICES AGENCY
ADVISORY COMMITTEE

Revised
June 13, 2011

SECTION 1.0: NAME/PROVENANCE:

The Monterey-Salinas Transit Consolidated Transportation Services Agency (MST-CTSA) Advisory Committee serves in an advisory capacity to, and at the pleasure of, the Monterey-Salinas Transit Board of Directors.

SECTION 2.0: MISSION:

The mission of the MST– CTSA Advisory Committee is to:

1. Advise the MST Board of Directors on matters relating to all activities of the CTSA, including the complementary Paratransit provisions of the Americans with Disabilities Act (ADA).
2. Provide a mechanism for communicating concerns, advice and recommendations between those who rely on MST for their ADA Paratransit needs and/or specialized social service transportation, and the MST Board of Directors.
3. Advise the MST Board of Directors and/or the CTSA Staff, on recommended actions to improve the quality of ADA Paratransit and social services transportation, to include, but not limited to, policies, dispatch, service scheduling, and field operations.
4. To annually participate in the identification of transit needs that may be reasonable to meet by establishing or contracting for new public transportation or specialized transportation services, or by expanding existing services.
5. To annually review and recommend action to be taken by the Transportation Agency for Monterey County, which finds, by resolution, that (A) there are no unmet transit needs, (B) there are no unmet transit needs that are reasonable to meet, or (C) there are unmet transit needs, including needs that are reasonable to meet.

SECTION 3.0: MEMBERSHIP:

3.1: Membership Generally:

MST Board of Directors shall appoint not less than nine (9) and not more than fifteen (15) citizens to the MST-CTSA Advisory Committee with a majority consisting of one-half plus one of the total active members. MST shall provide a Staff representative to the Advisory Committee who shall serve as an ex-officio member. The MST Board of Directors may appoint one (1) or more Board members to serve as ex-officio members of the Committee.

The Advisory Committee shall consist of individuals chosen to represent key elements of the community, (e.g., disabled, elderly, social service, and healthcare agencies) *and to comply with the Transportation Development Act requirements of PUC 99238 for Social Services Transportation Advisory Council membership*, in such numbers as determined by the Advisory Committee. As much as practicable, the Advisory Committee shall seek a balance among these categories as well as a geographic balance across MST's service area.

In their advisory capacity, members are charged with making suggestions formally through the Committee. The members may identify themselves as members of this assembly, but only the Chair, or designee of the Chair, shall speak specifically for the Advisory Committee.

3.2: Term of Membership

The MST Board of Directors shall appoint individuals to the Advisory Committee for three (3) year terms. Terms shall be staggered so that, insofar as possible, one-third of appointments shall expire each year. Initial length of terms under these bylaws shall be determined by lot among the members. Members shall be eligible for reappointment.

3.3: Membership Solicitation:

Each November, MST shall announce and publicize potential vacancies on the Advisory Committee and call for the nomination of persons to serve as members. MST Staff shall elicit expressions of interest, process application forms, and compile background information. Individuals may be nominated by organizations, may be self-nominated, or may be nominated by the Advisory Committee itself.

Applicant information shall be provided to the Advisory Committee for review. The Advisory Committee shall review the nominations and recommend appointments on an annual basis to the MST Board of Directors at the Board's December meeting. Advisory Committee terms shall begin in January.

3.4: Vacancies / Removal:

Vacancies may occur upon resignation, disability, or removal by the Advisory Committee for lack of participation or other good cause, as determined by the Committee by majority vote. Upon the occurrence of a vacancy, the Committee may nominate a successor to the MST Board of Directors from its existing files of nominees or may call for additional nominations. If the member whose departure caused the vacancy was nominated by an organization, that

organization may nominate a potential replacement. Vacancies shall be filled only for the unexpired term of the departing member.

SECTION 4.0: OFFICERS:

4.1: Terms and Election of Officers:

During the first meeting of the calendar year, the Advisory Committee shall elect a Chair and Vice Chair to serve for a one (1) year term. The Chair shall preside at all meetings of the Advisory Committee. The Vice-Chair shall perform the duties of the Chair in his or her absence. If both officers are absent, the majority of the quorum may appoint a presiding officer for that meeting. Upon resignation of an officer, a special election shall be held. Ex-officio members of the committee are not eligible for election as officers.

4.2: Duties of Officers:

4.2.1: Chair - The Chair of the Advisory Committee sets meeting agendas, presides over all Committee meetings, appoints subcommittees and carries out any other duties assigned by the MST Board of Directors. The Chair shall be the primary liaison with MST Staff.

4.2.2: Vice Chair - Upon the inability or unwillingness of the Chair to serve, the Vice Chair, shall succeed to the Chair for the remainder of the term. In the temporary absence or incapacity of the Chair, the Vice Chair shall carry out the duties of the Chair. The Advisory Committee shall select an acting Chair in the absence of both the Chair and the Vice Chair.

SECTION 5.0: STAFF:

MST Staff shall serve as primary staff to the Advisory Committee.

SECTION 6.0: ORGANIZATION AND PROCEDURES:

6.1: Meetings.

The Advisory Committee shall meet at a regular time and date agreed upon by a majority of the members to carry out the purpose and duties described above. The meetings shall be open and public in compliance with the Ralph M. Brown Act (Government Code Section 54950 et seq.). The meetings shall be held at a location accessible to persons with disabilities.

6.2: Quorum.

A majority of the voting members shall constitute a quorum for the transaction of business.

6.3: Voting.

Each member, with the exception of the ex-officio members, shall have one (1) vote. Ex-officio members of the Advisory Committee shall not vote although they may participate freely in any and all discussions of the Advisory Committee. Voting on all matters shall be on a voice vote unless any member in attendance requests a roll call.

6.4: Limitation of Discussion:

Discussion on any particular matter by Advisory Committee members or by any member of the general public may be limited at the discretion of the Chair to such length of time as the Chair may deem reasonable under the circumstances.

6.5: Conduct of Meetings:

The meetings shall be conducted in accordance with the principles of Robert's Rules of Order.

6.6: Minutes:

Official minutes will be kept noting the members and visitors present, motions entertained and actions taken at each meeting shall be prepared by staff and submitted to the MST Board of Directors after each Advisory Committee meeting. The minutes shall reflect minority views in addition to the majority viewpoint.

6.7: Reports:

In addition to reports and recommendations specifically requested by the MST Board of Directors, the Advisory Committee shall submit a periodic report containing the attendance record of each member, a summary of activities and projects undertaken during the preceding year, and the Advisory Committee's recommendations to the MST Board of Directors on CTSA needs.

6.8: Bylaws:

Subject to the approval by the MST Board of Directors, the information set forth in these bylaws shall be deemed sufficient to serve as the bylaws for the Advisory Committee. These bylaws may be amended by a majority vote of the Advisory Committee and subsequent approval by the MST Board of Directors.

6.9: Communications:

The Advisory Committee may communicate freely with elected or appointed bodies, public or private agencies or individuals to obtain information or opinions regarding MST-CTSA matters. Copies of relevant correspondence regarding Advisory Committee issues shall be forwarded to the MST Board of Directors.

6.10: MST Staff Assistance:

MST Staff assistance shall consist of providing information, preparing meeting agendas as directed by the Chair, preparing meeting minutes, preparing correspondence and reports as requested by the Advisory Committee, and generally assisting the Advisory Committee.

6.11: Conflict of Interest:

An Advisory Committee member or ex-officio member shall disqualify himself/herself from making, participating in, or attempting to influence any Advisory Committee decision which will

have a foreseeable material financial effect, distinguishable from its effect on the public generally, on (1) any real property in which said person has a direct or indirect interest worth more than \$2000; (2) any source of income aggregating \$250 or more in value provided to, received by, or promised to said persons within twelve (12) months prior to the time when the decision is made; or (3) any business entity in which said person is a director, officer, partner, trustee, employee, or holds any position of management. Each Advisory Committee member shall file with MST an annual statement of economic interests on a form prescribed by the California Fair Political Practices Commission (FPPC).

ATTACHMENT 2

Applicants for Membership on the
CTSA Advisory Committee
June 13, 2011

	NAME	ORGANIZATION
1	Pat Jones	Senior Consumer
2	Carol Lieberman	Community Action Commission

To: Board of Directors
From: Mark Eccles – Director of Information Technology
Subject: Trapeze ITS TransitMaster System Maintenance Agreement

RECOMMENDATIONS:

Authorize the General Manager/CEO to execute a contract with Trapeze ITS for TransitMaster system maintenance.

FISCAL IMPACT:

\$94,323 to cover the period from May 2011 until April 2012, with an option for an additional two years, not to exceed a grand total of \$305,000 until April 2014. The amount for the current term is included in the proposed FY 11/12 budget. Future years' expenses will be included in annual budget process.

POLICY IMPLICATIONS:

Your Board approves transactions greater than \$25,000.

DISCUSSION:

In October 2002, MST implemented the Siemens (now Trapeze ITS) TransitMaster system integrating computer aided dispatching, automatic vehicle location, geographic positioning systems with voice and data communications. The system is used to keep track of our fleet of buses and support vehicles and controls critical communications between the MST communications center and our employees deployed throughout our service area. Data from the system is used to ascertain on-time performance for specific routes and actual ridership at any bus stop we serve. To date the data has been instrumental in providing information that is used to serve our communities more efficiently, resulting in MST carrying greater numbers of passengers with fewer hours of service, and greater on-time performance.

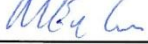
The software system warranty expired 5/10/2011 and staff has been negotiating better financial terms for MST of ongoing maintenance for the system since January 2011. Staff has communicated with other Transit agencies and has determined that the rate quoted to MST is below the standard rate of other agencies. Also, MST has the right to terminate the contract, if needed, with 90 day notice.

Due to the complex and proprietary nature of the system software, MST does not have the ability to retain the services of another vendor for this service, nor does it have the internal resources to maintain the software. With the maintenance agreement MST will be eligible to receive updates that enhance functionality at no additional cost.

Annual cost quoted by Trapeze ITS for maintenance is as follows:

May 1, 2011 – April 30, 2012	\$ 94,323
May 1, 2012 – April 30, 2013	\$ 98,096
May 1, 2013 – April 30, 2014	\$112,810

Approval of this item will allow staff to contract with Trapeze ITS for maintenance of the TransitMaster system.

PREPARED BY: 
Mark Eccles

REVIEWED BY: 
Carl Sedoryk

To: Board of Directors
From: K. Halcon, Director of Human Resources/Risk Management
Subject: Board Satisfaction Survey

RECOMMENDATION:

Approve the questions of the Board Satisfaction Survey

FISCAL IMPACT:

None.

POLICY IMPLICATIONS:

Staff is drafting a satisfaction survey for your Board to complete. This survey will provide staff with an overview on the Board's overall satisfaction of the performance of the agency. Your Board approves all new documents and/or amendments that are reviewed and completed by the Board.

DISCUSSION:

Over the years, the staff at Monterey-Salinas Transit has worked in tandem with the Board to determine the goals and the overall strategy of the agency. In order to serve your Board more efficiently and meet our goals, staff is asking for feedback on our overall performance. It is the hope of staff to better understand the Board's perspective on how MST is meeting or not meeting the expectations of the Board, our customers, and the community stakeholders.

Attached is a draft of the Board's Satisfaction Survey. It is the intention of staff to electronically send out the survey to all Board members for their completion. Upon completion, staff would come back to your Board with a summary of the results and work with the Board to come up with a plan to address any concerns of the board.

Staff recommends that the Board adopt the Board's Satisfaction Survey.



PREPARED BY: _____
Kelly Halcon



REVIEWED BY: _____
Carl G. Sedoryk

Board Satisfaction Survey

During the past year how well do you feel MST performed at achieving the following strategic goals?

* 1. Develop Adequate and Stable Long Term Revenues:

Pursue partnerships, fare-pricing strategies and revenue generation opportunities as a means to supplement the revenue required to construct needed capital facilities, purchase vehicles and sustain current and future transit services.

Through education and advocacy, encourage policy makers and the general public to enact legislation at local, state and federal levels to provide sustained revenue sources that will support the future growth of Monterey County's public transportation system.

Excellent

Good

Fair

Poor

Comment:

* 2. Provide Quality Transit and Mobility Management Services

Develop and implement services, infrastructure and technologies to meet and exceed the expectations of customers, reduce subsidies and improve the value of MST in the community. Continue to explore and implement new technologies and practices that enhance the overall customer experience, improve safety and sustainability, reduce costs, attract new customers, retain existing customers, motivate employees and improve the value of MST in the community.

Excellent

Good

Fair

Poor

Comment:

Board Satisfaction Survey

* 3. Implement New Transit District Governance

Complete the transition to the transit district governance model in a manner that maximizes full participation and satisfaction of the jurisdictions represented on the MST Board and integrates the incoming members as full participants in the governance and organization of the Board.

Excellent

Good

Fair

Poor

Comment:

* 4. Research, implement and promote policies and practices that encourage environmental sustainability and resource conservation.

Implement economically sound and environmentally-friendly resource conservation policies that reduce dependence on scarce natural resources and the potential for negative impacts on our environment.

Excellent

Good

Fair

Poor

Comment:

Board Satisfaction Survey

*** 5. Educate the public on MST services through promotion, communication and advocacy.**

Attract new riders and improve community support for MST by implementing effective marketing, promotion and communication techniques and by applying greater focus in meeting individual community and stakeholder needs.

Excellent

Good

Fair

Poor

Comment:

*** 6. Actively promote organization values to maintain high quality relationships with MST employees, contractors, vendors, and community stakeholders.**

In all that we do, act in a manner to promote individual and organization safety, efficiency, effectiveness and enhance the satisfaction of our customers, employees, partners and other key stakeholders.

Excellent

Good

Fair

Poor

Comment:

Board Satisfaction Survey

*** 7. To attain a position of industry leadership for like-sized agencies within California and the United States.**

Develop and implement programs and practices that continue to distinguish Monterey-Salinas Transit as a leader within the public transit industry.

Excellent

Good

Fair

Poor

Comment:

*** 8. Please rate your level of satisfaction with MST Board effectiveness.**

Very Satisfied

Satisfied

Dissatisfied

Very Dissatisfied

*** 9. Please comment on how the MST Board could become more effective.**

*** 10. Please rate your level of satisfaction with staff support of the MST Board.**

Very Satisfied

Satisfied

Dissatisfied

Very Dissatisfied

*** 11. Please comment on how the MST staff could provide better support to the Board.**

Board Satisfaction Survey

*** 12. Please rate your satisfaction with how well Board/committee meetings calendars, materials and agendas support the Board as needed.**

- Very Satisfied
- Satisfied
- Dissatisfied
- Very Dissatisfied

*** 13. Please comment how these materials could be improved.**

*** 14. Please rate how well Board and committee meetings run, e.g. start/end on time, and give members a chance to engage in issues, ensure all voices are heard.**

- Very Satisfied
- Satisfied
- Dissatisfied
- Very Dissatisfied

*** 15. Please list up to three areas which you believe the Board should focus its attention in the next year.**

To: Board of Directors
From: K. Halcon, Director of Human Resources-Risk Management
Subject: General Manager/CEO Contract Extension

RECOMMENDATION:

Indicate the Board's willingness to extend the contractual agreement with the General Manager/CEO for an additional three (3) years.

FISCAL IMPACT:

None.

POLICY IMPLICATIONS:

Your Board approves the employment contract (agreement) for the General Manager/CEO.

DISCUSSION:

Under the current agreement, each party must notice its intention to continue or discontinue the agreement and/or the conditions under which they are willing to continue the agreement. In addition, the agreement includes that the GM/CEO shall provide best practices to your board on compensation for General Manager/CEOs in the transit industry. This will be provided to your Human Resources Committee as part of the formal contract extension process.

Your approval of this item indicates your desire to extend the contract of the GM/CEO for an additional three (3) years.



PREPARED BY: _____ REVIEWED BY: _____
Kelly Halcon Carl G. Sedoryk

MONTEREY-SALINAS TRANSIT
A PROCLAMATION ESTABLISHING
6th ANNUAL NATIONAL DUMP THE PUMP DAY
IN MONTEREY COUNTY
ON JUNE 16, 2011

WHEREAS June 16, 2011 marks the 6th annual National Dump the Pump Day as a day that encourages people to ride public transportation to save money, protect the environment, reduce our dependence on foreign oil, and improve the quality of life for all Americans;

WHEREAS people who ride public transportation can save, on average, more than \$10,000 per year, based on today's gas prices, the cost of owning a car and the average unreserved parking rate;

WHEREAS for every \$1 invested in public transportation, \$4 is generated in economic returns;

WHEREAS U.S. public transportation use reduces the country's carbon footprint by 37 million metric tons -- the equivalent of 4.9 million households using electricity in a year;

WHEREAS U.S. public transportation use saves 4.2 billion gallons of gasoline per year – the equivalent of 900,000 cars filling up every day;

WHEREAS public transportation saved 785 million hours in travel time and without public transportation, congestion costs would have risen by nearly \$19 billion;

NOW, THEREFORE, THE MONTEREY-SALINAS TRANSIT BOARD OF DIRECTORS RESOLVES AS FOLLOWS:

SECTION 1. Declares that Monterey-Salinas Transit will join with public transportation systems across the country and participate in the 6th annual National Dump the Pump Day on June 16, 2011 by encouraging citizens to ride public transportation;

SECTION 2. That Monterey-Salinas Transit declares that by using public transportation, people save money; help the environment; reduce dependence on foreign oil; and improve America's quality of life;

SECTION 3. That Monterey-Salinas Transit declares that public transportation is an important part of our nation's transportation system and provides citizens with travel options other than driving a car;

SECTION 4. Further orders that Monterey-Salinas Transit participate in the 6th annual National Dump the Pump Day.

PASSED AND ADOPTED THIS 15 DAY OF JUNE, 2011

Fernando Armenta
Chairman

Carl Sedoryk
Secretary

Ayes:
Nays:
Absent:

Finance Committee

May 9, 2011
Minutes

Present: Director Armenta
Director Sharp
Director Kleber
Director Stephens
Carl Sedoryk, General Manager/CEO
Hunter Harvath, AICP, Asst General Manager – Finance & Administration
Mike Hernandez, Asst General Manager, Chief Operating Officer
Dave Laredo, General Counsel
Robert Weber, Director of Transportation Services
Kelly Halcon, Director of Human Resources
Kathy Williams, General Accounting & Budget Manager
Angela Dawson, Accountant

Absent: None

1. Call to order

Chairman Armenta called the meeting to order at 9:00 a.m.

2. Public comment

There were no public comments on matters not on the agenda.

3. Update on contract services—contract extension proposal for MV Transportation, Inc.

Carl Sedoryk mentioned that the contract for services with MV Transportation, Inc. (MV) will expire in July. This contract has a large impact on the MST budget. The MV contract represents about 30% of MST's service hours. This includes the Rides program as well as other routes that require the smaller buses and trolleys. Robert Weber stated that MST has been in negotiations with MV since January 2011. MST is currently on the first of two 2-year options with MV with the final coming up in July. Mr. Weber mentioned that when MST first began negotiations this year, MV was looking for a 7% increase over 2 years on the contract. Significant progress has been made in the past few months. MV currently pays a percentage of fuel costs, called a fuel escalator. If their fuel costs exceed a \$2.36 per gallon, MST then picks up the variance. There are three proposals to consider for FY12. The first assumes no change from FY11. That cost would be about \$6.4 million. The second proposal is a slight increase to \$6.5 mil that would include labor costs as well as the fuel. The final option would have MST

taking all the risk for paying the fuel. This represents about a 12% reduction overall in the contract. This would be \$5.7mil for FY12 and \$5.8mil for FY13. There is discussion of using cabs at strategic points during low productivity hours of the day. Currently MST is paying \$60 per trip for van hours while the cabs might be used at a \$25 flat rate with a \$2.50/per mile rate over 10miles. Robert would like to see a minimum 15% usage of cabs for the Rides program. His projection is MST could save \$150 – \$200k annually with the use of cabs. MV is proposing a flat 2% increase for FY13 for both models. Staff is recommending the proposal where MST takes on the risk of fuel.

Mr. Armenta inquired as to why MV's fuel cost is less than MST's. Mr. Weber explained that the fuel escalator was put in to place, on MV's request, when fuel costs were rising to \$4.50 per gallon a few years ago. MST currently buys the gas at a wholesale price and MV reimburses for the \$2.36/gallon. Staff feels MST has a better chance of seeing a decrease in fuel costs than there is of seeing MV come down in their costs. Staff is looking for direction from finance committee before a proposal is taken to full board in June.

4. Discuss FY 2012 draft Operating and Capital budgets

Hunter Harvath explained that the budget is currently showing a deficit of \$1.2mil or \$2.2mil. Some factors affecting this are the State Transit Assistance was reduced about \$500k this year. Local Transportation Funds (LTF) are substantially lower than what we were receiving before the economic downturn as LTF is sales tax generated. Federal funds have been frozen because Congress has yet to get a transportation bill together. They will also be reduced by about \$300k because MST does not meet as many efficiency targets. This is because MST has expanded service with the military.

Kathy Williams presented the draft budget for fixed route services 2012. Although an increase in passenger fare revenues are expected, total revenue is down from previous years due to the reduction of Federal, State and local funding. Trolley revenue is expected to increase because of new rates from MV. This is a fixed rate that is then billed to the individual cities. A slight increase in DOD revenue over budget FY11 is due to the new service to Fort Hunter Liggett. LTF is coming in at 5 to 6 percent higher than anticipated. State operating funds are budgeted conservatively at \$1.2mil.

PERS is increasing 2% over last year. There will be a new custodial contract for 2012 and should bring a savings over last year. There is an increase in computer maintenance fees due to the addition of GFI software for the new fareboxes. Diesel is projected at \$3.75/gallon which is a component of the more than \$670k increase in costs. The increase in MV fuel purchases is due to the change in contract which will correspond with a decrease in the purchased transportation expense. A decrease in liability expense is expected from FY11 because of reserves that were set up for accidents. An increase in building rent is the 3MC location and an agreement with Santa Cruz Metro for use of the Watsonville Transit Center.

Director Sharp asked how MST will bridge a \$2.2mil gap. Hunter explained that the only way to do this would be to have service cuts. Service patterns have been

studied and staff has identified areas in Salinas that have had a marked drop off in ridership. Although staff has identified drop off in the Salinas area, according to civil rights law, MST cannot have cuts all in one location. Cuts would need to be in a broader area. Staff will be looking for direction from the board at the next board meeting to help identify exactly what will need to be cut. MST will need to hold public hearings in order to have service cuts that would be implemented at Labor Day service change.

The Rides program budget is fully accounted for through MST fixed route operating budget. This program is an unfunded federal mandate through the American with Disabilities Act.

Ms. Williams went on to discuss the draft FY 2012 Capital Budget. MST has aging facilities that need updating. Of the \$1.2mil capital budget there is \$630k in new bus and bus refurbishments need with some of the purchase costs being augmented by grants. There are support equipment and facilities costs of \$330k. This includes cost for a total replacement for a hoist at CJW. An addition to this draft budget; there is need for tank replacements at CJW that will cost in excess of \$100k. There are two major software upgrades totaling \$135k. MST's fleet is aging with some buses at 12 years old. This requires major component replacement and the budget for these is \$75k.

Director Sharp asked if there is a mandate for how long and or how far the buses can be driven. Mr. Sedoryk explained that there is a 12 year or 500k mile minimum for the full size city transit buses. MST is exceeding the minimum mileage on many buses.

6. Discuss long-term financial planning

Carl Sedoryk spoke about MST federal funds being frozen and mentioned that staff doesn't expect this to change for a few years. MST funding is highly dependent on a gasoline sales tax. With the inability for California to balance the state budget, there are continual delays in getting funding. MST may have to implement their line of credit with TAMC and/or private banks. There has been a delay in the federal government sending funds that are owed to MST. This is an amount of \$6.5mil.

Work items to be accomplished include identifying local transit revenue generating opportunities. This means a local sales tax or transit occupancy tax is needed to fund services if MST is to continue at the same level of service.

7. Adjourn

Chair Armenta adjourned the meeting at 9:53 a.m.

Prepared by: _____
Angela Dawson

To: Board of Directors
From: C. Sedoryk, General Manager/CEO
Subject: Report from Nominating Committee and Election of Officers

RECOMMENDATION:

1. Receive report from Nominating Committee
2. Conduct election of officers and appoint representatives.

FISCAL IMPACT:

None.

POLICY IMPLICATIONS:

The Monterey-Salinas Transit District bylaws require the Board to conduct an annual election of officers and to make required appointments.

DISCUSSION:

The Nominating Committee will meet prior to your Board meeting and will make recommendations for Board Chair, Vice-Chair and to make other appointments.

PREPARED BY: _____



Carl G. Sedoryk

To: Board of Directors
From: Hunter Harvath, Assistant General Manager – Finance & Administration
Subject: Cal State University-Monterey Bay (CSUMB) University Pass Program

RECOMMENDATION:

1. Approve CSUMB University Pass Program.
2. Authorize staff to sign a contract with CSUMB

FISCAL IMPACT:

Approximately \$350,000 in revenue for the first year of the program.

POLICY IMPLICATIONS:

Your Board adopts new fare programs and discounts.

DISCUSSION:

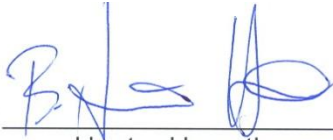
In January of 2008, MST and CSUMB entered into a partnership to implement a “free fare zone” at the campus on the former Fort Ord. The free fare zone allowed anyone boarding at stops on CSUMB’s Central Campus or in the East Campus Housing areas to do so without paying a fare. To return to campus, the passenger paid the full fare. In effect, the free fare zone was an easy way of offering students, faculty and staff a 50% discount on their travel on MST. CSUMB reimbursed MST for the lost fares based on the number of boardings counted at each stop. For the first two years of the program, the Monterey Bay Unified Air Pollution Control District (Air District) funded a portion of the free fare zone payments.

For years, CSUMB has operated a campus shuttle system using low-capacity vans to connect the Central Campus with the East Campus housing area. Much of this campus shuttle route is duplicated by parts of MST’s bus lines, including Line 16 Monterey-Marina and the newly implemented Line 25 CSUMB Otter Trolley. Within recent months, staff has been working with representatives of CSUMB to finalize a plan that would have CSUMB pay MST to assume the role of transit provider for the University. In return for the funds paid by CSUMB to MST to operate the campus shuttle (and other associated transit programs as mutually agreed to), all CSUMB

students, faculty and staff would board MST buses for free anywhere in the system, not just in the campus free fare zone. Ideally, the additional revenue would offset losses to fare revenue, while ridership would increase substantially now that transit service would be free for students, faculty and staff. And, because MST's federal grant funding levels are tied directly to the number of passengers it carries, the additional boardings that would be generated by the University Pass program would most likely bring additional federal funds to MST.


At the December 13, 2010, meeting of your Board, a 7-month interim University Pass program was approved to replace the free fare zone as a marketing and promotional effort to build interest and support for the program in advance of the fall 2011 semester full roll out of MST operating the campus shuttle. With the fall semester fast approaching, staff is requesting that your Board formally approve the University Pass program for the first full year effective August 15, 2011 through August 14, 2012 and authorize staff to enter into a contract with CSUMB to provide on-campus transit and ADA-paratransit services beginning with the fall 2011 semester.

PREPARED BY:



Hunter Harvath

REVIEWED BY:



Carl G. Sedoryk

To: MST Board of Directors
From: Robert Weber / Director of Transportation Services
Subject: Two-Year Contract Extension – MV Public Transportation Inc.

RECOMMENDATION:

Approve a contract extension, (attached), with MV Public Transportation, Inc. for a two (2) year contract extension for the operation of MST RIDES ADA and Special Transportation (ST) Paratransit Services, and Other Dial-A-Ride, and Fixed Route Transit Services.

FISCAL IMPACT:

Approval of the contract extension will incur the following annual expense for this contract for the first year. These figures are approximate and are based upon projected annual revenue hours by service type:

Service Type	Annual Revenue Hours	Rate	Annual Expense
RIDES	55,480	\$42.98	\$2,384,530
Fixed Route	43,534	\$47.06	\$2,048,710
On-Call Service	13,520	\$46.54	\$629,221
Trolley	9,960	\$65.14	\$648,794
Totals	122,494		\$5,711,256

This expense is funded in the draft FY 2012 operating budget.

The approximate increase for year two of the contract extension represents an additional 2% over the FY 2012 expense for all services in FY 2013.

POLICY IMPLICATIONS:

Your Board approves all contract awards exceeding \$25,000.

DISCUSSION:

In July of 2004, MST and MV Public Transportation Inc (MVTI) entered into a five-year service agreement, which had two (2), additional two-year options. At the direction of your Board during its June 15, 2009 meeting, staff exercised the first 2-year option for this contract.

Staff has been in negotiations with the contractor since January of this year in an effort to identify mutually agreeable terms in which the final two year option could be exercised. At the request of staff, MVTI submitted two cost proposals; one rate which included the price of fuel, and the other without the fuel expense.

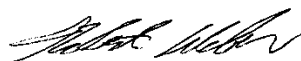
In reviewing MVTI's best and final offer, staff found that their proposed rate that included the fuel expense represented only a \$47,000, (0.73%), increase for year one over the current contract expense. The proposed rate without the fuel expense represented an approximate 11.8% decrease for year one of the current contract expense. It should also be noted that both proposals included an approximate 6% decrease in the hourly rate for the MST RIDES program.

Acceptance of the rate that does not include the fuel expense assumes that MST will directly pay for all fuel consumed by the Contractor for the provision of all purchased transportation services provided under this contract. Staff recommends that this rate be accepted as it will create conditions in where MST may realize an overall cost savings should average gasoline drop below \$3.85 per gallon and diesel below \$3.65 per gallon.

Should the cost of fuel continue to rise, MST would have to fund that added expense regardless. The current fuel escalator provision of MVTI's contract transfers that risk to MST should prices increase beyond a predetermined threshold of \$2.082 per gallon for diesel, and \$2.364 per gallon for gasoline. Should your Board approve the two year contract extension as recommended, the fuel escalator provision will become null and void and MST shall provide the Contractor with all required fuel.

The approximate increase for year two of the contract extension represents an additional 2% over the FY 2012 expense for all services provided in FY 2013. This modest increase is required by the Contractor in order to fund projected increases in labor and maintenance expenses as the MST owned fleet continues to age.

Approval of this contract extension by your Board will extend the contract with MV Public Transportation Inc from July 18, 2011 to July 17, 2013. Staff will issue a Request for Proposal for all purchased transportation services in early 2013 - the results of which will be submitted to your Board at that time for consideration.



PREPARED BY: _____
Robert Weber



REVIEWED BY: _____
Carl G. Sedoryk

Attachments:

Draft Contract Extension #2 MST – 04-01 **Note:** *MST District Council has not completed its final review of the contact amendments as proposed by MV counsel prior to the board packet being published.*

DRAFT
EXTENSION # 2 OF THE CONTRACT
BETWEEN MV PUBLIC TRANSPORTATION INC,
AND MONTEREY-SALINAS TRANSIT
FOR THE OPERATION OF MST RIDES ADA & SPECIAL TRANSPORTATION
SERVICES AND OTHER DIAL-A-RIDE AND FIXED-ROUTE TRANSIT SERVICES
MST CONTRACT # 04-01

This Extension #2 (“Extension”) of the CONTRACT # MST 04-01 effective July 18, 2004, (hereinafter referred to as the “CONTRACT”) between MV Public Transportation Inc (hereinafter referred to as “CONTRACTOR”), and Monterey-Salinas Transit District (hereinafter referred to as “MST”) is entered into by and between the CONTRACTOR and MST.

RECITALS:

WHEREAS, MST and CONTRACTOR desire to exercise the option to extend the CONTRACT as allowed for by Section 10 of the CONTRACT. This document Extension shall extend the CONTRACT by and between MST and CONTRACTOR for the Operations of MST RIDES ADA and Special Transportation (ST) Paratransit Services and Other Dial-A-Ride and Fixed Route Transit Services, as provided in the CONTRACT, by two (2) additional years.

NOW, THEREFORE, the parties hereby agree to extend the CONTRACT as follows:

CONTRACT TERM:

The Term of this contract ~~extension-Extension~~ is for two (2) years from July 18, 2011, to July 17, 2013, subject to the termination provisions of section 18 of the CONTRACT.

RATES PER REVENUE HOUR:

MST shall pay CONTRACTOR, during the term of this contract ~~extension-Extension~~, the actual number of vehicle revenue hours of service multiplied by the following rates per vehicle revenue hour:

Period	Fixed Route	On Call	MST RIDES	Trolley
07-18-11 – 07-17-12	\$47.06	\$46.54	\$42.98	\$65.14
07-18-13 – 07-17-13	\$48.00	\$47.47	\$43.84	\$66.44

FUEL:

AMENDMENT #2 TO THE CONTRACT shall be modified as follows:

5.1.8.1.2 – Delete

5.1.8.1.5: CONTRACTOR may supply at their sole expense suitable tank(s) to dispense ULSD at CONTRACTOR's facilities located at 1375 Burton Avenue, Salinas, CA, and/or MST's Fort Ord parking site, if the site is available, located at Giggling Road, Fort Ord, CA.

5.1.8.1.6: CONTRACTOR may at their sole expense supply suitable tank(s) to dispense unleaded (87% octane) gasoline fuel at MST's Fort Ord parking site, if the site is available, located at Giggling road, Fort Ord, CA.

5.1.8.1.8 - Delete

5.1.8.1.9: On receipt of fuel delivery to CONTRACTOR provided fuel tanks, CONTRACTOR shall immediately send via fax to 899-9878 and send originals via U. S. Mail to MST Attention, General Accounting Manager with the following information:

5.1.8.1.9.1: For ULSD deliveries, fax a copy of the BILL OF LADING (pink) from MST's designated fuel provider and the SHIPPING ORDER AND FREIGHT BILL (white).

AMENDMENT #6 to the CONTRACT shall be modified as follows:

5.1.8: CONTRACTOR, at its sole cost and expense, shall provide all lubricants, repairs, including emissions/exhaust system repairs, cleaning, parts, tires, supplies, labor, maintenance, and component rebuilding and replacement, required for the operation of all equipment pursuant to this contract. CONTRACTOR shall be fully responsible for the safe and efficient maintenance of all vehicles, including servicing of emissions/exhaust systems, to be used to perform this contract in strict conformity to all California Highway Patrol (CHP) Out of Service Criteria, regulations and emissions/exhaust systems manufacturer requirements.

TAXI SERVICES:

AMENDMENT #13 to the CONTRACT shall be modified as follows:

3.4.1.4: Upon submission by CONTRACTOR of applicable invoices, MST shall on a monthly basis reimburse CONTRACTOR at the agreed-upon cost per passenger trip, less the amount of cash fares collected and retained by CONTRACTOR, or subcontractor for subcontracted Taxicab services. CONTRACTOR shall require contracted Taxicab service providers to return all other MST fare media (I.E. tickets) to CONTRACTOR for auditing purposes, shredding, and disposal.

Add:

3.4.1.5: Each month, CONTRACTOR shall utilize Taxicab services to perform a minimum of 15% of all RIDES (ADA / ST Paratransit) trips under the following terms and conditions:

A. CONTRACTOR shall "phase in" the taxi-Taxicab trips as follows:

- 1) Seven percent (7%) between July 18, 2011 and October 16, 2011.
- 2) The remaining 8% shall be performed by Ttaxi services on or before January 15, 2012.
- 3) Should CONTRACTOR fail to meet the milestone(s)-as-stipulated requirements set forth above, CONTRACTOR shall on a monthly basis, charge MST \$25 per trip, (minus the average passenger cash fare), for that percentage of trips that should have been performed by a Ttaxicab services.

B. CONTRACTOR shall charge MST \$25.00 per trip, (minus any cash fares collected), for Ttaxicab trips performed within a 10 mile radius of the cities of Salinas and Monterey.

C. Any taxi trip outside the 10 mile radius of the cities of Salinas and Monterey shall be charged at the base rate of \$25.00 plus \$2.50 per mile, with a maximum cost of \$75.00, (minus any cash fares collected).

A copy of this contract extension -Extension shall become part of the CONTRACT, and all Amendments thereto.

Except as provided herein, all other terms and conditions of the CONTRACT and its amendments Amendments, shall remain the same:

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT:

MONTEREY-SALINAS TRANSIT

MV PUBLIC TRANSPORTATION SERVICES, INC.

By: _____

By: _____

Carl Sedoryk

Title: General Manager / CEO

Title: _____

Date: _____

Date: _____

Approved as to form:

David C. Laredo
MST General Counsel

Date: _____

Attachments:
MV Contract Amendment #2 Fuel MST
MV Contract Amendment #6 Particulate Filter

MV Contract Amendment #13 Taxi Sub Contracting

MST RIDES ADA / ST & Other Dial-A-Ride & Fixed Route Service
Amendment #2 MST-04-01

**AMENDMENT NO. 2 TO THE CONTRACT
BETWEEN MV PUBLIC TRANSPORTATION INC,
AND MONTEREY-SALINAS TRANSIT
FOR THE OPERATION OF MST RIDES ADA & SPECIAL TRANSPORTATION
SERVICES AND OTHER DIAL-A-RIDE AND FIXED-ROUTE TRANSIT SERVICES
MST CONTRACT # 04-01**

This Amendment No. 2 to Contract # MST 04-01 (hereinafter referred to as "THE CONTRACT") between MV Transportation Inc (hereinafter referred to as "CONTRACTOR"), and Monterey-Salinas Transit (hereinafter referred to as "MST") is entered into by and between the CONTRACTOR, and MST.

R E C I T A L S:

WHEREAS, MST, and CONTRACTOR desire to amend specific conditions of THE CONTRACT, which was effective July 18, 2004 by and between MST, and CONTRACTOR for the Operations of MST RIDES ADA and Special Transportation (ST) Paratransit Services and Other Dial-A-Ride and Fixed Route Transit Services.

NOW, THEREFORE, the parties hereby amend THE CONTRACT as follows:

1. Add:

5.1.8.1 FUEL:

CONTRACTOR shall receive fuel directly from MST under the following terms and conditions:

- 5.1.8.1.1 MST shall supply CONTRACTOR with Ultra Low Sulfur Diesel Fuel (ULSDF) and unleaded (87% octane) gasoline only.
- 5.1.8.1.2 MST shall supply CONTRACTOR with fuel cards to be used at designated commercial fueling location for distribution for unleaded (87% octane) gasoline only. CONTRACTOR shall be responsible for lost, stolen or misuse of fuel cards.
- 5.1.8.1.3 CONTRACTOR shall not utilize any MST provided fuel for the provision of any service that is not explicitly authorized by the CONTRACT unless the alternate use is authorized by MST by written instrument.
- 5.1.8.1.4 MST reserves the right to audit CONTRACTOR's fuel usage to ensure compliance with item 5.1.8.1.3 above.
- 5.1.8.1.5 CONTRACTOR may supply at their sole expense suitable tank(s) to dispense ULSDF at CONTRACTOR's facilities located at 1215 Hansen Street, Salinas, CA, and or the Fort Ord parking site located at Giggling Road, Fort Ord, CA.

MST RIDES ADA / ST & Other Dial-A-Ride & Fixed Route Service
Amendment #2 MST-04-01

- 5.1.8.1.6 CONTRACTOR may at their sole expense supply suitable tank(s) to dispense unleaded (87% octane) gasoline fuel at the Fort Ord parking site located at Giggling road at Fort Ord, CA.
 - 5.1.8.1.7 CONTRACTOR shall be responsible at their sole expense to obtain all set-up fees, permits, electrical services, and safety improvements for the installation of any CONTRACTOR provided fuel tanks.
 - 5.1.8.1.8 MST shall provide CONTRACTOR with a monthly statement of all fuel delivered and or consumed at aforementioned CONTRACTOR locations to include all associated charges, taxes, and service charges. CONTRACTOR shall credit CONTRACTOR's invoice to MST for services rendered within 30 days of receipt of the statement.
 - 5.1.8.1.9 On receipt of fuel delivery to CONTRACTOR provided fuel tanks, CONTRACTOR shall immediately send via fax to 899-9878 and send originals via U. S. Mail to MST Attention, Purchasing/Inventory Control Officer (PICO) the following information:
 - 5.1.8.1.9.1 For ULSDF deliveries fax a copy of the BILL OF LADING (pink) from Bay Area Diablo Petroleum Corp. DBA Golden Gate Petroleum and the SHIPPING ORDER AND FREIGHT BILL (white)
2. Except as provided herein, all other terms and conditions of THE CONTRACT, which was effective July 18, 2004 shall remain the same:
 3. A copy of this Amendment No. 2 shall be attached to THE CONTRACT.

MST RIDES ADA / ST & Other Dial-A-Ride & Fixed Route Service
Amendment #2 MST-04-01

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT:

MONTEREY-SALINAS TRANSIT

~~MV TRANSPORTATION SERVICES, INC.~~

By: 
Carl Sedoryk

By: 

Title: Assistant General Manager / COO

Title: CEO

Date: 5/24/05

Date: 5/25/05

Approved as to form:


David C. Laredo
MST General Counsel

Date: 5/26/05

COPY

**AMENDMENT NO. 6 TO THE CONTRACT
BETWEEN MV PUBLIC TRANSPORTATION INC,
AND MONTEREY-SALINAS TRANSIT
FOR THE OPERATION OF MST RIDES ADA & SPECIAL TRANSPORTATION
SERVICES AND OTHER DIAL-A-RIDE AND FIXED-ROUTE TRANSIT SERVICES
MST CONTRACT # 04-01**

This Amendment No. ^{ve 2} 6 to Contract # MST 04-01 (hereinafter referred to as "THE CONTRACT") between MV Transportation Inc (hereinafter referred to as "CONTRACTOR"), and Monterey-Salinas Transit (hereinafter referred to as "MST") is entered into by and between the CONTRACTOR, and MST.

RECITALS:

WHEREAS, MST, and CONTRACTOR desire to amend specific conditions of THE CONTRACT, which was effective July 18, 2004 by and between MST, and CONTRACTOR for the Operations of MST RIDES ADA and Special Transportation (ST) Paratransit Services and Other Dial-A-Ride and Fixed Route Transit Services.

NOW, THEREFORE, the parties hereby amend THE CONTRACT as follows:

Section 5.1.5, shall be amended to read as follows:

CONTRACTOR shall provide a comprehensive vehicle maintenance plan, including, but not limited to, maintenance staffing, preventive maintenance schedules, routine cleaning, major repairs, warranty repairs and accident/vandalism damage repair. Mechanical maintenance, including emissions/exhaust system maintenance, shall be performed at regular intervals and as necessary to keep the vehicles in a safe and reliable condition.

Section 5.1.8, shall be amended to read as follows:

CONTRACTOR, at its sole cost and expense, shall provide all fuel, lubricants, repairs, including emissions/exhaust system repairs, cleaning, parts, tires, supplies, labor, maintenance, and component rebuilding and replacement, required for the operation of all equipment pursuant to this contract. CONTRACTOR shall be fully responsible for the safe and efficient maintenance of all vehicles, including servicing of emissions/exhaust systems, to be used to perform this contract in strict conformity to all California Highway Patrol (CHP) Out of Service Criteria, regulations and emissions/exhaust systems manufacturer requirements.

Attachment V-3 Item # 9 shall be amended to read as follows:

All components of the emission control and exhaust system shall be free from leaks, be in proper operating condition by visual inspection. Emissions/exhaust systems shall be serviced, maintained and cleaned per manufacture requirements. Vehicles shall have current state emission certification, if so required.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT:

MONTEREY-SALINAS TRANSIT

By: Michael Hernandez
Michael Hernandez

Title: Chief Operating Officer

MV TRANSPORTATION SERVICES, INC.

By: [Signature]

Title: Pres / Contract Admin

COPY

**AMENDMENT NO. 13 TO CONTRACT
BETWEEN MV PUBLIC TRANSPORTATION, INC.
AND MONTEREY-SALINAS TRANSIT
FOR THE OPERATION OF MST RIDES ADA & SPECIAL TRANSPORTATION
SERVICES AND OTHER DIAL-A-RIDE AND FIXED-ROUTE TRANSIT SERVICES
MST CONTRACT # 04-01**

THIS AMENDMENT to the CONTRACT #MST 04-01 (hereinafter referred to as the "CONTRACT") is made and entered into by and between Monterey-Salinas Transit, a Transit District (hereinafter referred to as "MST") and MV Transportation, Inc. (hereinafter referred to as "CONTRACTOR").

WHEREAS, MST and CONTRACTOR desire to amend specific conditions of the CONTRACT by and between MST and CONTRACTOR for the Operations of MST RIDES ADA and Special Transportation (ST) Paratransit Services and Other Dial-A-Ride and Fixed Route Transit Services;

NOW THEREFORE, MST and CONTRACTOR hereby agree that item 3.4 (Local Taxi Services and Sub-Contractors) of the CONTRACT shall be amended in its entirety to read:

3.4.1 CONTRACTOR may subcontract with taxicab companies to supplement the MST RIDES ADA/ST program with the following requirements:

3.4.1.1 CONTRACTOR shall ensure that taxi companies used to provide services under this agreement shall maintain and observe all licensing, fee, vehicle inspection, other regulatory requirements, and ordinances as mandated by the Monterey County Regional Taxi Authority.

3.4.1.2 CONTRACTOR shall require each subcontractor to remain compliant with all FTA alcohol misuse and prohibited drug use in transit operations requirements (49 CFR Part 655), and all subsequent revisions of DOT drug and alcohol testing rules (49 CFR Part 40), as well as any additional requirements as deemed appropriate by MST. CONTRACTOR shall maintain record keeping as applicable to CONTRACTOR's and subcontractor's operations (49 CFR parts 40,391, and 655). Reports of drug and alcohol testing programs shall be kept on file and made available to MST upon request. CONTRACTOR shall complete and submit Federal Management Information System (MIS) report to MST on the results of its drug and alcohol testing program. The report shall be updated and submitted on or before February 14th on an annual basis.

3.4.1.3 CONTRACTOR shall be liable for the performance of all subcontractors should they fail to meet all personnel, equipment, licensing requirements, Federal and State regulatory requirements, or comply with all operating performance standards as specified within this agreement.

3.4.1.4 Upon submission by CONTRACTOR of applicable invoices, MST shall on a monthly basis reimburse CONTRACTOR at the agreed upon cost per passenger trip, less the amount of cash fares collected and retained by CONTRACTOR, or subcontractor for subcontracted taxi services.

Except as provided herein, all other terms and conditions of the CONTRACT and its amendments and or its CONTRACT extensions shall remain the same.

IN WITNESS WHEREOF, the parties hereto have executed this AMENDMENT:

MONTEREY-SALINAS TRANSIT

By: Carl Sedoryk

Print Name: Carl Sedoryk

Title: General Manager/CEO

Date: 3/2/2011

Approved as to form:

David C. Laredo

David C. Laredo
MST General Counsel

Date: March 1, 2011

MV TRANSPORTATION, INC.

By: Brad Cornelsen

Print Name: BRAD CORNELSEN

Title: CEO

Date: 3/14/11

To: Board of Directors
 From: Hunter Harvath, Assistant General Manager – Finance & Administration
 Subject: Approve FY 2012 Operating and Capital budgets

RECOMMENDATION:

As recommended by the Finance Committee:

1. Approve the FY 2012 budget (attachment 1)
2. Approve FY 2012 Staffing Levels (attachment 2)
3. Approve Resolution 2011-23 (attachment 3) authorizing federal grant applications

FISCAL IMPACT:

The FY 2012 overall budget is \$31,889,938, which is a 8.3 percent decrease from FY2011. The fixed-route operating budget is showing a 6.3 percent increase from FY2011. The capital budget has decreased due to delays in receiving funds from California State Prop 1B bond funds. Two service centers comprise the budget: Fixed Route BUS and MST RIDES.

	<u>FY2011</u>	<u>FY2012</u>	<u>% Change</u>
<u>Fixed Route</u>			
Operating	\$26,227,808	\$27,889,438	6.3%
Capital	<u>\$ 5,547,129</u>	<u>1,286,500</u>	<u>-76.8%</u>
Total	<u>\$31,774,937</u>	<u>\$29,175,938</u>	- 8.1%
 <u>MST RIDES</u>			
Operating	\$ 2,991,114	\$ 2,714,000	-9.3%
Capital	-	-	<u>0%</u>
Total	<u>\$ 2,991,114</u>	<u>\$ 2,714,000</u>	-9.3%
 Total	 \$34,766,051	 \$31,889,938	 -8.3%

The entire budget, including each of these sub-budgets, is balanced. That is, revenues equal expenses.

POLICY IMPLICATIONS:

This budget implements your Board's intentions as indicated below:

Fixed Route BUS. This budget assumes a \$1 million reduction in service on core routes (Attachment 4), while service expansion is anticipated on grant-funded routes, including new services to southern Monterey County, including Fort Hunter Liggett. Public hearings will be held during the summer regarding the proposed service cuts, the details of which will be presented to the Planning/Operations Committee of your Board. This balanced budget contemplates continuation of all labor and employee contracts and agreements.


MST RIDES. This budget allows MST to comply with ADA-mandated paratransit service levels and reflects the new cost structure included in the proposed two-year contract extension with MV Transportation, Inc., MST's paratransit services provider. Under the current contract with MV, the hourly rate includes a portion of the fuel costs. In the proposed contract extension the hourly rate is reduced and the entire cost of fuel has been shifted from MV to MST. In the coming months, staff will be working on developing a cost-accounting methodology to properly budget the portion of RIDES-related fuel to the RIDES budget. The results of this analysis will be included in the FY 2012 mid-year budget review for your consideration and approval.

DISCUSSION:

The draft budget was presented to your Board at the April 11, 2011, meeting and was referred to the Finance Committee for review and for recommendations. The Finance Committee met on May 9, 2011, and recommends the budget proposed at the May Board meeting, with minor modifications, be accepted as the final budget.

- Attachments:
1. Proposed FY 2012 budget
 2. Proposed FY 2012 staffing
 3. Resolution 2011-23
 4. Proposed service cuts – September 2011

PREPARED BY:



Hunter Harvath

REVIEWED BY:



Carl G. Sedoryk

Monterey-Salinas Transit District

FY 2012 BUDGET Proposed

July 1, 2011 – June 30, 2012

Board of Directors

Fernando Armenta, Chair, County of Monterey
Kristin Clark, Vice-Chair, City of Del Rey Oaks
Karen Sharp, City of Carmel-by-the-Sea
Maria Orozco, City of Gonzales
John Huerta Jr, City of Greenfield
Susan Kleber, City of King City
Frank O'Connell, City of Marina
Libby Downey, City of Monterey
Alan Cohen, City of Pacific Grove
Sergio Sanchez, City of Salinas
David Pendergrass, City of Sand City
Alvin Edwards, City of Seaside
Patricia Stephens, City of Soledad

MST Staff

Carl G. Sedoryk, General Manager/CEO
Hunter Harvath, Assistant General Manager – Finance & Administration
Kathy Williams – General Accounting and Budget Manager

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FY 2012 BUDGET SUMMARY

Summary

General Overview

Keeping in mind the primary mission, key business drivers and objectives for FY 2012 management has approached this budget cycle with the intention of providing Your Board with a quality-driven, programmatic budget. As a reminder these criteria are listed below for your reference.

MISSION STATEMENT

Advocating and delivering quality transportation as a leader within our community and industry.

KEY BUSINESS DRIVERS

Key Business Driver #1 - Operate safely, efficiently and effectively

Key Business Driver #2 – Increase customer satisfaction

Key Business Driver #3 - Strengthen employee development and satisfaction

Key Business Driver #4 - Enhance support by MST members and other stakeholders

FY 2012 STRATEGIC GOALS, OBJECTIVES AND ACTION PLAN

The FY 2011-13 Strategic Goals and Objectives and FY 2011-12 Action Plan are listed at the end of this section on page 6.

General Budget Structure

The MST budget is divided into two service centers: Fixed Route BUS provides for operation of buses on fixed routes. MST RIDES provides for paratransit operation of small buses and vans and complies with the Americans with Disabilities Act. Each service center budget is balanced; that is, revenues equal expenditures.

Each service center has an operating budget and a capital budget: The operating budget covers day-to-day expenses associated with operating transit services. It is funded with passenger fares, federal grants, and local transportation funds (LTF) and advertising revenue.

The capital budget provides for purchases of accountable, non-consumable property. This primarily includes vehicle purchases, facilities improvements, and equipment. MST continuously applies for federal and state sources of capital funding.

FY 2012 Budget Characteristics

The FY 2012 budget is balanced.

The FY 2012 budgets assumes service cuts to core routes with our September service change. The budget also assumes growth with our public/private and public/public partnerships. All current contractual relationships will be honored.

	<u>FY2011</u>	<u>FY2012</u>	<u>% Change</u>
<u>Fixed Route</u>			
Operating	\$ 26,227,808	\$ 27,889,438	6.3%
Capital	\$ 5,547,129	\$ 1,286,500	-76.8%
Total	\$ 31,774,937	\$ 29,175,938	
<u>MST Rides</u>			
Operating	\$2,991,114	\$2,714,000	-9.3%
Capital	\$ -	\$ -	0%
Total	\$2,991,114	\$2,714,000	
Total	\$34,766,051	\$31,889,938	-8.3%

FY 2011 – 2013 Strategic Goals

The following are the seven strategic goals that MST will pursue over the next three years. Each goal includes specific objectives to be met during FY 2011 to support these goals along with actions to be taken to achieve each objective.

1. Develop Adequate and Stable Long Term Revenues

Objectives/Outcomes: Pursue public/private and public/public partnerships, fare-pricing strategies and revenue generation from the use of MST assets as the means to generate the funds required to construct needed capital facilities, purchase vehicles, sustain current and future transit services and reduce the overall subsidy per passenger.

Encourage policymakers and the general public, through education and advocacy, to enact legislation at local, state and federal levels to provide sustained funding sources that will support the future growth of Monterey County's public transportation system.

Indicators of Success:

- Reduced subsidy per passenger.
- Public/private funding agreements executed.
- Adequate funding in place to support operating and capital needs.
- Increased local funding support through partnerships, fees, sales tax and other initiatives.

2. Provide Quality Transit and Mobility Management Services

Objectives/Outcomes: Develop and implement services, infrastructure and technologies to meet and exceed the expectations of customers, reduce subsidies and improve the image of MST in the community; continue to explore and implement new technologies and practices that enhance the overall customer experience, improve safety, reduce costs, attract new customers, retain existing customers, motivate employees, and improve the value of MST in the community.

Indicators of Success:

- Passenger boarding growth rate that exceeds board adopted standards.
- Increased customer and stakeholder satisfaction.
- Business conducted within approved budget and board adopted performance standards for safety, efficiency, effectiveness, on-time performance, employee and stakeholder satisfaction.

3. Implement New Transit District Governance

Objectives/Outcomes: Complete the transition to the transit district governance model in a manner that maximizes full participation and satisfaction of the jurisdictions represented on the MST Board.

Indicators of Success:

- A satisfied, involved, active, and fully-integrated Board of Directors.
- Residents of member jurisdictions feeling well represented

4. Research, Implement and Promote Policies and Practices that Encourage Environmental Sustainability and Resource Conservation

Objective: Implement economically sound and environmentally-friendly resource conservation policies that reduce MST dependence on scarce natural resources and the potential for negative environmental impact without compromising levels or quality of service.

Indicators of Success:

- Compliance with EPA and California Air Resources Board mandates
- Reduced consumption of fossil fuels and related costs of utilities including water, natural gas and electricity.
- Increased use of alternative fuels and emerging green technologies.
- Green initiatives funded without compromising service levels or quality.

5. Educate and Inform our Community and Stakeholders on the Value of MST Services through Promotion, Communication, and Advocacy

Attract new riders and improve support for MST by utilizing effective marketing, promotion, communication and advocacy techniques meeting individual community and stakeholder needs.

Indicators of Success:

- Increased awareness of MST transportation and mobility services and the value they provide.
- Increased patronage and usage of MST website and tools provided.
- Increased number of positive media stories regarding MST and public transit.

6. Actively Promote Organizational Values to Maintain High Quality Relationships with MST Employees, Customers, Contractors, Vendors, and Community Stakeholders

Act in manner in all we do to promote individual and organizational safety, efficiency and effectiveness, and enhance the satisfaction of those who interact with MST including our customers, employees and other key stakeholders and partners.

Indicators of Success:

1. High levels of employee, customer and stakeholder satisfaction.
2. Continue to improve relationships with represented labor workforce.
3. Increased utilization of employee development programs.
4. Improved safety performance and reductions in injuries.

7. Attain industry leadership for like-sized agencies within California and the United States

Continue developing and implementing programs and practices that continue to distinguish Monterey-Salinas Transit as a leader within the public transit industry.

Indicators of Success:

1. Participate in a leadership role in industry trade associations.

-
2. Receive recognition and acknowledgement for innovative programs and practices.

MST Draft Action Plan FY 2011/2012

1. Implement options for Contracted transit services and restructure ADA transit service model to decrease costs and increase efficiency.
2. Complete Monterey Bay Operations and Maintenance Building Finance Plan and complete Construction Bid as funding allows.
3. Research and identify local transit revenue generating opportunities.
4. Complete Fremont/Lighthouse Bus Rapid Transit Construction.
5. Apply for grants to design Del Monte Bus Rapid Transit Corridor.
6. Implement South County Study Recommendations as funding allows.
7. Complete Trolley Vehicle Refurbishment and implement new services.
8. Complete AssetWorks Fleet Maintenance system upgrade.
9. Replace/Upgrade TransitMaster ITS systems.
10. Complete MSTEAs MOU negotiation.
11. Develop adequate staffing and organizational structure for MST and RTA.
12. Conduct and implement compensation survey.
13. Implement midday service on Presidio.
14. Implement CSUMB on-campus service, if requested and funded.
15. Conduct Legal Services Request for Proposals.
16. Evaluate and update transit insurance coverage options.

17. Update email and document retention policy.
18. Conduct Salinas Area Service Analysis and implement recommendations as funding allows.
19. Research paperless Board agenda and implement as appropriate.
20. Implement upgrades to Financial and Human Resources software.
21. Conduct customer, employee, and stakeholder satisfaction surveys.
22. Research realignment of roles and tasks of MST, TAMC, and AMBAG.

FY 2012 Budget

**FIXED-ROUTE
SERVICE**

Monterey - Salinas Transit				
Fiscal Year 2012				
Budget - Proposed				
	<u>FY 11</u>	<u>FY 12</u>	Notes	
	<u>Budget</u>	<u>Proposed</u>		
REVENUE				
PASSENGER FARE REVENUE	(5,716,824)	(5,355,000)		
TROLLEY REVENUE	(446,568)	(813,931)		
OTHER LOCAL, SC REVENUE	(50,004)	(368,220)		
LOCAL REVENUE - DOD	(1,400,004)	(1,750,000)		
SPECIAL FARES - OTHER REVENUE	-			
TOTAL SPECIAL TRANSIT	(1,896,576)			
ADVERTISING REVENUE	(249,996)	(175,000)		
TROLLEY AD REVENUE	-			
OTHER AUXILIARY REV.	-	(1,350)		
INVESTMENT REVENUE	(150,000)	(75,000)		
NON-TRANSPORTATION REVENUE	-			
TOTAL CASH REVENUE	(399,996)			
OPERATING ASSISTANCE	-			
LTF OPERATING FUNDS	(9,861,732)	(11,148,985)		
LTF/RSTP SWAP FUNDS	-			
APCD FUNDS	-			
OTHER LOCAL FUNDS	(470,940)			
STATE OPERATING FUNDS	-	(2,789,344)		
FEDERAL 5307 FORMULA FUNDS	(6,996,432)	(6,480,919)		
FEDERAL 5311 RURAL FUNDS	(384,996)	(370,689)		
FEDERAL 5311F INTERCITY FUNDS	-	(300,000)	Line 82	
FEDERAL JARC FUNDS	-	(415,000)	JARC - Line 48, 55	
FEDERAL 5303 FUNDS	-			
FEDERAL 5313B FUNDS	-			
FEDERAL 5317 FUNDS	(648,528)	(375,000)	New Freedom	
FEDERAL NEW FREEDOM				
FED.OTHER OPERATING	-	(185,000)	Amtrak/VTA Mobility Mgr	
TOTAL OPERATING ASSISTANCE	(18,362,628)	2,714,000	for Rides	
TOTAL REVENUE	(26,376,024)	(27,889,438)		
EXPENSE				
LABOR	-			
COACH OPERATORS WAGES	6,156,562	6,225,000		
COACH OPERATOR OVERTIME	115,176			
OTHER WAGES	4,844,632	5,032,565		
OTHER OVERTIME	113,011			
TOTAL LABOR	11,229,381	11,257,565		
BENEFITS	-			

Monterey - Salinas Transit				
Fiscal Year 2012				
Budget - Proposed				
PERS	1,678,305	1,843,828		
INSURANCE	2,199,998	2,100,000		
IN LIEU INSURANCE	159,600	159,600		
OTHER FRINGE BENEFIT-SUI MCARE	226,462	233,217		
WORKERS COMPENSATION EXPENSE	1,000,100	1,000,000		
HOLIDAYS	540,958	557,457		
PERSONAL LEAVE	942,915	801,478		
AUTO ALLOWANCE	9,600	9,600		
UNIFORMS	82,074	72,000		
SAFETY AWARD & EE RECOGNITION	11,760	5,000		
TOTAL BENEFITS	6,851,772	6,782,180		
MARKETING SERVICES	60,867	40,000		
PHYSICAL EXAMS	13,788	10,000		
BANK SERVICES	20,548	22,000		
AUDITORS	39,000	31,500		
ARMORED CAR	32,644	48,000		
LEGAL SERVICES	35,316	30,000		
CONTRACT NEGOTIATION	-	5,000		
DIRECTORS FEES	15,600	15,600		
CONSULTING	101,000	120,000		
RECRUITING SERVICES	6,469	500		
DRUG TESTING	7,476	7,500		
OTHER PROFESSIONAL	2,542			
TOTAL PROFESSIONAL & TECHNICAL	286,011			
TEMPORARY HELP	15,288			
CUSTODIAL SERVICES	134,546	85,380		per new contract
SECURITY SERVICES	129,504	120,000		
BUS PAINTING	2,966	9,600		
HAZARDOUS WASTE DISPOSAL	63,794	40,000		
LAUNDRY	36,984	30,000		
SHOP EQUIPMENT REPAIR	2,890	2,500		
SUPPORT VEHICLES REPAIR	18,192	22,000		
TOWING	10,267	10,000		
BUS WASHER MAINTENANCE	2,280	3,000		
ELECTRICAL, PLUMBING , ROOFING	6,475	13,500		
COPIER & OFFICE EQUIP REPAIR	9,770	10,000		
COMPUTER MAINTENANCE	196,949	225,000		
SEAT REPAIRS	5,243	2,500		
BUILDING AND EQUIPMENT MAINT	55,322	98,500		
TELEPHONE EQUIPMENT REPAIR	714	1,000		
PARTS CLEANING	-			
RADIO REPAIRS	15,259	5,000		
OTHER OUTSIDE LABOR	29,596	36,130		
MAINTENANCE SHOP	19,717	9,000		

Monterey - Salinas Transit				
Fiscal Year 2012				
Budget - Proposed				
GROUNDS MAINTENANCE	38,391	31,250		
PEST CONTROL	3,773	2,750		
FIRE EXTINGUISHER SERVICE	6,444	4,000		
TOTAL OUTSIDE LABOR	525,026			
TOTAL SERVICES	1,151,242			
MATERIALS & SUPPLIES	-			
DIESEL - REVENUE	1,966,500	2,638,233		
LUBRICANTS - REVENUE	114,000	119,712		
GAS	102,000	59,335		
FUEL PURCHASES - MV	88,000	1,306,250		
TOTAL FUEL & LUBRICANTS	2,270,500			
TIRES & TUBES	157,130	200,000		
PRINTING	13,814	12,000		
RIDERS GUIDES	53,153	30,000		
MAPS	15,406	10,000		
TICKETS	9,871	-		
PASSES	17,355	4,000		
BROCHURES	13,079	25,000		
MISC. MARKETING	1,146			
HAZARDOUS MATERIAL CONTAINMENT	2,480	9,750		
COMPUTER SUPPLIES	10,194	10,000		
SAFETY & PROTECTIVE SUPPLIES	17,165	6,250		
TROLLEY SUPPLIES	-			
BUILDING CLEANING SUPPLIES	44,123	30,000		
TRANSIT CENTER/PLAZA SUPPLIES	1,578	20,000		
SHELTER & BUS STOP SUPPLIES	97,915	67,900		
OTHER SUPPLIES	36,313	15,000		
SHOP SUPPLIES	43,250	50,000		
OFFICE SUPPLIES	19,869	15,000		
POSTAGE & EXPRESS SERVICE	7,155	10,000		
COPY MACHINE PAPER	4,296	5,000		
REVENUE VEHICLE PARTS	589,207	550,000		
SUPPORT VEHICLE PARTS	29,176	7,000		
FAREBOX PARTS	12,910	4,500		
BUS WASHER SUPPLIES	3,966	3,966		
WARRANTY LABOR & PARTS	(1,502)	(10,000)		
TOTAL VEHICLE MAINTENANCE	633,757			
MARKETING SUPPLIES	25,833	10,000		
TOTAL MATERIALS AND SUPPLIES	3,495,382			
WATER & FIRE PROTECTION	22,130	20,000		
TELEPHONE LINE SERVICE	60,970	60,000		
PG&E	116,318	120,000		
ALARM SERVICE	324	2,000		
DISPOSAL & SEWER	24,646	30,000		

Monterey - Salinas Transit				
Fiscal Year 2012				
Budget - Proposed				
CELLULAR PHONES/PAGERS	20,925	18,000		
DIRECTORY ADVERTISING	-			
TOTAL UTILITIES	245,313			
PHYSICAL DAMAGE EXPENSE	9,505	25,000		
RECOVERIES PHYSICAL DAMAGES	(10,000)	(25,000)		
LIABILITY EXPENSE	179,565	243,083		
OTHER INSURANCE PREMIUMS	40,000	25,000		
TOTAL INSURANCE	219,070			
PROPERTY TAX	1,800	1,800		
DIESEL SALES TAX	100,000	165,000		
DIESEL FUEL USE TAX	-	-		
GASOLINE TAX	-	1,200		
OTHER TAXES	14,638			
TOTAL TAXES	116,438			
PURCHASED TRANSPORTATION	3,247,848	3,048,602		
SUBSCRIPTIONS	2,266	2,000		
APTA DUES	26,000	26,000		
CTA DUES	15,000	15,000		
CHAMBER AND OTHER DUES	18,869	20,000		
CAL ACT DUES	-	1,000		
STAFF TRAVEL	27,876	35,000		
STAFF TRAINING	14,958	15,000		
BOARD TRAVEL	7,334	8,000		
BAD DEBT EXPENSE	-			
AD & PROMOTION MEDIA	12,369	12,000		
LEGAL ANNOUNCEMENTS	2,847	5,000		
AD MEDIA RECRUITING	6,802	5,000		
PERMITS	1,816			
OTHER MISC. EXPENSE	8,758	5,000		
TOTAL MISCELLANEOUS EXPENSES	144,895			
PASS THROUGH/BEHALF OF OTHERS	-			
ANTENNA/ SATELLITE RENTAL	1,839	6,000		
RESTROOM - MONTEREY	600			
EQUIPMENT RENTALS	4,373	2,000		
POSTAGE METER RENTAL	11,103	3,000		
BUILDING RENT	45,600	70,382		
TOTAL LEASES & RENTALS	63,515			
TOTAL OPERATING EXPENSES	26,764,856	27,889,438		
OPERATING (INCOME) LOSS		0		

FY 2012 BUDGET
Part A. Fixed Route Operating Budget

REVENUES

	<u>Budget</u> <u>FY 2011</u>	<u>Proposed</u> <u>FY 2012</u>
Passenger Revenues	\$5,716,819	\$5,355,000
Farebox and Pass Sales		
Special Local Fares	1,896,568	2,932,151
Presidio, DLI, CSUMB and Trolley revenue		
Associated Transit Revenues	250,000	175,000
Advertising		
Non-Transportation Revenues	150,000	76,350
Interest Income		
Local Cash Grants	11,244,931	11,148,985
Local Transportation Funds (LTF), Reserves, Mandated Set-asides		

FY 2012 BUDGET
Part A. Fixed Route Operating Budget

REVENUES (continued)

	<u>Budget</u> <u>FY 2011</u>	<u>Proposed</u> <u>FY 2012</u>
State Cash Grants	125,000	2,789,344
State Transit Assistance		
Federal Cash Grants	6,844,490	8,126,608
Federal Transit Administration Section 5307, Section 5311, Section 5313(b), Section 5316, Section 5317 and Section 5340		
Inter-Fund Transfer (to RIDES)		<2,714,000>
TOTAL REVENUES	\$ 26,227,808	27,889,438

FY 2012 BUDGET

Part A. Fixed Route Operating Budget (Continued)

	<u>Budget</u> <u>FY 2011</u>	<u>Proposed</u> <u>FY 2012</u>
Salaries and Wages	\$11,348,938	\$11,257,565
Net decrease overall considering service cuts (core routes) and service expansion (Fort Hunter Ligget & CSUMB).		
Fringe Benefits	6,851,772	6,782,180
Health, Dental, Life and Vision Insurance, PERS Retirement Benefits, Personal Leave, and Workers Compensation Insurance.		
Services	1,151,242	1,091,210
Security Services, Outside Labor, Computer Maintenance, Auditors, Armored Car, Consulting and other services		
Materials and Supplies	2,973,786	4,801,416
Fuels (MST and Contractor), Lubricants, Tires, Vehicle maintenance parts, cleaning supplies and printed materials.		
Utilities	245,313	250,000
Telephone, power, gas and alarm services		

FY 2012 BUDGET

Part A. Fixed Route Operating Budget (Continued)

	<u>Budget FY 2011</u>	<u>Proposed FY 2012</u>
Insurance	219,070	268,083
Liability, property and other insurance		
Taxes	116,438	168,000
Fuel, Sales and Property taxes		
Purchased Transportation	3,112,839	3,042,602
Purchased transportation contracts for MV Transportation for fixed route, On Call and Trolley services. Decrease due to shifting costs to fuel.		
Miscellaneous	144,895	147,000
Training, Travel, Ad Media, Dues, Subscriptions and permits		
Leases and Rentals	63,515	81,382
MST's radio antenna site. 3MC in Monterey, Watsonville Transit Center and coach operator restroom leases		
TOTAL EXPENSE	\$ 26,227,808	\$ 27,889,438

FY 2012 BUDGET

**MST RIDES
SERVICE**

FY2012 MST RIDES OPERATING BUDGET	
Trapeze Pass Lease Expense / Locomotion	\$ 18,972
Annual Software Tech Support / Trapeze Pass Mon Interface	\$ 8,360
Annual Software Tech Support / Mentor X-Gate Maintenance	\$ 7,272
Annual Trapeze ADA Certification Module Software Lease	\$ 2,628
Fleet Access: Public Data Network / AT&T Wireless	\$ 8,160
MIS Support	\$ 10,000
Vehicle Maintenance: Parts	\$ 12,000
Vehicle Maintenance: Labor	\$ 3,000
Radio Maintenance	\$ 2,000
Printing: Tickets	\$ 3,000
Printing: Applications / Client Handbook ETC	\$ 3,000
Printing: Translation Services	\$ 300
Administrative Materials / Postage	\$ 3,000
Other Materials / Office Supplies	\$ 1,000
Training / Cal Act x 2 / NAAC Seminar	\$ 4,500
Training Misc	\$ 1,000
MST ADA Van Program	\$ 2,420,666
South County Cities - ADA Van Program	\$ 37,736
Monterey County - Special Transport (ST) Van Program	\$ 64,900
Reimbursed Taxi	\$ 5,000
ADA Certification Analyst - Salary (One FTE)	\$ 44,647
Part Time Clerical	\$ -
Benefits	\$ 17,859
Professional Services	\$ 35,000
Total	\$ 2,714,000

FY 2012 BUDGET
MST RIDES
Part B. Operating Budget
REVENUES

	<u>Budget FY 2011</u>	<u>Proposed FY 2012</u>
Revenues	\$ 2,991,114	\$ 2,714,000
Inter-Fund Transfer		

FY 2012 BUDGET

CAPITAL

FY 2012 CAPITAL BUDGET - Revised May 3, 2011

BUS - ROLLING STOCK				BUS STATION/STOPS				BUS SUPPORT EQUIP. & FACILITIES/ ITS			
BSRS1A - VEHICLE - REVENUE BSRS1B - VEHICLE - NON REVENUE BSRS1C - REHAB/REBUILD				BSST3A - DESIGN & ENGINEERING BSST3B - ACQUIRE BSST3C - CONSTRUCT BSST3D - REHAB/RENOVATE				BSEF4A - DESIGN & ENGINEERING BSEF4B - ACQUIRE BSEF4C - CONSTRUCT BSEF4D - REHAB/RENOVATE			
	\$	Amount	Total		\$	Amount	Total		\$	Amount	Total
Rides (5310 match fy11 cycle)	\$8,250	8	\$66,000	Bus stop improvements/ADA	\$7,000	1	\$7,000	Roof repair	\$20,000	1	\$20,000
Trolley refurb. (estimated completion)	\$60,000	2	\$120,000	Unforeseen improvements	\$8,000	1	\$8,000	CJW Hoist (\$150k for full replacement)	\$100,000	1	\$100,000
4th MCI - MST match	\$265,000	1	\$265,000	Total Bus Stations/Stops: \$15,000				Ryan Ranch Rd repair	\$15,000	1	\$15,000
South County Vehicle Repair (TBD)	\$7,000	2	\$14,000					Replace failing HVAC Units TDA	\$25,000	1	\$25,000
Rides Veh.(MST portion-totaled 5403)	\$15,000	1	\$15,000	SAFETY & SECURITY				AssetWorks Tune Up	\$75,000	1	\$75,000
New Freedoms (accessible Taxis)	\$17,000	5	\$85,000					SASE 7A - DESIGN & ENGINEERING			
New Freedoms-1 Sr. Shuttle 4 taxis	\$13,000	5	\$65,000	SASE 7B - ACQUIRE							
Total Rolling Stock: \$630,000								Total Safety & Security: \$55,000			
				SASE 7C - CONSTRUCT							
North Cty. Extend Radio Coverage								\$55,000 1 \$55,000			

COMMUNICATIONS/RADIO EQUIPMENT				PREVENTIVE MAINT.				DEFERRED PROJECTS:			
COMM5A - DESIGN & ENGINEERING COMM5B - ACQUIRE COMM5C - CONSTRUCT COMM5D - REHAB/RENOVATE				PRVM6A - DESIGN & ENGINEERING PRVM6B - ACQUIRE PRVM6C - CONSTRUCT PRVM6D - REHAB/RENOVATE				Non-Rev vehicles (Prius, sup cars) Bus Sinking Fund RIDES - non 5310 funded fleet Monterey/TP Improvements (\$24k)			
	\$	Amount	Total		\$	Amount	Total		\$	Amount	Total
Misc/Unforeseen	\$20,000		\$20,000	Shop tools/equipment	\$8,000	1	\$8,000	TDA Carpet replacement	\$12,000	1	\$12,000
				MV fleet - major components	\$10,000	2	\$20,000	Kalatel Test Equipment & viewer	\$6,000	1	\$6,000
				Misc/Unforeseen	\$5,000	1	\$5,000	Computers/laptops	\$3,000	2	\$6,000
				MST fleet - Major Components / rehab	\$75,000	1	\$75,000	MV fleet - major components	\$10,000	2	\$20,000
				Emissions filters	\$7,000	4	\$28,000	Mini bus Replace. (fixed route yr2006)	\$85,000	3	\$255,000
Total Communications/Radio Equipment: \$20,000				Total Preventive Maintenance: \$136,000				Transmission Remover			
								\$6,500 1 \$6,500			
								Engine/Trans/WC lift replacements (High mileage fleet)			
								\$60,000 1 \$60,000			
								Camera Equipment on buses			
								\$145,000 1 \$145,000			
								Radio/Transit Master Upgrade			
								\$1,000,000 1 \$1,000,000			
								Total Deferred Projects: \$2,044,500			

***Grand Total: \$1,286,500**

* does not include Deferred Projects

Assumes completion of fy11 Cap. Budget items:

portable radio purchase; "on street" at DMC;
Final GFI payment in F2011; 9 shelters for S. Cty
& worst case scenario for CJW in-ground hoist

**Monterey-Salinas Transit
Personnel Staffing - Fiscal Year 2012**

	FY2011		Net Additions (Reductions)	FY2012	
	BUS Budget	RIDES Budget		BUS Budget	RIDES Budget
<u>Operations:</u>					
Assistant General Manager/Chief Operating Officer	1			1	
Coach Operators - Full Time*	143			143	
Coach Operators - Part Time* (Limited Duty)	2			2	
Coach Operators - Occupational Injuries	2			2	
Director of Transportation	1			1	
Associate Scheduler	1			1	
Communications System Manager	1			1	
Communications System Specialists	5			5	
CTSA Manager	1			1	
ITS Technician	1			1	
Maintenance & Operations Analyst	1			1	
Mobility Trainer	1			1	
Operations Supervisor	9			9	
Mobility Intern/Specialist	0.5		0.5	1	
Paratransit Eligibility Specialist		1		0	1
Safety/Training Officer	1			1	
Schedule/Planning Analyst	1			1	
Scheduling Assistant	1			1	
	172.5	1.0		173.0	1.0
<u>Vehicle Maintenance:</u>					
Fleet Manager	1			1	
Maintenance Supervisor	5			5	
Mechanics	18		2	20	
Mechanics - Farebox	1			1	
Mechanics Assistant	2			2	
Utility Service	9			9	
Inventory Control Specialist	2			2	
Inventory Control Clerks	2			2	
	40	0		42	0
<u>Facilities:</u>					
Facilities Capital Projects Manager	1			1	
Facilities Supervisor	1			1	
Facilities Technician	1			1	
Senior/Utility Service Person	3			3	
	6	0		6	0

**Monterey-Salinas Transit
Personnel Staffing - Fiscal Year 2012**

Administration:

	FY2011		Net Additions (Reductions)	FY2012	
	BUS Budget	RIDES Budget		BUS Budget	RIDES Budget
General Manager/CEO	1			1	
Assistant General Manager for Finance & Administration	1			1	
Director of Information Technology	1			1	
Director of Human Resources	1			1	
Director of Administration & Planning			0.5	0.5	
General Accounting & Budget Manager	1			1	
Planning Manager	1			1	
Procurement & Contracts Manager	1			1	
Marketing Analyst	1			1	
Risk & Security Manager	1			1	
Grants and Compliance Analyst	1			1	
Executive Assistant to the GM	1			1	
Office Administrator/Marketing & Sales	1			1	
Human Resources Generalist	1			1	
Human Resources Administrator	1			1	
Accountant	1			1	
Accounting Technician	2			2	
Information Technology Administrator	1			1	
Customer Service Representative	5			5	
IT Intern	0.5			0.5	
Planning Intern	0.5			0.5	
	24	0		24.5	0
MST Totals	242.5	1.0		245.5	1.0

RESOLUTION 2011-23

RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE DEPARTMENT OF TRANSPORTATION, UNITED STATES OF AMERICA, FOR A GRANT UNDER THE URBAN MASS TRANSPORTATION ACT OF 1964, AS AMENDED, FOR FINANCIAL ASSISTANCE FY 2011-12

WHEREAS, the Secretary of Transportation is authorized to make grants for mass transportation program of projects and budgets;

WHEREAS, the contract for financial assistance will impose certain obligations upon the applicant, including the provisions by it of the local share of project costs in the program;

WHEREAS, it is required by the U.S. Department of Transportation in accord with the provisions of the Title VI of the Civil Rights Act of 1964, as amended, the applicant give an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the U.S. Department of Transportation requirements thereunder; and

WHEREAS, it is the goal of the applicant that minority business be utilized to the fullest extent possible in connection with this project, and that definitive procedures shall be established and administered to ensure that minority business shall have the maximum opportunity to compete for contracts when procuring construction contracts, supplies, equipment contracts, or consultant and other services.

NOW, THEREFORE BE IT RESOLVED by the Board of Directors of Monterey-Salinas Transit:

1. That Carl Sedoryk, General Manager / CEO, is authorized to execute and file an application on behalf of Monterey-Salinas Transit with the U.S. Department of Transportation, to aid in the financing of planning, capital and operating projects pursuant to Section 5208(f), 5304, 5307, 5309, 5310, 5311, 5311(f), 5313, 5316, 5317, 5320 and 5340 of the Urban Mass Transportation Act of 1964, as amended.
2. That Carl Sedoryk, General Manager / CEO, is authorized to execute and file with such application an assurance or any other document required by the U.S. Department of Transportation effectuating the purposes of Title VI of the Civil Rights Act of 1964.
3. That Carl Sedoryk, General Manager / CEO, is authorized to furnish such additional information as the U.S. Department of Transportation may require in connection with the application for the program of projects and budget.

4. That Carl Sedoryk, General Manager / CEO, is authorized to set forth and execute affirmative minority business policies in connection with the program of projects and budget procurement needs.
5. That Carl Sedoryk, General Manager / CEO, is hereby authorized to execute the grant agreements on behalf of Monterey-Salinas Transit with the U.S. Department of Transportation for aid in the financing of the planning, capital and operating program of projects and budget.

PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF MONTEREY-SALINAS TRANSIT this 15th day of June 2011 by the following vote:

AYES:

NOES:

ABSENT:

Fernando Armenta
Chairman

Carl Sedoryk
Secretary

SUMMARY OF CHANGES FOR SEPTEMBER 2011 SERVICE CHANGE

Route	Route Name	Status
LINE 1	Monterey-Pacific Grove	Eliminated (use Lines 1X, 2, 9/10-middays & Saturdays)
LINE 1X	Asilomar-Lovers Point Exp	No changes
LINE 2	Monterey-Pacific Grove	Timing adjustments
LINE 2X	Pebble Beach-Salinas Exp	No changes
LINE 3	Monterey-CHOMP	Slight timing adjustments
LINE 4	Carmel Rancho-Carmel	No changes
LINE 5	Monterey-Carmel via DMC	Timing adjustments
LINE 7	Monterey-Carmel via CHOMP	Eliminated (use Lines 5, 13)
LINE 8	Ryan Ranch-Edgewater	No changes
LINE 9	Monterey-Edgewater	Reduction in Midday/Sat service; route adjustments
LINE 10	Monterey-Edgewater	Reduction in Midday/Sat service; route adjustments
LINE 11	Carmel-Edgewater via DMC	Daily midday service eliminated (use Lines 5, 9, 10, 69)
LINE 12	Military Commuter Service	Slight timing adjustments
LINE 13	Monterey-Ryan Ranch	No changes
LINE 14	Military Commuter Service	No changes
LINE 15	Monterey-Ryan Ranch	New Route (Line 21 "short turn" trips)
LINE 16	Monterey-Marina via CSUMB	Timing and routing adjustments
LINE 19	Monterey-Marina	No changes
LINE 20	Monterey-Salinas via Marina	Reduction in Sunday service
LINE 21	Monterey-Salinas via Hwy 68	"Short-turn" Line 21 trips renamed Line 15
LINE 22	Big Sur	No changes
LINE 23	Salinas-King City	No changes
LINE 24	Carmel Valley Grapevine Exp	No changes
LINE 25	Salinas-Marina via CSUMB	Timing adjustments
LINE 26	Watsonville-Aromas	Eliminated (use Line 29 for Pajaro, Watsonville)
LINE 27	Watsonville-Marina	Weekend service Eliminated (use Lines 20 and 28/29)
LINE 28	Watsonville-Salinas via Castroville	No changes
LINE 29	Watsonville-Salinas via Prunedale	No changes
LINES 36-39	Laguna Seca Service	No changes
LINE 41	Salinas-Northridge	Reduction in Midday/Saturday service
LINE 42	Salinas-Westridge	Major Weekday Routing/Timing adjustments
LINE 43	Salinas-Memorial Hospital	Reduction in Weekday/Saturday service
LINE 44	Salinas-Northridge via Westridge	Timing adjustments
LINE 45	Salinas-East Market-Creekbridge	No changes
LINE 46	Salinas-Natividad	Saturday service eliminated (use Lines 41, 42)
LINE 48	Salinas-Airport Business Ctr.	Major Routing/Timing adjustments
LINE 49	Salinas-Northridge via N Main St	No changes
LINE 55	Monterey-San Jose Express	Slight timing adjustments
LINES 68-79	Military Commuter Service	Slight timing adjustments
LINES 82-83	Military Commuter Service	Slight timing adjustments
LINES 91-92	Senior Shuttle (Carmel)	Two New Routes serving Pacific Meadows in Carmel

Significant changes to route and/or schedule

To: Board of Directors
From: Hunter Harvath, Assistant General Manager – Finance & Administration
Subject: Hartnell College Free Fare Zone

RECOMMENDATION:

Approve Hartnell College Free Fare Zone.

FISCAL IMPACT:

Approximately \$30,000 in revenue for the first year of the program.

POLICY IMPLICATIONS:

Your Board adopts new fare programs and discounts.

DISCUSSION:

In January of 2008, MST and CSUMB entered into a partnership to implement a “free fare zone” at the campus on the former Fort Ord. The free fare zone allowed anyone boarding at stops on CSUMB’s Central Campus or in the East Campus Housing areas to do so without paying a fare. To return to campus, the passenger paid the full fare. In effect, the free fare zone was an easy way of offering students, faculty and staff a 50% discount on their travel on MST. CSUMB reimbursed MST for the lost fares based on the number of boardings counted at each stop. This free fare zone program produced an increase in ridership on Line 16 Monterey-Marina (the primary route serving CSUMB) of over 300%.

Building on that success, staff has been working with representatives from Hartnell College to implement a similar program at its West Alisal Campus, which is served by MST’s Line 20 Monterey-Salinas and Line 23 Salinas-King City. At the May 10, 2011, meeting of the Hartnell Associated Student Senate, up to \$30,000 was approved to fund the free fare zone. If approved by your Board, Hartnell students, faculty and staff with valid college ID would board for free on these transit lines at the stops in front of the campus at the corner of West Alisal Street and Homestead Avenue. With MST’s new “smart card” fareboxes, coach operators would be able to tally these

Hartnell “free-fare” boardings so that MST can be reimbursed by the college for the lost fare revenue. Those individuals without a valid Hartnell ID boarding at the stops at West Alisal/Homestead would not be eligible for the free fare program. In addition, MST RIDES customers making similar trips from the college would also be eligible for free fares in compliance with the Americans with Disabilities Act. If approved by your Board, this one-year program would begin as soon as the contract with Hartnell College is signed and executed.

PREPARED BY: 
Hunter Harvath

REVIEWED BY: 
Carl G. Sedoryk

To: Board of Directors
From: C. Sedoryk, General Manager/CEO
Subject: April 2011 Monthly Report

Attached are the most recent monthly statistics and the reports from the Administration and Operations/Maintenance Departments.

Attachment #1 – Operations Department Report April 2011
Attachment #2 – Facilities & Maintenance Department Report April 2011
Attachment #3 – Administration Department Report April 2011

PREPARED BY: 
Carl G. Sedoryk

June 1, 2011

To: M. Hernandez, Assistant General Manager / C.O.O.

From: R. Weber, Director of Transportation Services

Cc: MST Board of Directors

Subject: **Transportation Department Monthly Report – April 2011**

FIXED ROUTE BUS OPERATIONS:

System Wide Service: (Fixed Route & DART Services):

Preliminary boarding statistics indicate that ridership decreased by 3.82% in April 2011, (337,070), as compared to April 2010, (350,469). Year to date, passenger boardings have increased by 3.65% as compared to the same period last year.

Productivity decreased from 17.7 passengers per hour (April 2010), to 14.9 PPH in April of this year.

Trolley Services:

MST Salinas Trolley: carried 918 passengers in April, which represents a 35.58% decrease from April of 2010 (1,425). Year to date, passenger boardings have decreased by 19.52% for this service as compared to the same period last year.

Supplemental / Special Services:

Follow the declaration of the Big Sur area as a local disaster area by the Monterey County Board of Supervisors, the County Office of Emergency Services contacted MST on March 31, 2011 requesting that we deploy an emergency shuttle service to transport individuals who were afoot – having to cross the slide area on Hwy One near the Rocky Creek Bridge. These individuals were virtually cut off from the Monterey Peninsula leaving them without access to shopping, medical services, jobs, or education. The pedestrians were escorted across the slide area using a temporary foot path constructed by Cal Trans. Also, only two crossings were allowed on a daily basis – one in the Morning (7:00 AM) and one in the Afternoon (4:00 PM).

On April 1st MST deployed the emergency shuttle service providing two trips daily to/from the north side of the Hwy 1 / Rocky Creek slid area to various stops within the city of Monterey. The service was finally terminated on April 18th when Cal Trans was able to re-establish one-way traffic on Hwy 1. The following data represent the total activity of 937 for this emergency this service:

Total Service Hours = 69.3
Total Service Miles = 1,512
Total Passengers = 287

Note: Regular line 22 Big Sur weekend service was suspended from 03/19/11 – 04/17/11 due to the slide.

System Wide Statistics:

- Ridership: 337,070
- Vehicle Revenue Hours: 22,558
- Vehicle Revenue Miles: 366,221
- System Productivity: 14..9 Passengers Per Vehicle Revenue Hour
- Scheduled One-Way Trips: 33,609

Time Point Adherence: Of 128,204 total time-point crossings sampled for the month of April, the TransitMaster™ system recorded 17,707 delayed arrivals to MST's published time-points system-wide. This denotes that **86.19%** of all scheduled arrivals at published time-points were on time. (See *MST Fixed-Route Bus ~ On Time Compliance Chart FY 2011.*)

Service arriving later than **5** minutes beyond the published time point is considered late. The on-time compliance chart (attached) reflects system wide "on-time performance" as a percentage to the total number of reported time-point crossings.

Trips With 10 or More Standees: There were thirty one (31) reported trips with 10 or more standees for the month of April. (See *Operations Summary report for further information*)

Cancelled Trips: There were a total of twenty nine (29) cancelled trips for the month of April for both directly operated and contracted services.

Reason	MST	MV Transportation	% Of All Missed
Collisions	1	0	
Extended Boarding	1	0	
Mechanical Failure	5	0	
Medical Emergency	1	0	
*New Fare Box System	13	0	
**Road Closure	0	8	
Totals	21	8	

* **New Fare Box System:** The deployment of the new fare structure and GFI farebox resulted in a higher number of missed trips on some lines. This caused unavoidable delays while Operators were answering passenger questions about the new structure and instructing passengers on the use of the new fare box.

** **Road Closure:** With the closure of Highway one at Rocky Creek bridge due to the slide, Line 22 did not operate these trips during the month of April.

Documented Occurrences: MST Coach Operators are required to complete an occurrence report for any unusual incident that occurs during their work day. The information provided within these reports is used to identify trends, which often drive changes in policy or standard operating procedures. The following is a comparative summary of reported incidents for the month(s) of April 2010 and 2011:

Occurrence Type	April-10	April-11
Collision: MST Involved	3	4
Medical Emergency	0	2
Object Hits Coach	2	1
Passenger Conflict	6	4
Passenger Fall	3	3
Passenger Injury	0	0
Employee Injury	0	1
Other	5	3
Near Miss	0	0
Unreported Damage	3	3
Fuel / Fluid Spill	0	1
Total Occurrences	22	22

CONTRACTED SERVICES:

MST RIDES ADA / ST Paratransit Program:

Preliminary boarding statistics for the MST RIDES program reflect that for the month of April there were 8,739 passenger boardings. This represents a 5.21% decrease in passenger boardings from April of 2010, (9,219). Year to date, passenger boardings for this program have increased by 1.33% as compared to the same period last year.

- For the month of April, 86.47 % of all scheduled trips for the MST RIDES Program arrived on time, increasing from 83.35 % in April of 2010. (See *MST RIDES ~ On Time Compliance Chart FY 2011.*)
- Productivity for April of this year was at 1.89 passengers per hour, decreasing slightly from 1.9 in April of 2010.

Paratransit Certification Statistics:

- For the month of April, 39 applications were reviewed, resulting in 38 approvals and 1 denial. Of the approvals, 23 were new program participants, and 15 were recertifications. 114 participants were deactivated in the database.
- Fifty three (53) applications were received – 14 did not complete the application process.
- As of April 2010, there are 3,333 registered / active program participants.

Other:

04/11/11: MV Transportation was involved in a preventable non-injury collision in coach #5406 resulting in \$5,800 in damages to the coach.

COMMUNICATIONS CENTER:

In April, the Communications Center summoned public safety agencies on *thirteen* (13) separate occasions to MST's transit vehicles and facilities:

Agency Type	Incident Type	Number Of Responses
Police	Passenger Incident / Other	8
Emergency Medical Services	Medical Emergency	5

Robert Weber

ATTACHMENTS:

MST Fixed-Route Bus ~~ On Time Compliance FY 2011.

MST Fixed-Route Bus ~~ Boarding Statistics FY 2011.

MST Trolley Service ~~ Boarding Statistics FY 2011

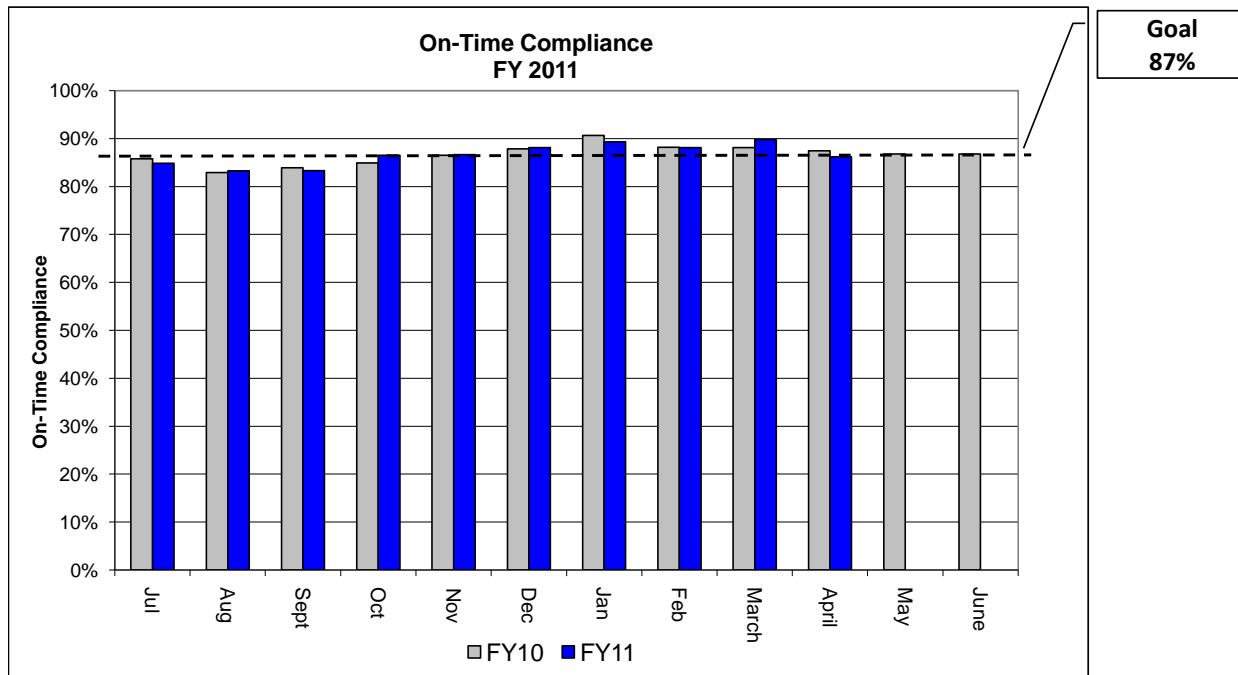
MST RIDES ~~ On Time Compliance FY 2011

MST RIDES ~~ Boarding Statistics FY 2011

**MST FIXED ROUTE
ON-TIME COMPLIANCE FY 2011**

March 2011
Data Sampled: 91.0%

MONTH	FY 10 ON-TIME PERFORMANCE	FY11 TIME POINT COUNT	FY11 DELAYED ARRIVALS 5 + MINUTES	FY11 ON-TIME PERFORMANCE
Jul	85.79%	124,003	18,776	84.86%
Aug	82.92%	125,989	21,103	83.25%
Sept	83.89%	119,335	19,915	83.31%
Oct	84.90%	125,235	16,858	86.54%
Nov	86.53%	117,500	15,719	86.62%
Dec	87.86%	122,570	14,584	88.10%
Jan	90.69%	121,168	12,971	89.30%
Feb	88.15%	113,269	13,472	88.11%
March	88.11%	127,207	12,993	89.79%
April	87.43%	128,204	17,707	86.19%
May	86.78%			
June	86.81%			
Total	N/A	1,224,480	164,098	N/A
YTD Average	86.63%	122,448	16,410	86.61%



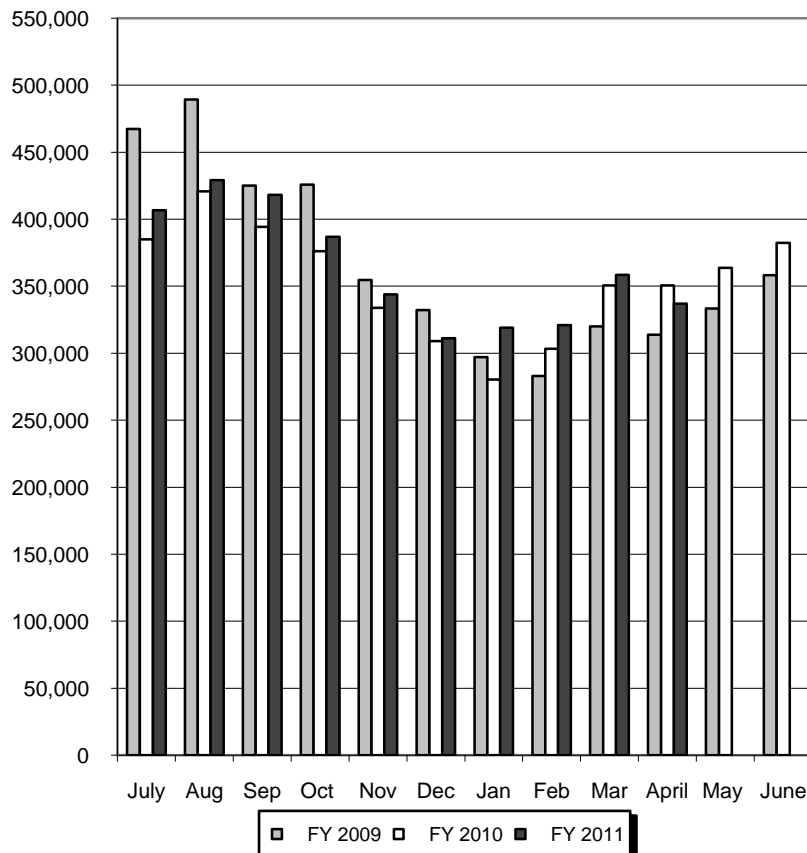
MST FIXED ROUTE BOARDINGS

FY 2011 Monthly Boardings

MONTH	FY 2009	FY 2010	FY 2011	% CHANGE
July	467,427	385,052	406,623	5.60%
Aug	489,290	420,751	429,204	2.01%
Sep	425,085	394,189	418,155	6.08%
Oct	425,723	376,171	386,961	2.87%
Nov	354,699	333,974	343,922	2.98%
Dec	332,080	308,937	311,123	0.71%
Jan	297,095	280,327	319,097	13.83%
Feb	282,949	303,307	321,023	5.84%
Mar	320,001	350,500	358,403	2.25%
April	313,695	350,469	337,070	-3.82%
May	333,371	363,614		
June	358,296	382,331		
TOTAL	4,399,711	4,249,622	3,631,581	
YTD Avg.	370,804	350,368	363,158	3.65%
YTD Comparison	3,708,044	3,503,677	3,631,581	3.65%

Boardings are inclusive of all On Call, Trolley, & Fixed Route Services

MONTHLY RIDERSHIP



MST FIXED ROUTE BUS Program
Comparative Statistics
FY 2010 - FY 2011

MONTH	INPUT of Resources				OUTPUT				END PRODUCT	
	TOTAL EMPLOYEES		OPERATING COST		VEHICLE REVENUE MILES		VEHICLE REVENUE HOURS		TOTAL BOARDINGS (UNLINKED TRIPS)	
	FY 2010	FY 2011	FY 2010	FY 2011	FY 2010	FY 2011	FY 2010	FY 2011	FY 2010	FY 2011
JUL	236.5	240.0	\$2,095,312	\$1,927,614	343,272	341,909	21,546	21,949	385,052	406,623
AUG	232.5	237.0	\$2,310,378	\$2,093,268	348,846	338,511	21,135	21,764	420,751	429,204
SEP	237.5	234.0	\$2,317,568	\$2,545,265	323,338	334,253	20,048	20,981	394,189	418,155
OCT	236.5	235.0	\$1,847,892	\$2,105,961	335,317	341,855	20,626	21,322	376,171	386,961
NOV	238.0	238.0	\$1,637,415	\$2,177,880	304,685	320,533	18,743	19,991	333,974	343,922
DEC	239.0	238.0	\$1,813,976	\$2,848,523	317,664	336,441	19,589	20,880	308,937	311,123
SUBTOTAL			\$12,022,541	\$13,698,511	1,973,122	2,013,502	121,687	126,887	2,219,074	2,295,988
JAN	239.0	241.0	\$2,142,829	\$2,243,787	313,866	333,567	19,277	20,638	280,327	319,097
FEB	237.0	245.0	\$2,075,656	\$2,160,033	287,780	315,750	17,983	19,446	303,307	321,023
MAR	238.0	253.0	\$2,065,078	\$2,460,010	328,351	361,376	20,509	22,211	350,500	358,403
APR	240.0	250.0	\$2,041,626	\$2,454,335	316,362	366,221	19,782	22,558	350,469	337,070
MAY	240.0		\$2,034,354		316,163		19,880		363,614	
JUN	240.0		\$2,865,966		329,172		20,971		382,331	
TOTAL	-	-	\$25,248,050	\$23,016,676	3,864,816	3,390,416	240,089	211,740	4,249,622	3,631,581
AVERAGE	237.8	241.1	\$2,104,004	\$2,301,668	322,068	339,042	20,007	21,174	354,135	363,158


MONTH	Service Efficiency		Cost Efficiency		Service Effectiveness Measures				Cost Effectiveness	
	VEHICLE REVENUE HRS/ EMPLOYEE		COST/ REVENUE HOUR		BOARDINGS/ REVENUE MILE		BOARDINGS/ REVENUE HOUR		COST/ UNLINKED TRIP	
	FY 2010	FY 2011	FY 2010	FY 2011	FY 2010	FY 2011	FY 2010	FY 2011	FY 2010	FY 2011
JUL	91.1	91.5	\$97.25	\$87.82	1.12	1.19	17.9	18.5	\$5.44	\$4.74
AUG	90.9	91.8	\$109.32	\$96.18	1.21	1.27	19.9	19.7	\$5.49	\$4.88
SEP	84.4	89.7	\$115.60	\$121.31	1.22	1.25	19.7	19.9	\$5.88	\$6.09
OCT	87.2	90.7	\$89.59	\$98.77	1.12	1.13	18.2	18.1	\$4.91	\$5.44
NOV	78.8	84.0	\$87.36	\$108.94	1.10	1.07	17.8	17.2	\$4.90	\$6.33
DEC	82.0	87.7	\$92.60	\$136.42	0.97	0.92	15.8	14.9	\$5.87	\$9.16
SUBTOTAL	85.7		\$98.62		1.12		18.2		\$5.42	
JAN	80.7	85.6	\$111.16	\$108.72	0.89	0.96	14.5	15.5	\$7.64	\$7.03
FEB	75.9	79.4	\$115.42	\$111.08	1.05	1.02	16.9	16.5	\$6.84	\$6.73
MAR	86.2	87.8	\$100.69	\$110.76	1.07	0.99	17.1	16.1	\$5.89	\$6.86
APR	82.4	90.2	\$103.21	\$108.80	1.11	0.92	17.7	14.9	\$5.83	\$7.28
MAY	82.8		\$102.33		1.15		18.3		\$5.59	
*JUN	87.4		\$136.66		1.16		18.2		\$7.50	
TOTAL										
AVERAGE	84.1	87.8	\$105.16	\$108.70	1.10	1.07	17.7	17.2	\$5.94	\$6.34

Note - All statistics include contracted-out service.

* - Preliminary data for current year.

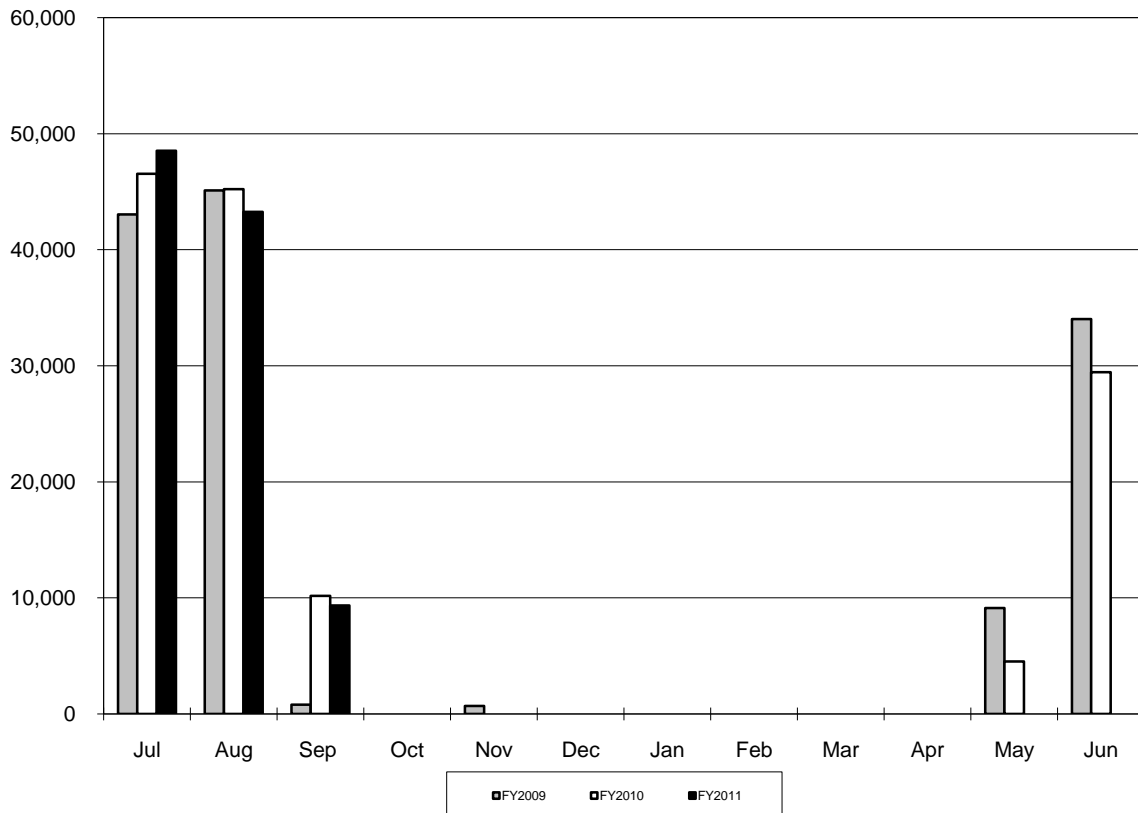
MST TROLLEY - MONTEREY

FY 2011 Monthly Boardings

 Did Not Operate

MONTH	FY2009	FY2010	FY2011	% CHANGE
Jul	43,030	46,544	48,540	4.29%
Aug	45,115	45,228	43,263	-4.34%
Sep	811	10,164	9,346	-8.05%
Oct				
Nov	683			
Dec				
Jan				
Feb				
Mar				
Apr				
May	9,115	4,511		
Jun	34,019	29,444		
Total Ridership	132,773	135,891	101,149	
YTD Average	29,652	33,979	33,716	-0.77%
YTD Comparison	88,956	101,936	101,149	-0.77%

MONTEREY TROLLEY MONTHLY RIDERSHIP



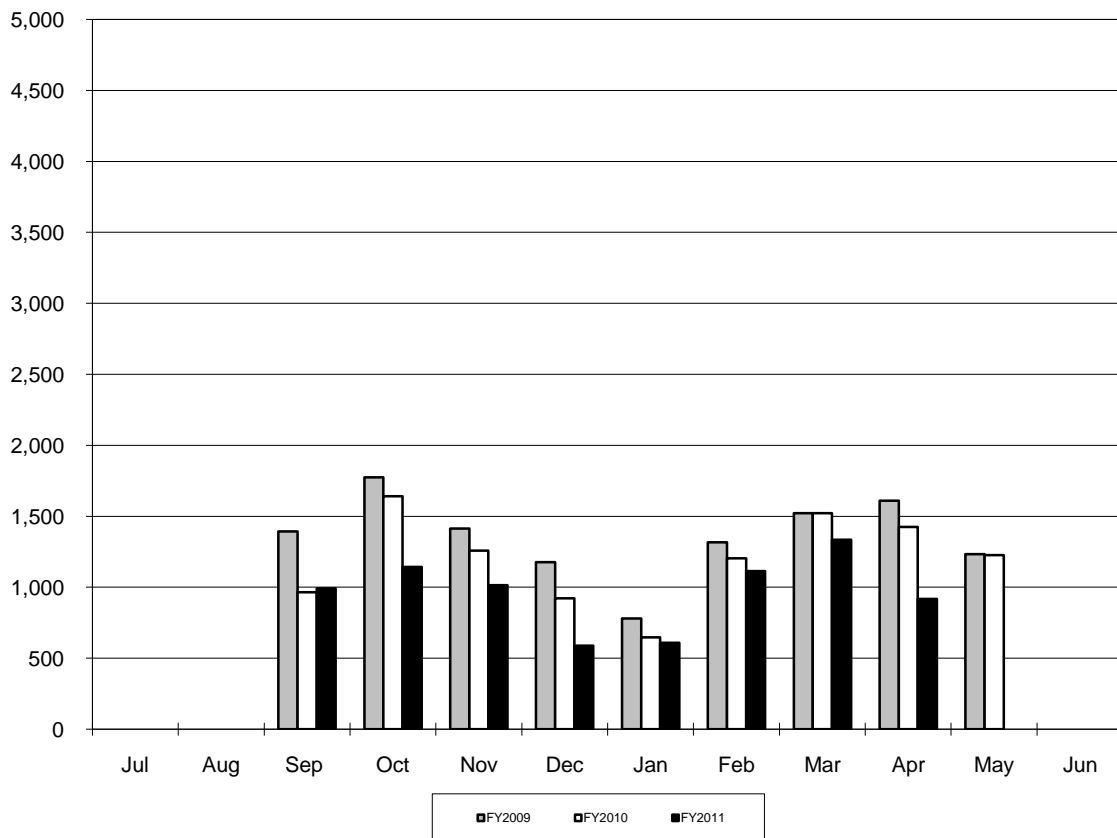
MST TROLLEY - SALINAS

FY 2011 Monthly Boardings

Did Not Operate

MONTH	FY2009	FY2010	FY2011	% CHANGE
Jul				
Aug				
Sep	1,394	966	993	2.80%
Oct	1,774	1,642	1,143	-30.39%
Nov	1,414	1,258	1,016	-19.24%
Dec	1,178	922	589	-36.12%
Jan	781	648	610	-5.86%
Feb	1,318	1,205	1,114	-7.55%
Mar	1,523	1,523	1,334	-12.41%
Apr	1,610	1,425	918	-35.58%
May	1,233	1,227		
Jun				
Total Ridership	12,225	10,816	7,717	
YTD Average	1,374	1,199	965	-19.52%
YTD Comparison	10,992	9,589	7,717	-19.52%

SALINAS TROLLEY MONTHLY RIDERSHIP



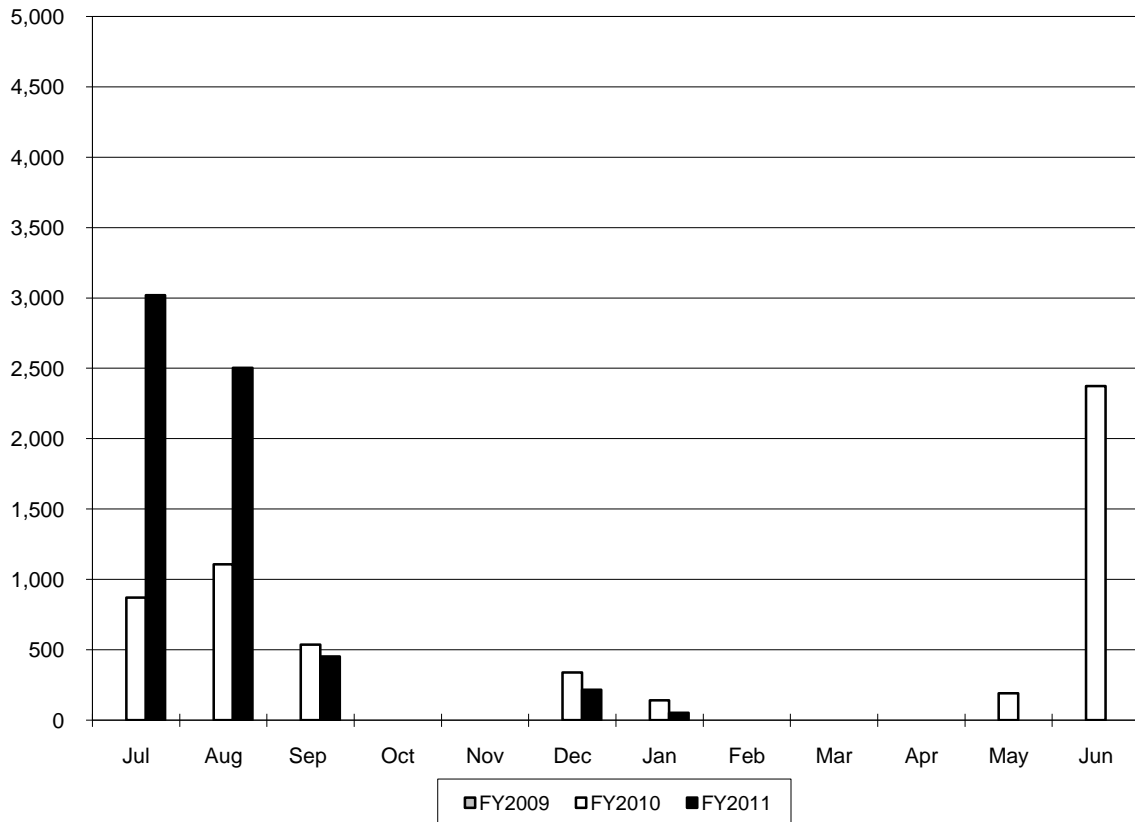
MST TROLLEY - CARMEL

FY 2011 Monthly Boardings

Did Not Operate

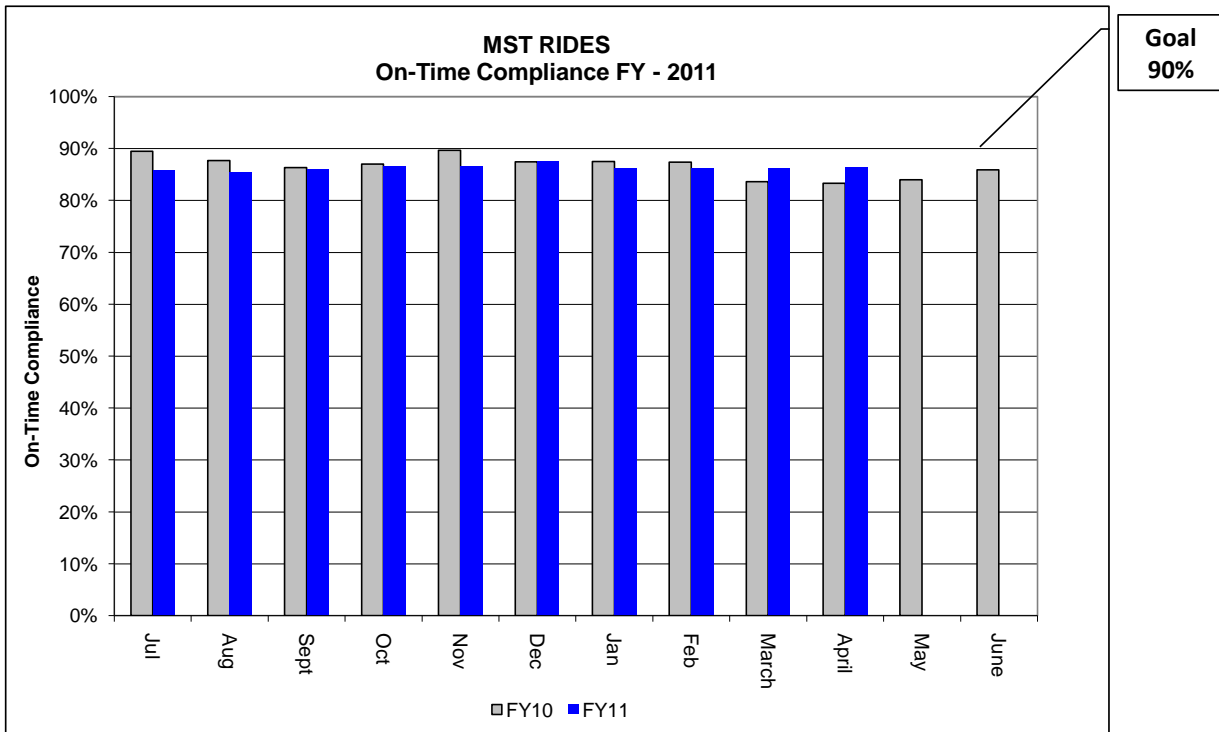
MONTH	FY2009	FY2010	FY2011	% CHANGE	
Jul		871	3,020	246.73%	
Aug		1,109	2,503	125.70%	
Sep		537	454	-15.46%	
Oct					
Nov					
Dec		340	216	-57.41%	
Jan		143	54	-164.81%	
Feb					
Mar					
Apr					
May		191			
Jun		2,373			
Total Ridership		5,564	6,247		
YTD Average		600	1,249	108.23%	
YTD Comparison		3,000	6,247	108.23%	

CARMEL TROLLEY MONTHLY RIDERSHIP



**MST RIDES
ON TIME COMPLIANCE FY - 2011**

MONTH	FY10	FY11
Jul	89.49%	85.85%
Aug	87.67%	85.44%
Sept	86.36%	86.06%
Oct	87.03%	86.56%
Nov	89.67%	86.56%
Dec	87.48%	87.47%
Jan	87.53%	86.34%
Feb	87.41%	86.30%
March	83.60%	86.27%
April	83.35%	86.47%
May	84.01%	
June	85.94%	
YTD Average	86.96%	86.33%

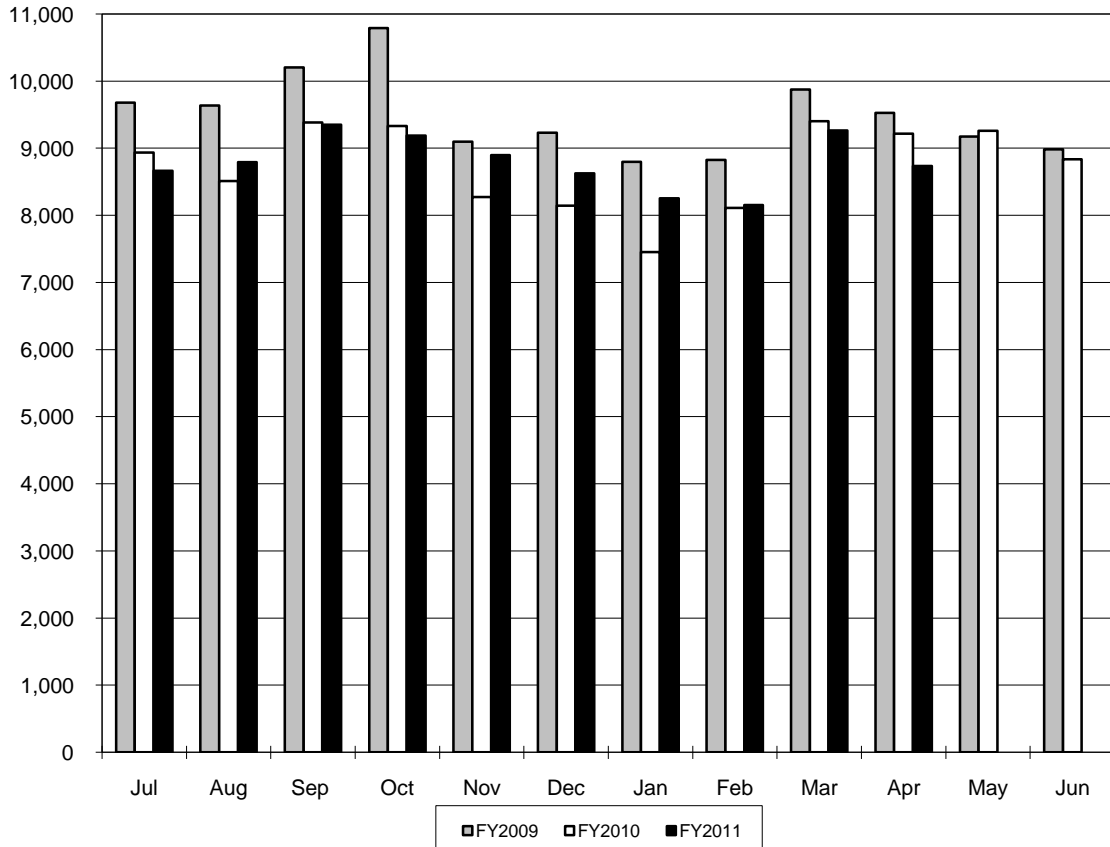


MST RIDES Program

Monthly Boardings

MONTH	FY2009	FY2010	FY2011	% CHANGE
Jul	9,681	8,939	8,663	-3.09%
Aug	9,636	8,514	8,794	3.29%
Sep	10,203	9,386	9,354	-0.34%
Oct	10,793	9,335	9,189	-1.56%
Nov	9,100	8,275	8,900	7.55%
Dec	9,231	8,147	8,626	5.88%
Jan	8,798	7,454	8,253	10.72%
Feb	8,827	8,112	8,155	0.53%
Mar	9,875	9,406	9,266	-1.49%
Apr	9,528	9,219	8739	-5.21%
May	9,175	9,263		
Jun	8,983	8,837		
Total Ridership	113,830	104,887	87,939	
YTD Average	9,567	8,679	8,794	1.33%
YTD Comparison	95,672	86,787	87,939	1.33%

MST RIDES MONTHLY RIDERSHIP



MST RIDES Program Comparative Statistics FY 2010 - FY 2011

MONTH	INPUT of Resources				OUTPUT				END PRODUCT	
	TOTAL EMPLOYEES		OPERATING COST		VEHICLE REVENUE MILES		VEHICLE REVENUE HOURS		TOTAL BOARDINGS (UNLINKED TRIPS)	
	FY 2010	FY 2011	FY 2010	FY 2011	FY 2010	FY 2011	FY 2010	FY 2011	FY 2010	FY 2011
JUL	43.5	41.0	\$189,986	\$237,015	81,667	80,427	4,677	4,544	8,939	8,663
AUG	43.5	42.0	\$189,076	\$238,374	80,118	80,569	4,475	4,616	8,514	8,794
SEP	43.5	44.0	\$200,916	\$264,418	84,380	85,883	4,950	4,992	9,386	9,653
OCT	43.5	45.0	\$211,433	\$257,503	85,037	87,487	4,931	5,052	9,335	9,189
NOV	39.0	45.0	\$191,324	\$242,626	77,545	82,945	4,432	4,639	8,275	8,900
DEC	42.0	45.0	\$190,558	\$240,625	77,628	85,293	4,532	4,673	8,147	8,626
SUBTOTAL			\$1,173,293	\$1,480,561	486,375	502,604	27,997	28,516	52,596	53,825
JAN	39.0	45.0	\$203,430	\$232,814	70,921	81,593	4,062	4,257	7,454	8,253
FEB	38.0	45.0	\$220,193	\$233,818	75,280	81,036	4,218	4,310	8,112	8,155
MAR	41.0	46.0	\$236,480	\$262,661	86,547	91,823	4,896	4,828	9,406	9,266
APR	41.0	45.0	\$252,147	\$253,388	86,096	88,003	4,874	4,613	9,219	8,739
MAY	41.0		\$253,445		86,357		4,820		9,263	
JUN	41.0		\$241,563		80,625		4,565		8,837	
TOTAL	-	-	\$2,580,551	\$2,463,242	972,201	845,059	55,432	46,524	104,887	88,238
AVERAGE	41.3	44.3	\$215,046	\$246,324	81,017	84,506	4,619	4,652	8,741	8,824

MONTH	Service Efficiency		Cost Efficiency		Service Effectiveness Measures				Cost Effectiveness	
	VEHICLE REVENUE HR/ EMPLOYEE		COST/ REVENUE HOUR		BOARDINGS/ REVENUE MILE		BOARDINGS/ REVENUE HOUR		COST/ UNLINKED TRIP	
	FY 2010	FY 2011	FY 2010	FY 2011	FY 2010	FY 2011	FY 2010	FY 2011	FY 2010	FY 2011
*JUL	107.5	110.8	\$40.62	\$52.16	0.11	0.11	1.9	1.9	\$21.25	\$27.36
*AUG	102.9	109.9	\$42.25	\$51.64	0.11	0.11	1.9	1.9	\$22.21	\$27.11
SEP	113.8	113.5	\$40.59	\$52.97	0.11	0.11	1.9	1.9	\$21.41	\$27.39
OCT	113.4	112.3	\$42.88	\$50.97	0.11	0.11	1.9	1.8	\$22.65	\$28.02
NOV	113.6	103.1	\$43.17	\$52.31	0.11	0.11	1.9	1.9	\$23.12	\$27.26
DEC	107.9	103.8	\$42.05	\$51.49	0.10	0.10	1.8	1.8	\$23.39	\$27.90
SUBTOTAL	109.8		\$41.93		0.11		1.9		\$22.34	
JAN	104.2	94.6	\$50.08	\$54.69	0.11	0.10	1.8	1.9	\$27.29	\$28.21
FEB	111.0	95.8	\$52.20	\$54.25	0.11	0.10	1.9	1.9	\$27.14	\$28.67
MAR	119.4	105.0	\$48.30	\$54.40	0.11	0.10	1.9	1.9	\$25.14	\$28.35
APR	118.9	102.5	\$51.73	\$54.93	0.11	0.10	1.9	1.9	\$27.35	\$29.00
MAY	117.6		\$52.58		0.11		1.9		\$27.36	
JUN	111.3		\$52.92		0.11		1.9		\$27.34	
TOTAL	-	-	-	-	-	-	-	-	-	-
AVERAGE	111.8	105.0	\$46.55	\$52.95	0.11	0.10	1.9	1.9	\$24.60	\$27.92

Note - All statistics include contracted-out service.

* - Preliminary Data

Monterey-Salinas Transit

Operations Summary Report

Fixed Route Services

April 2011

Fixed Route Operations Summary Report

April 2011

Service Delivered		Service Quality	
Ridership	337,070	On-time Time Points	110,497
Passengers / Vehicle Revenue Hour	14.9	Delayed Time Points	17,707
Revenue Miles	366,221.1	On-time Passenger Boardings	289,486
One-way Trips Scheduled	33,609	Percent On-time Boardings	86%

Systemwide Service:

Ridership for April 2011 (337,070) was 3.8% lower than in April 2010 (350,469). With revenue hours over the same period having increased by 14.0% the net result is that productivity, measured in passengers per hour (PPH) has decreased 15.7% (from 17.7 PPH last April to 14.9 PPH this month). Since ridership has been trending upward on each of the previous months of this fiscal year, it's possible that the 3.8% loss suffered this month may be related to the change in fare structure that occurred at the start of the month, which is not an unusual occurrence with fare changes. If so, ridership should rebound in May.

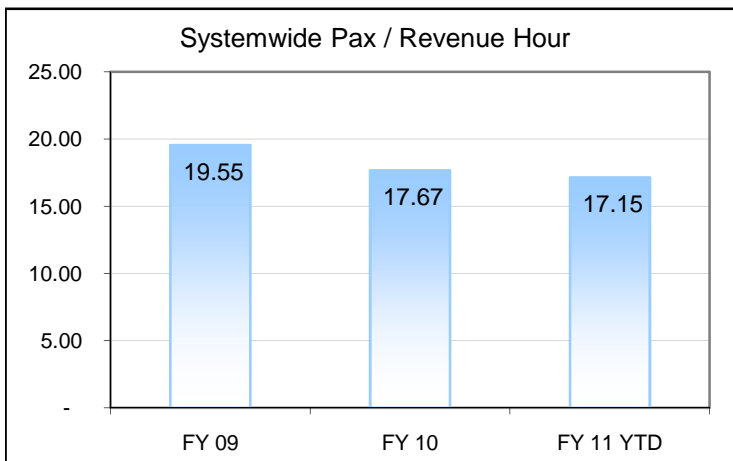
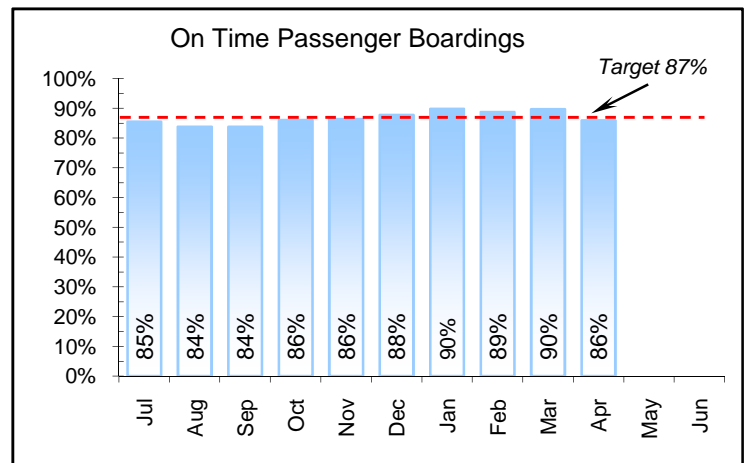
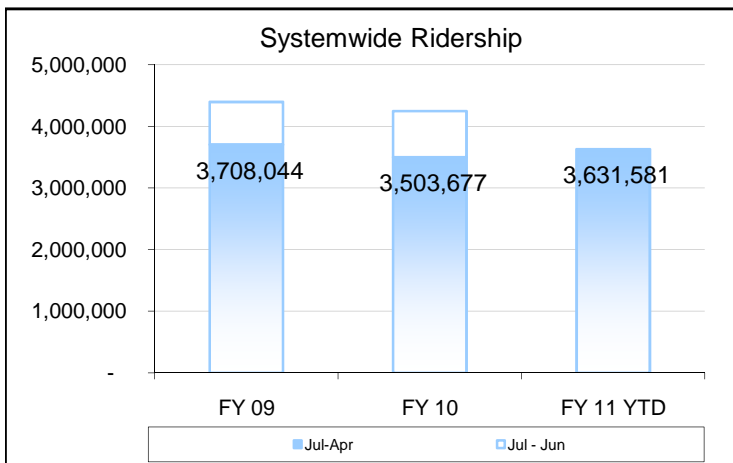
Fiscal year to date ridership (July - April) is 3.7% higher this year than it was last year. With revenue hours having increased by 6.1% over the same period, productivity has dropped by 2.3%.

Seasonal Service:

Line 22-Big Sur carried 305 passengers, resulting in 4.2 PPH. The MST Trolley Salinas carried 918 passengers, resulting in 6.0 PPH.

Supplemental Service:

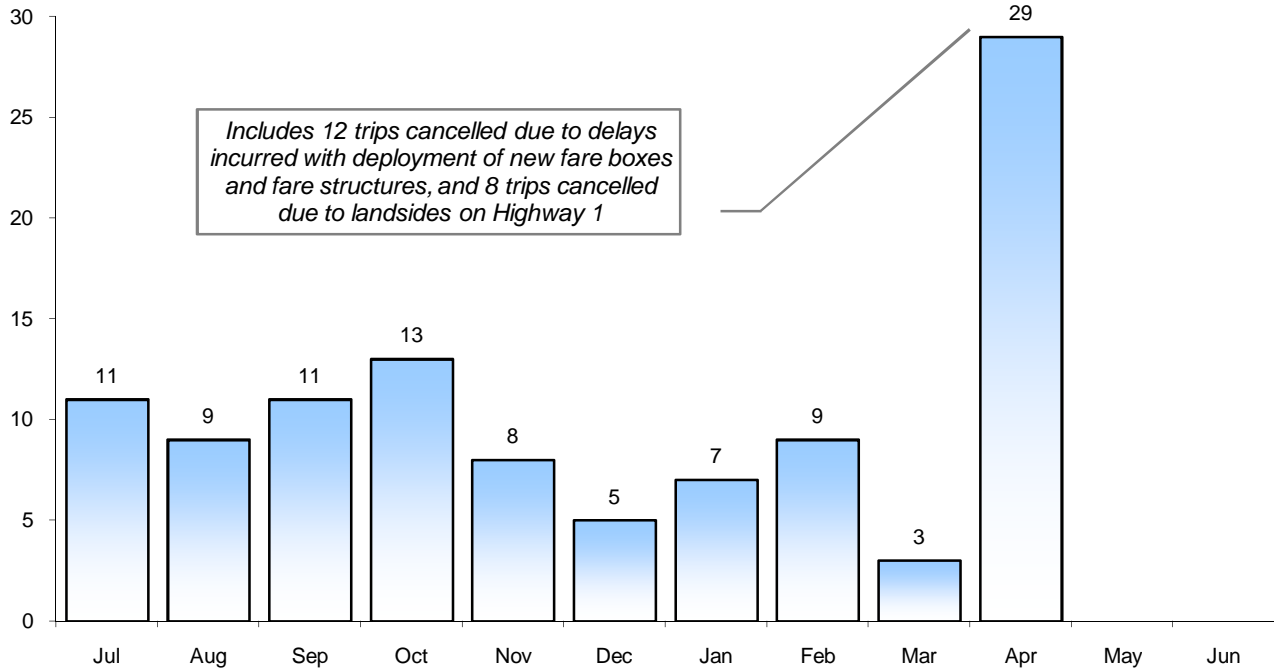
None.



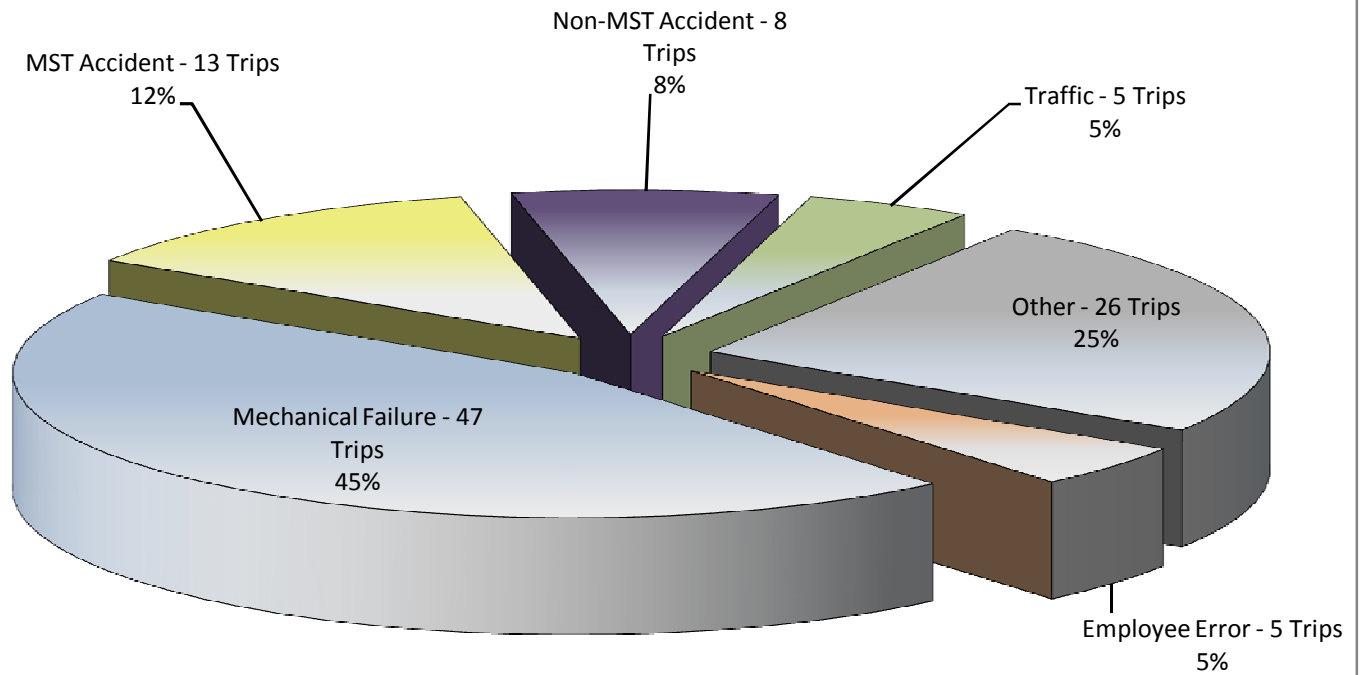
No supplemental service was operated this month.

Fixed Route Operations Summary Report April 2011

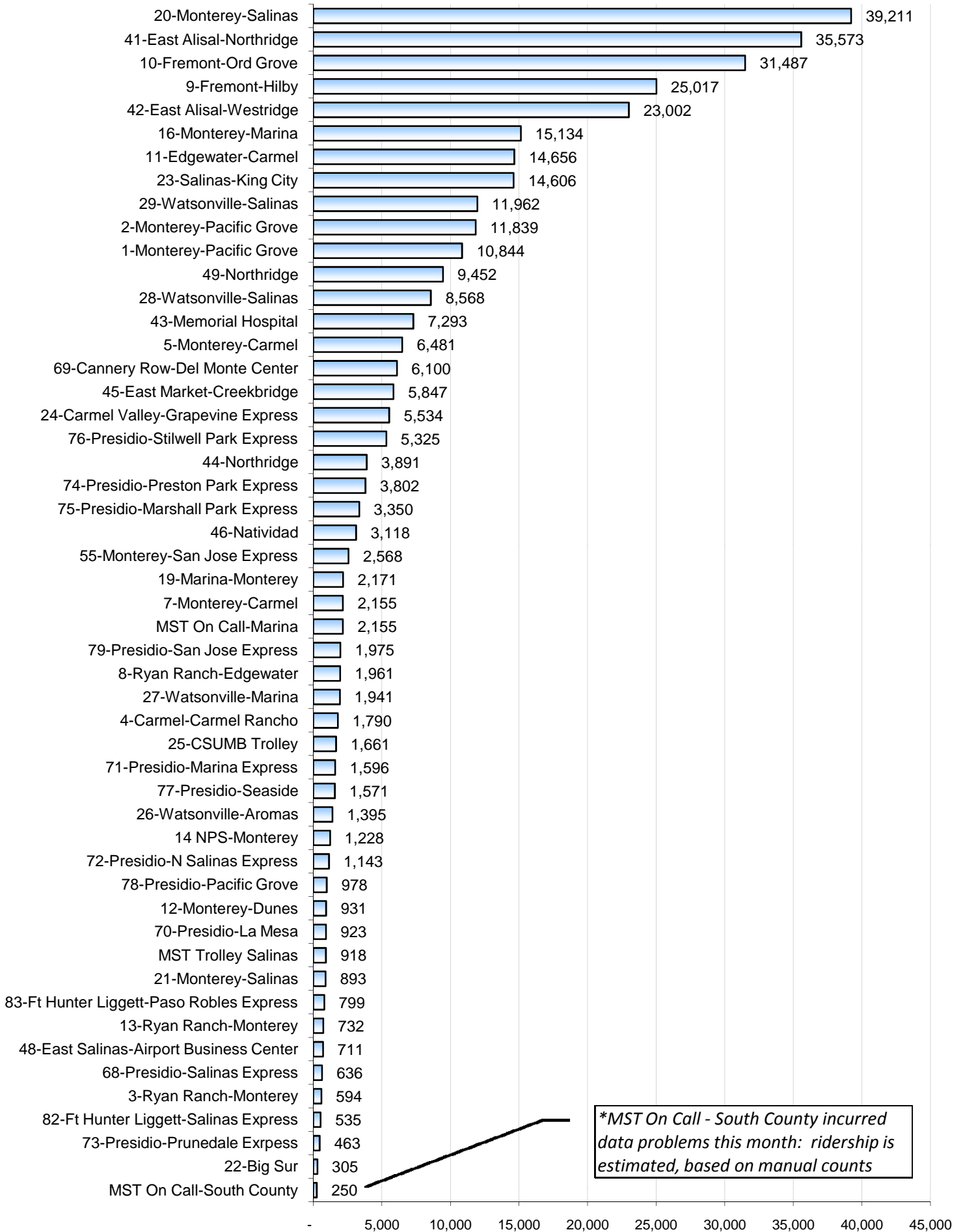
Cancelled Trips by Month - FY11 YTD



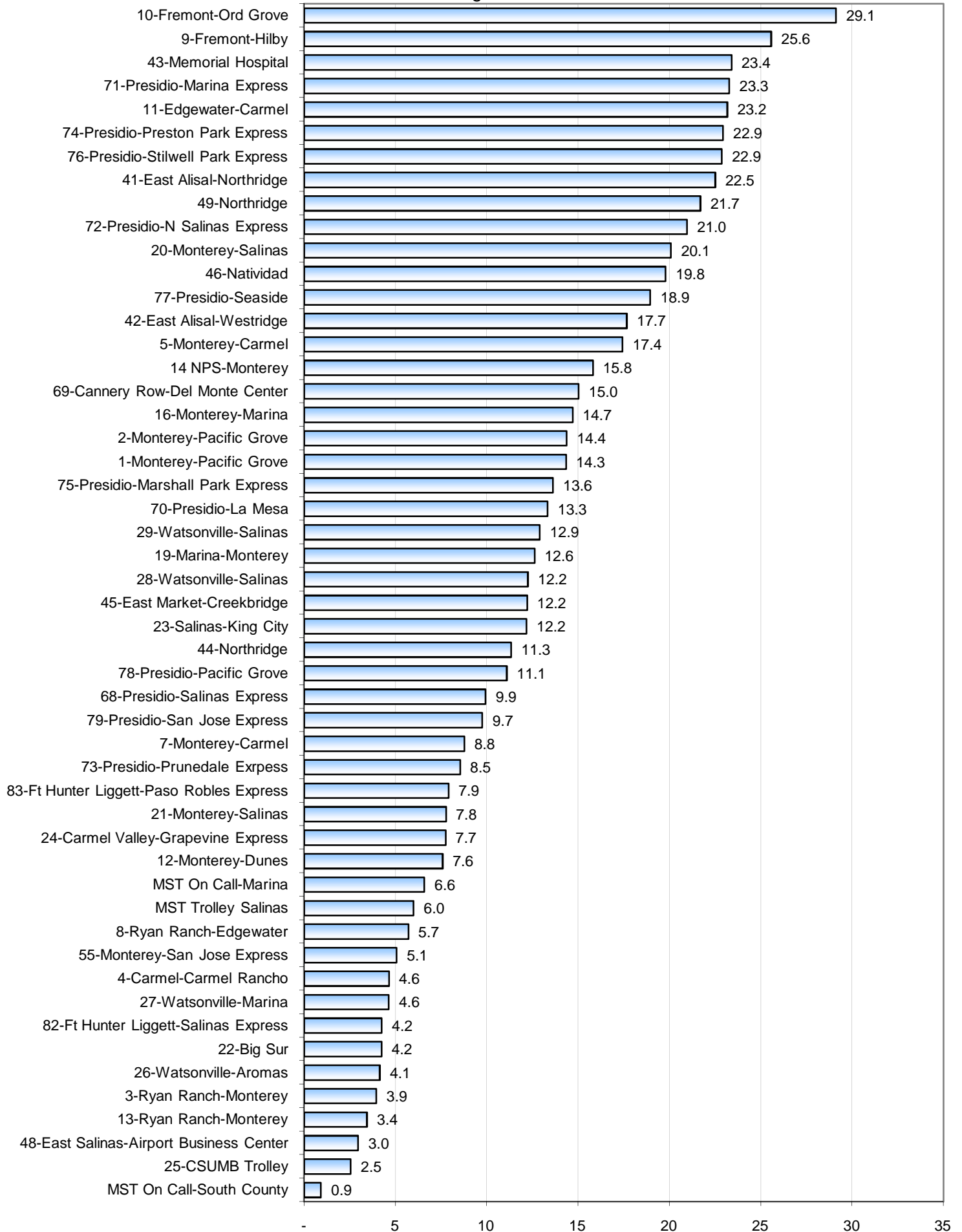
Cancelled Trips by Reason - FY11 YTD



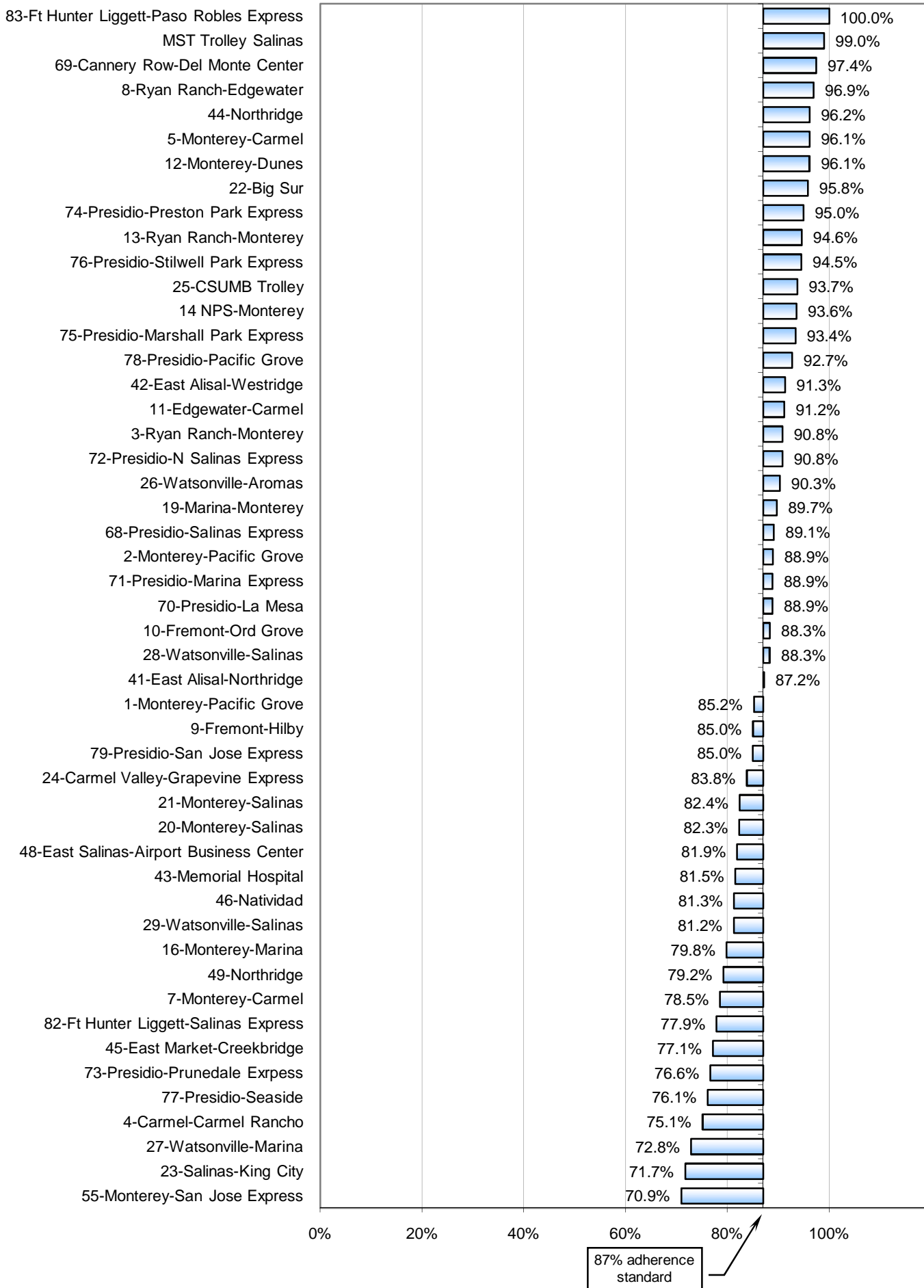
Ridership by Line - April 2011 Total Passengers



Productivity by Line - April 2011 Passengers Per Hour



Schedule Adherence by Line - April 2011 Percent On-time Timepoints



April 2011

Systemwide Ridership: 337,070
 Systemwide Revenue Hours: 22558:53
 Systemwide Revenue Miles: 366,221.1

Primary Routes

Line	Ridership	VRHrs	VRMi	Pax/Hr	% Riders	% Hrs
1-Monterey-Pacific Grove	10,844	756:40	7,302.7	14.33	3.2%	3.4%
9-Fremont-Hilby	25,017	978:50	10,526.3	25.56	7.4%	4.3%
10-Fremont-Ord Grove	31,487	1082:02	11,663.5	29.10	9.3%	4.8%
41-East Alisal-Northridge	35,573	1580:59	16,864.8	22.50	10.6%	7.0%
42-East Alisal-Westridge	23,002	1302:42	14,066.0	17.66	6.8%	5.8%
Total	125,923	5701:13	60,423.3	22.1	37.4%	25.3%

Local Routes

Line	Ridership	VRHrs	VRMi	Pax/Hr	% Riders	% Hrs
2-Monterey-Pacific Grove	11,839	824:30	10,986.1	14.36	3.5%	3.7%
3-Ryan Ranch-Monterey	594	150:30	1,821.8	3.95	0.2%	0.7%
4-Carmel-Carmel Rancho	1,790	385:50	3,930.6	4.64	0.5%	1.7%
5-Monterey-Carmel	6,481	371:54	4,426.3	17.43	1.9%	1.6%
7-Monterey-Carmel	2,155	245:48	2,885.3	8.77	0.6%	1.1%
8-Ryan Ranch-Edgewater	1,961	343:30	5,271.8	5.71	0.6%	1.5%
11-Edgewater-Carmel	14,656	632:51	9,366.8	23.16	4.3%	2.8%
13-Ryan Ranch-Monterey	732	213:00	3,452.3	3.44	0.2%	0.9%
16-Monterey-Marina	15,134	1030:06	18,092.3	14.69	4.5%	4.6%
43-Memorial Hospital	7,293	311:50	3,746.5	23.39	2.2%	1.4%
44-Northridge	3,891	343:33	4,031.9	11.33	1.2%	1.5%
45-East Market-Creekbridge	5,847	479:15	7,210.0	12.20	1.7%	2.1%
46-Natividad	3,118	157:40	1,709.9	19.78	0.9%	0.7%
48-East Salinas-Airport Business Center	711	240:48	4,629.2	2.95	0.2%	1.1%
49-Northridge	9,452	435:52	3,031.7	21.69	2.8%	1.9%
MST On Call-Marina	2,155	327:50	4,618.0	6.57	0.6%	1.5%
MST On Call-South County	250	273:00	1,701.0	0.92	0.1%	1.2%
Total	88,059	6767:47	90,911.3	13.0	26.1%	30.0%

Regional Routes

Line	Ridership	VRHrs	VRMi	Pax/Hr	% Riders	% Hrs
19-Marina-Monterey	2,171	172:10	3,094.4	12.61	0.6%	0.8%
20-Monterey-Salinas	39,211	1953:37	35,915.2	20.07	11.6%	8.7%
21-Monterey-Salinas	893	114:55	2,108.0	7.77	0.3%	0.5%
23-Salinas-King City	14,606	1200:11	34,837.5	12.17	4.3%	5.3%
24-Carmel Valley-Grapevine Express	5,534	714:48	14,506.8	7.74	1.6%	3.2%
25-CSUMB Trolley	1,661	653:48	12,287.7	2.54	0.5%	2.9%
26-Watsonville-Aromas	1,395	337:08	6,278.1	4.14	0.4%	1.5%
27-Watsonville-Marina	1,941	419:30	11,051.9	4.63	0.6%	1.9%
28-Watsonville-Salinas	8,568	699:53	19,455.1	12.24	2.5%	3.1%
29-Watsonville-Salinas	11,962	927:45	15,467.1	12.89	3.5%	4.1%
55-Monterey-San Jose Express	2,568	507:27	15,280.4	5.06	0.8%	2.2%
Total	90,510	7701:12	170,282.0	11.8	26.9%	34.1%

Military Express Routes

Line	Ridership	VRHrs	VRMi	Pax/Hr	% Riders	% Hrs
12-Monterey-Dunes	931	122:51	2,190.5	7.58	0.3%	0.5%
14 NPS-Monterey	1,228	77:42	826.8	15.80	0.4%	0.3%
68-Presidio-Salinas Express	636	64:03	1,177.7	9.93	0.2%	0.3%
69-Cannery Row-Del Monte Center	6,100	406:10	5,192.8	15.02	1.8%	1.8%
70-Presidio-La Mesa	923	69:18	770.9	13.32	0.3%	0.3%
71-Presidio-Marina Express	1,596	68:36	1,140.2	23.27	0.5%	0.3%
72-Presidio-N Salinas Express	1,143	54:33	1,137.9	20.95	0.3%	0.2%
73-Presidio-Prunedale Exprpress	463	54:15	1,197.5	8.53	0.1%	0.2%
74-Presidio-Preston Park Express	3,802	165:54	2,890.7	22.92	1.1%	0.7%
75-Presidio-Marshall Park Express	3,350	246:03	3,944.5	13.62	1.0%	1.1%
76-Presidio-Stilwell Park Express	5,325	232:59	3,106.0	22.86	1.6%	1.0%
77-Presidio-Seaside	1,571	82:57	1,073.2	18.94	0.5%	0.4%
78-Presidio-Pacific Grove	978	88:12	1,108.6	11.09	0.3%	0.4%
79-Presidio-San Jose Express	1,975	202:39	6,845.0	9.75	0.6%	0.9%
82-Ft Hunter Liggett-Salinas Express	535	126:00	5,128.0	4.25	0.2%	0.6%
83-Ft Hunter Liggett-Paso Robles Express	799	101:09	4,263.9	7.90	0.2%	0.4%
Total	31,355	2163:21	41,994.2	14.5	9.3%	9.6%

Seasonal / Supplemental Service

Line	Ridership	VRHrs	VRMi	Pax/Hr	% Riders	% Hrs
22-Big Sur	305	72:02	1,569.7	4.23	0.1%	0.3%
MST Trolley Salinas	918	153:18	1,040.5	5.99	0.3%	0.7%
Total	1,223	225:20	2,610.2	5.4	0.4%	1.0%

May 31, 2011

To: Carl G. Sedoryk, General Manager/CEO

From: Michael Hernandez, Assistant General Manger/COO

Subject: Monthly Maintenance Report for April 2011

This monthly report summarizes details about fuel prices and the activities of the Maintenance/Facilities Departments during the month of April 2011. Detailed statistical information is also attached.

Fuel Prices:

	Mar Low	Mar High	Mar Average	Apr Average	% Change
Diesel	\$3.72	\$3.87	\$3.61	\$3.77	4.4%
Gasoline	\$4.04	\$4.20	\$3.89	\$4.14	6.4%

Fleet Status:

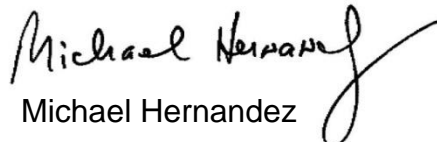
Road Call Rate Goal: 7,000 Miles or More	Miles Between Road Calls:	Operating Cost Per Mile:	
April	14,979	April	\$1.19
Past 12 Months:	13,643	FY11 Year To Date	\$1.03

Comments:

In April there were a total of 32 road calls of which 22 were maintenance related. There were a total of 9 road calls for engine issues, which was the highest individual road call category. Preventative maintenance (PM) inspections improved to 77% on-time completion, up from the March low of 60%. Staff is continuing the effort to improve on-time PM compliance. The CHP conducted their annual terminal inspection on April 11-13. MST passed the inspection with the mandatory "Satisfactory" rating; however, some corrections will be required to the timekeeping records for coach operators.

On April 2nd MST implemented a new system wide fare structure and began using the new GFI fare collection system. There were few technical issues with the new fareboxes although some trips were impacted as passengers learned the new fare structure and how to use the new fareboxes.

Contractors completed a driveway repair project at TDA and also conducted in-ground hoist and fuel tank inspections at CJW. Both the in-ground hoist and fuel tank systems at CJW will require repair.


Michael Hernandez

April 2011
MST Operated Fixed Route Bus Fleet - Summary Information

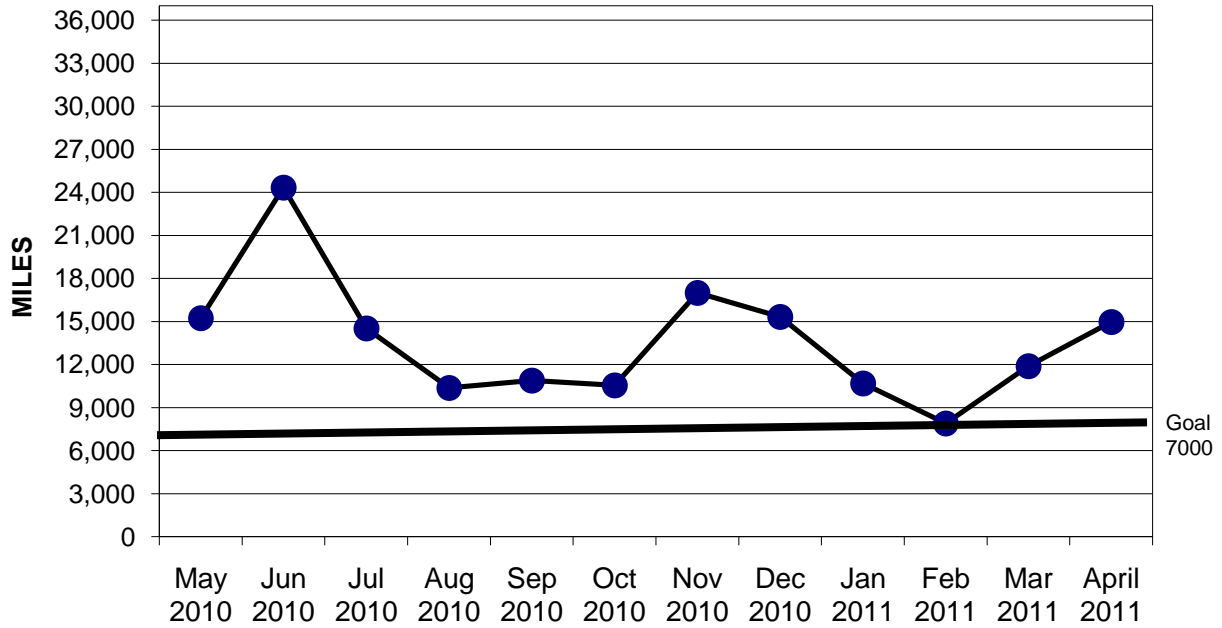
Active Fleet Series	Manufacturer Model/Year	Quantity	Engine	Fuel Type	MPG	Average Life To Date Miles
1101 - 1121	Gillig - 2000	21	Cummins ISM 280 HP	Diesel	4.45	490,886
1122 - 1129	Gillig - 2003	8	Detroit DC Series 50 ERG	Diesel	4.45	314,432
1701 - 1712	Gillig Low-floor 2002	12	Cummins ISM 280 HP	Diesel	4.32	344,663
1713 - 1724	Gillig Low-floor 2003	12	Detroit DC Series 50 ERG	Diesel	4.03	273,855
1725 - 1729	Gillig Low-floor 2007	5	Cummins ISM 280 HP	Diesel	4.40	115,900
1801 - 1804	Gillig Suburban 2002	4	Cummins ISM 280 HP	Diesel	4.82	531,580
1805 -1808	Gillig Suburban 2003	4	Detroit DC Series 50 ERG	Diesel	4.67	455,072
2001 - 2010	Gillig Low-floor 2007	10	Cummins ISM 280 HP	Diesel	4.67	145,178
4501 - 4503	MCI D4500 2009/10	3	Cummins ISM 480 HP	Diesel	5.67	79,872

Historical Fleet	Manufacturer Model	Quantity	Fuel Type	Average Life To Date Miles
80	Fageol Twin Coach 1948 #80	1	Gasoline	N/A
93	GMC TGH3102 1957 #93	1	Gasoline	335,000

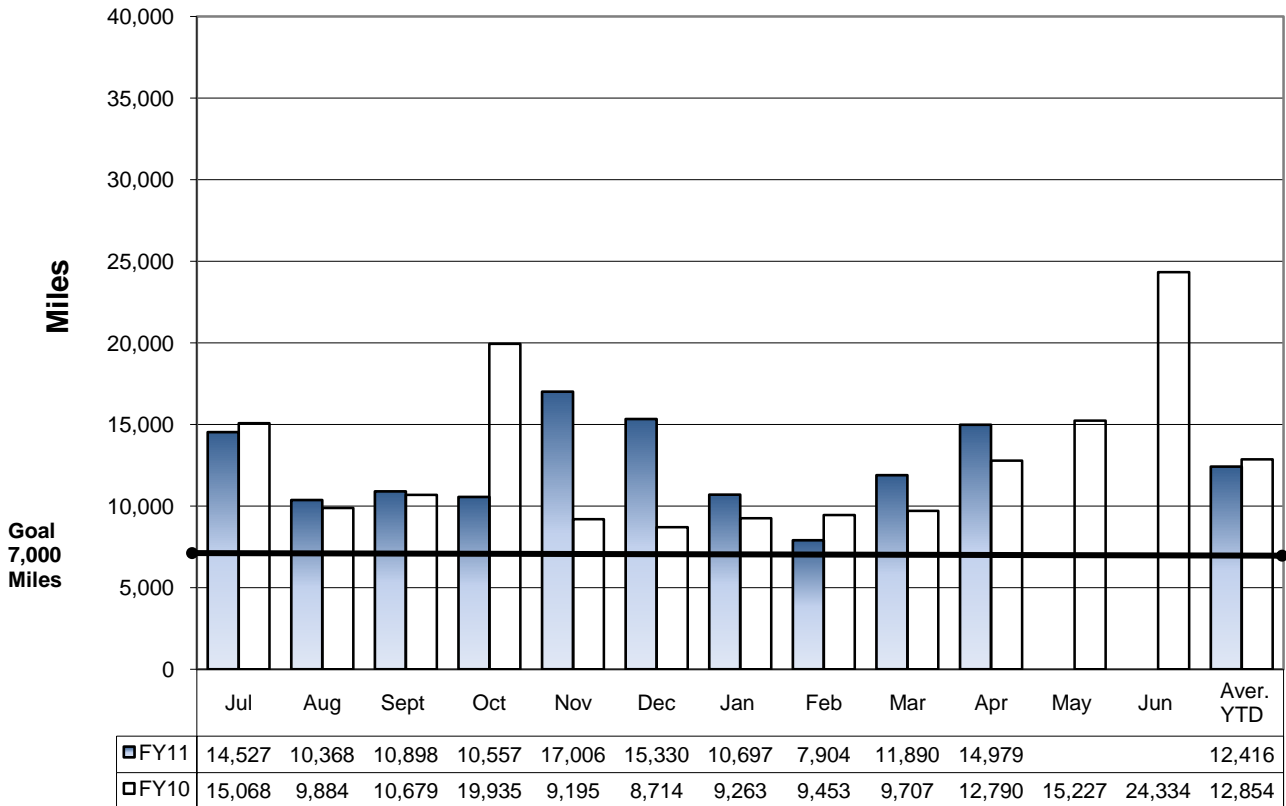
Fuel Used	Revenue Diesel Fleet	Non-Revenue Fleet	Inventory Value	
Miles Traveled	329,536	39,382		
*Gallons/Equivalent	69,055	1,771	Fuel, Coolant, Lubricants	\$116,955.25
Average Miles/Gallon	4.77	22.24	Parts/Supplies	\$275,808.59
Engine Oil Used (Quarts)	3,219		Total Value	\$392,763.84
Average Miles/Quart	102			

Repeat Road Calls

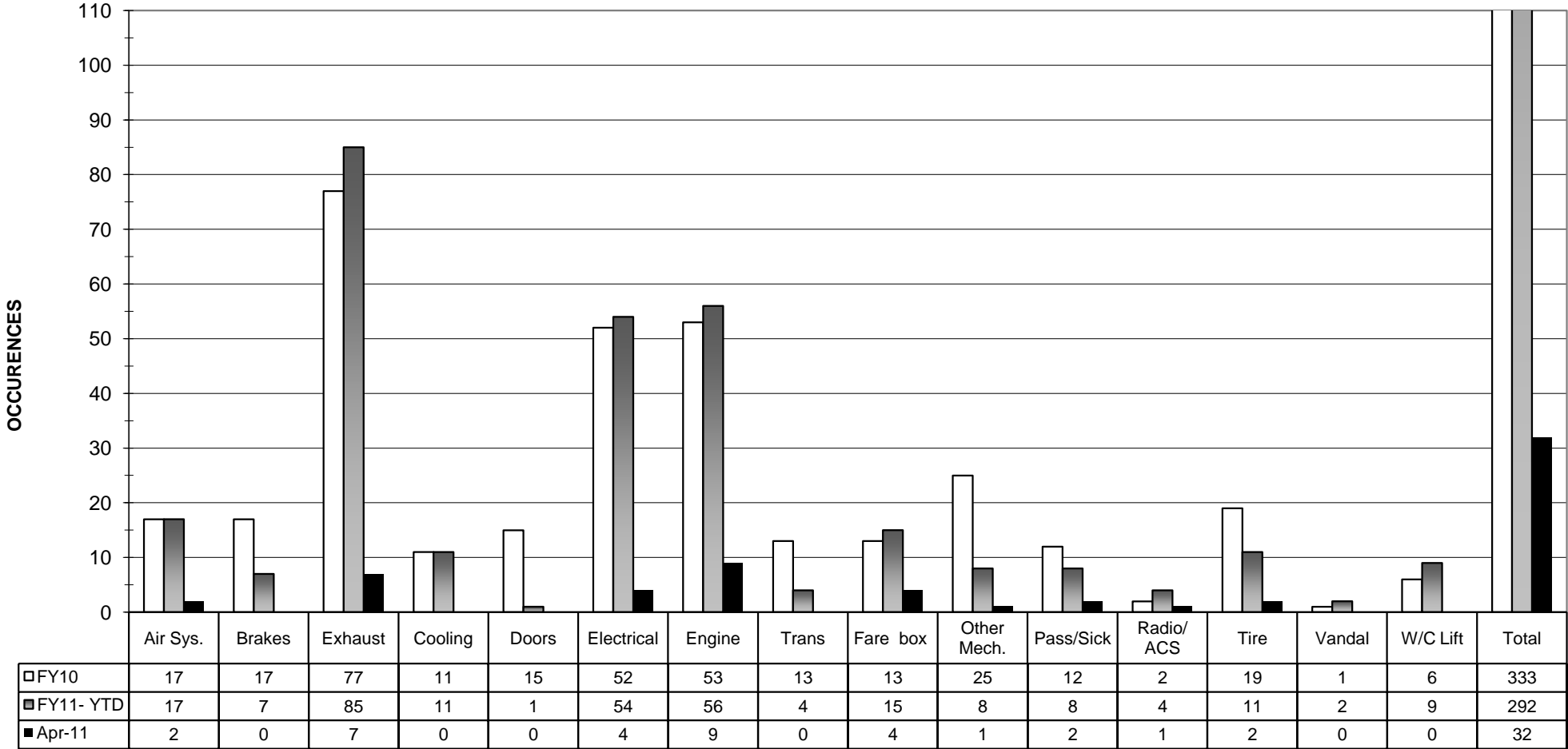
MILES BETWEEN MECHANICAL ROAD CALLS
April 2011 - Miles: 329,536



Fleet Wide Miles Between Roadcalls
FY10 vs. FY11 Year to Date Comparison

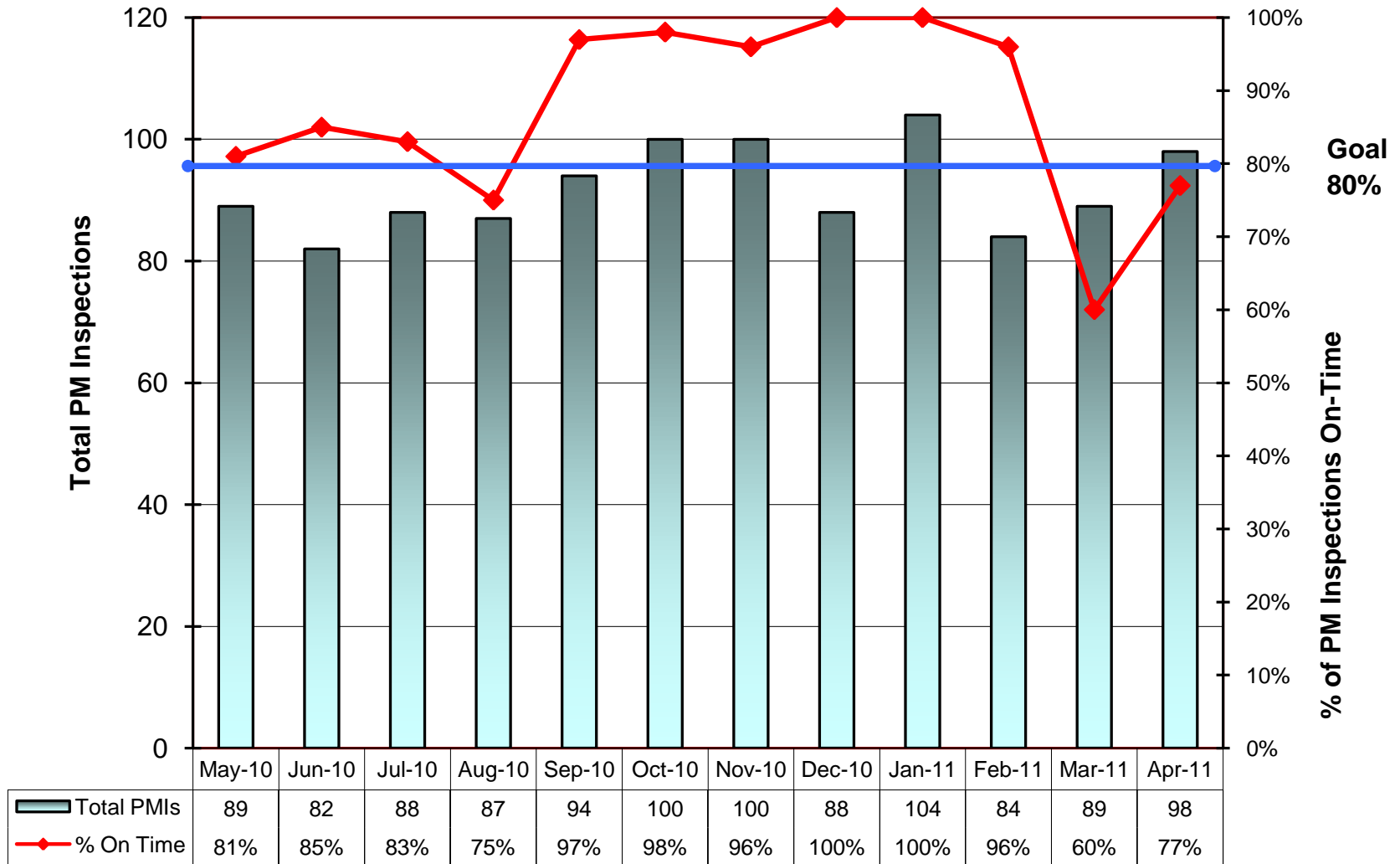


**All ROAD CALLS - BY CATEGORY
FY 2010 & 2011
CUMULATIVE YEAR-TO-DATE**



* "Other" category includes: Fluid leaks, Lights, Windshield Wipers other items.

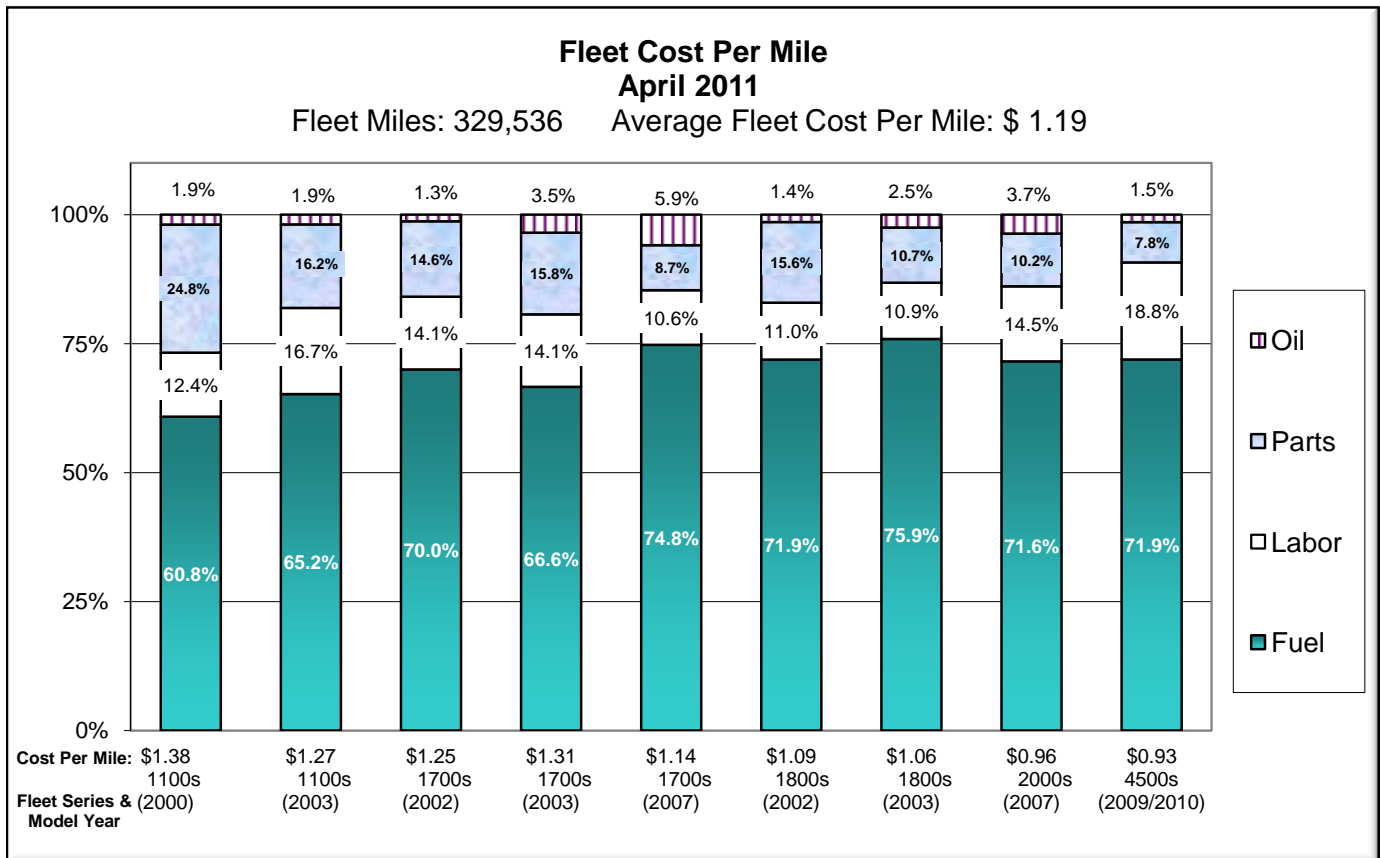
PREVENTIVE MAINTENANCE INSPECTIONS PAST TWELVE MONTHS



Diesel Fleet - Cost Per Mile

Fleet Series, Year and # of Vehicles	Labor	Parts	Fuel	Oil	Total Cost	Miles	Cost Per Mile
1100s (2000 - 21)	\$12,909.59	\$25,840.35	\$63,294.69	\$1,999.22	\$104,043.85	75,603	\$1.38
1100s (2003 - 8)	\$6,826.45	\$6,615.93	\$26,653.84	\$775.08	\$40,871.30	32,282	\$1.27
1700s (2002 - 12)	\$7,753.04	\$8,041.24	\$38,490.89	\$708.98	\$54,994.15	44,044	\$1.25
1700s (2003 - 12)	\$7,166.47	\$8,072.38	\$33,962.95	\$1,782.41	\$50,984.21	38,932	\$1.31
1700s (2007 - 5)	\$2,516.84	\$2,073.52	\$17,762.71	\$1,407.30	\$23,760.37	20,777	\$1.14
1800s (2002 - 4)	\$3,180.08	\$4,510.02	\$20,733.11	\$413.09	\$28,836.30	26,547	\$1.09
1800s (2003 - 4)	\$2,584.28	\$2,536.33	\$17,989.53	\$592.30	\$23,702.44	22,329	\$1.06
2000s (2007 - 10)	\$6,694.72	\$4,706.55	\$32,931.22	\$1,690.36	\$46,022.85	47,967	\$0.96
4500s (2009/10 - 3)	\$3,694.15	\$1,532.98	\$14,116.69	\$285.87	\$19,629.69	21,055	\$0.93
Total April 2011:	\$53,325.62	\$63,929.30	\$265,935.63	\$9,654.61	\$392,845.16	329,536	\$1.19

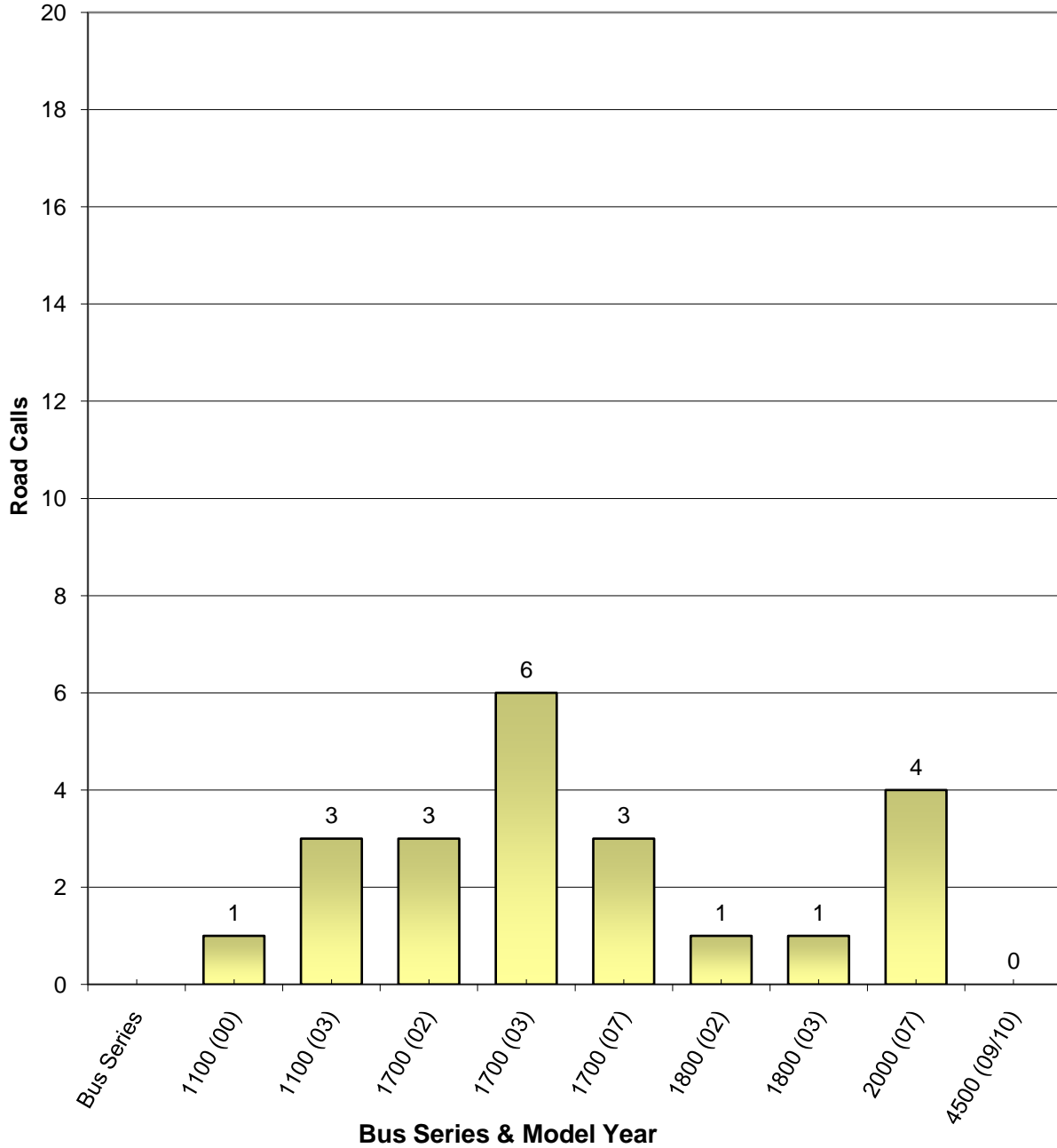
	Labor	Parts	Fuel	Oil	Cost Per Mile
April Fleet Average:	\$0.16	\$0.19	\$0.81	\$0.03	\$1.19
FY11 Cost Per Mile:	\$0.17	\$0.21	\$0.63	\$0.02	\$1.03



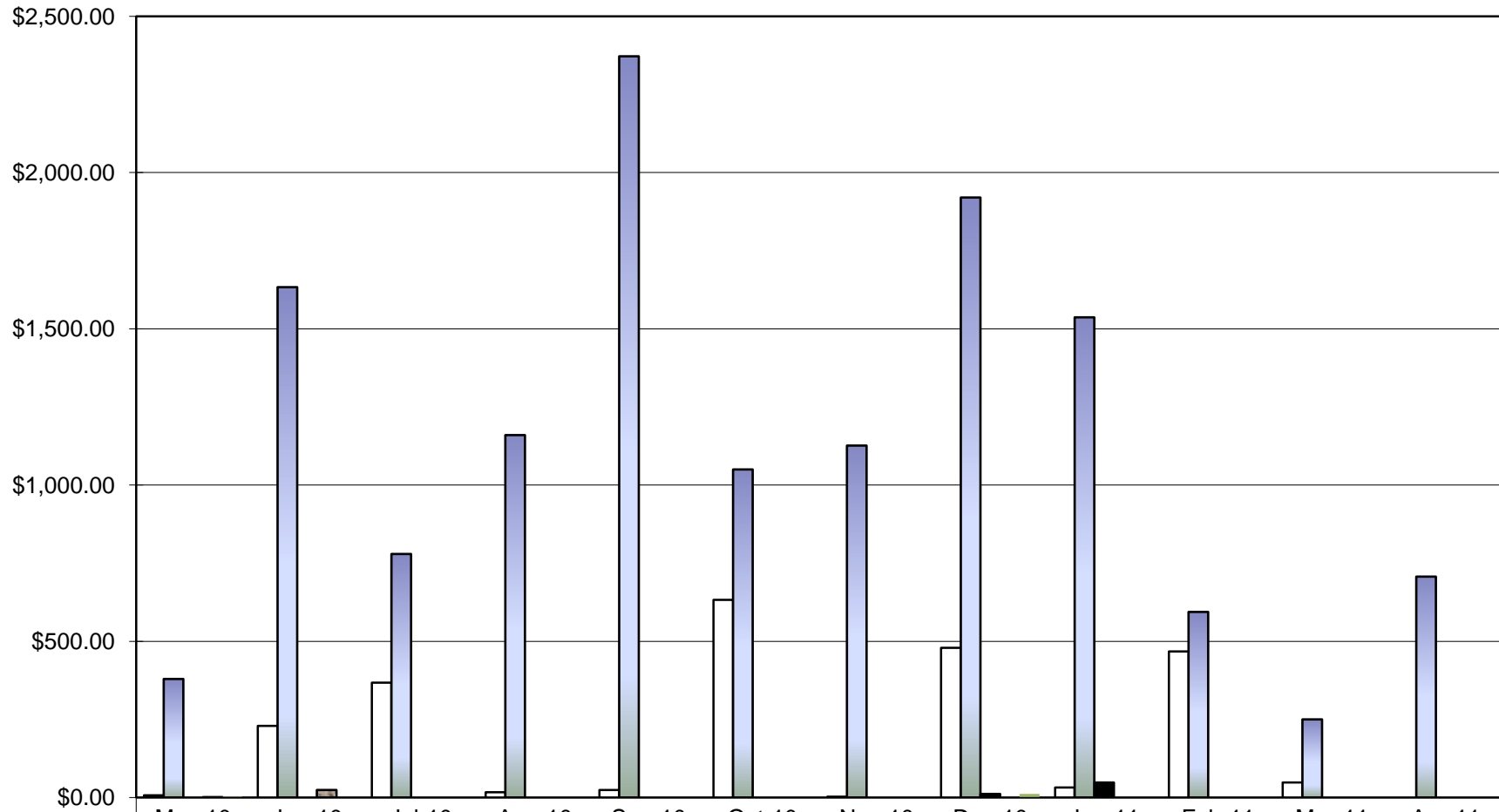
MECHANICAL ROAD CALLS BY BUS SERIES

April 2011

Total Diesel Miles: 329,536 Roadcalls: 22



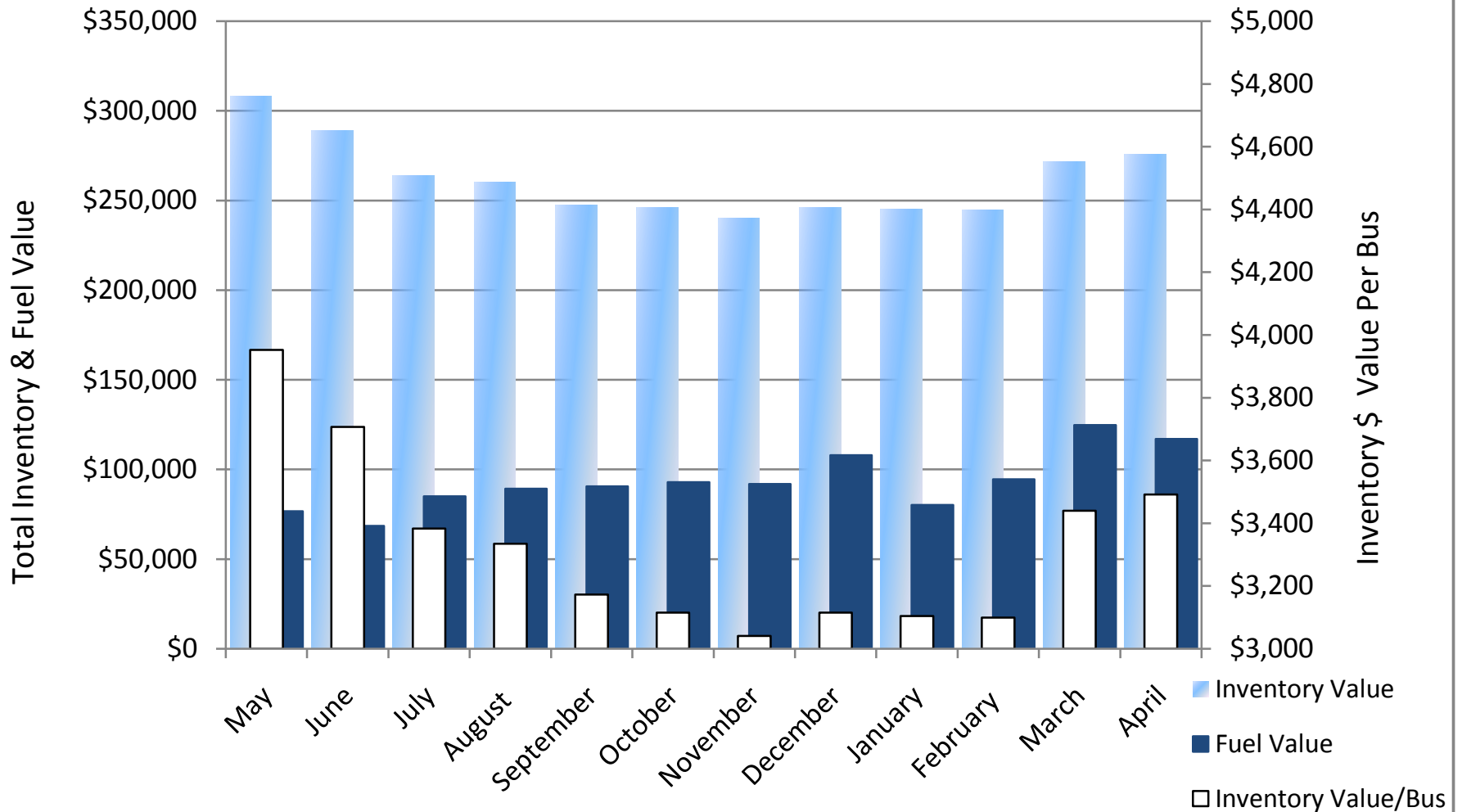
VANDALISM COSTS - PAST 12 MONTHS



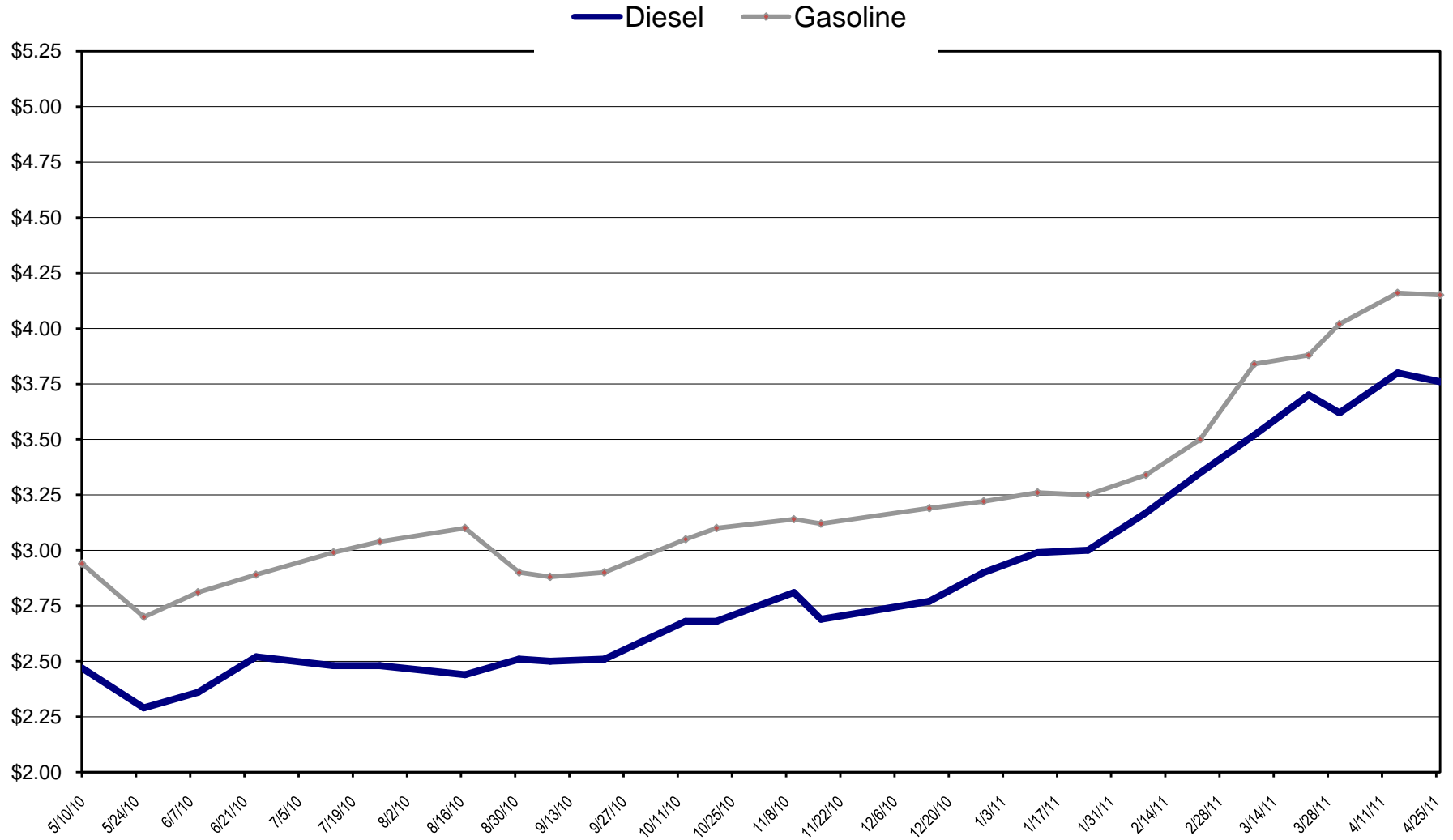
	May-10	Jun-10	Jul-10	Aug-10	Sep-10	Oct-10	Nov-10	Dec-10	Jan-11	Feb-11	Mar-11	Apr-11
□ Buses	\$6.80	\$229.25	\$367.94	\$17.35	\$24.41	\$632.83	\$2.71	\$479.10	\$32.00	\$467.32	\$48.27	\$0.00
■ Bus Stops	\$379.40	\$1,633.	\$779.50	\$1,160.	\$2,372.	\$1,050.	\$1,126.	\$1,920.	\$1,537.	\$594.00	\$250.00	\$707.00
■ STC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12.00	\$48.00	\$0.00	\$0.00	\$0.00
■ MTX	\$1.20	\$24.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
■ MTP	\$2.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12.00	\$0.00	\$0.00	\$0.00	\$0.00

12 Month Rolling Inventory, Fuel & Fluids Value - April 2011

Total Inventory: \$392,764; Value Per Bus: \$3,491; 12 Month Average: \$3,329



12 Month Rolling Fuel Cost - As of April 30, 2011



52 Week Review:
 Diesel: High \$3.80, Low \$2.29, Average \$2.88
 Gasoline: High \$4.16, Low \$2.70, Average \$3.25
 B20 use: Aug 15, 2008 - Dec 18, 2008

FY 2011 Fuel Budget:
 Diesel 3.15 Gallon
 Gasoline \$3.40 Gallon

Date: May 31, 2011
 To: C. Sedoryk, General Manager/CEO

From: Hunter Harvath, Assistant General Manager Finance & Administration; Mark Eccles, Director Information Technology; Kathy Williams, General Accounting Manager; Kelly Halcon, Director of Human Resources/Risk Management; Tom Hicks, CTSA Manager; Sonia Bannister, Office Administrator; Zoe Shoats, Marketing Analyst

Subject: **Administration Department** Monthly Report April 2011

The following significant events occurred in Administration work groups for the month of April 2011:

Human Resources

A total employment level for April 2011 is summarized as follows:

Positions	Budget FY10	Actual	Difference
Coach Operators / Trainees	127	138	+11
C/O on Long Term Leave *	10	10	0
Coach Operators Limited Duty	1	1	0
Operations Staff	24	24	0
Maintenance & Facilities	44	43	-1
Administration (Interns 2 PT)	22.5	22.5	0
Total	228.5	238.5	+10

April Worker's Compensation Costs	
<i>Indemnity (paid to employees)</i>	\$10,914.70
<i>Other (includes Legal)</i>	\$6,060.43
<i>Medical includes Case Mgmt, UR, Rx & PT</i>	\$28,340.77
<i>TPA Administration Fee</i>	\$4,000.00
<i>Excess Insurance</i>	\$3,493.58
Total Expenses	\$45,315.90
Reserves	\$917,921.32
Excess Reserved	(\$431,293.46)
<i># Ending Open Claims</i>	44

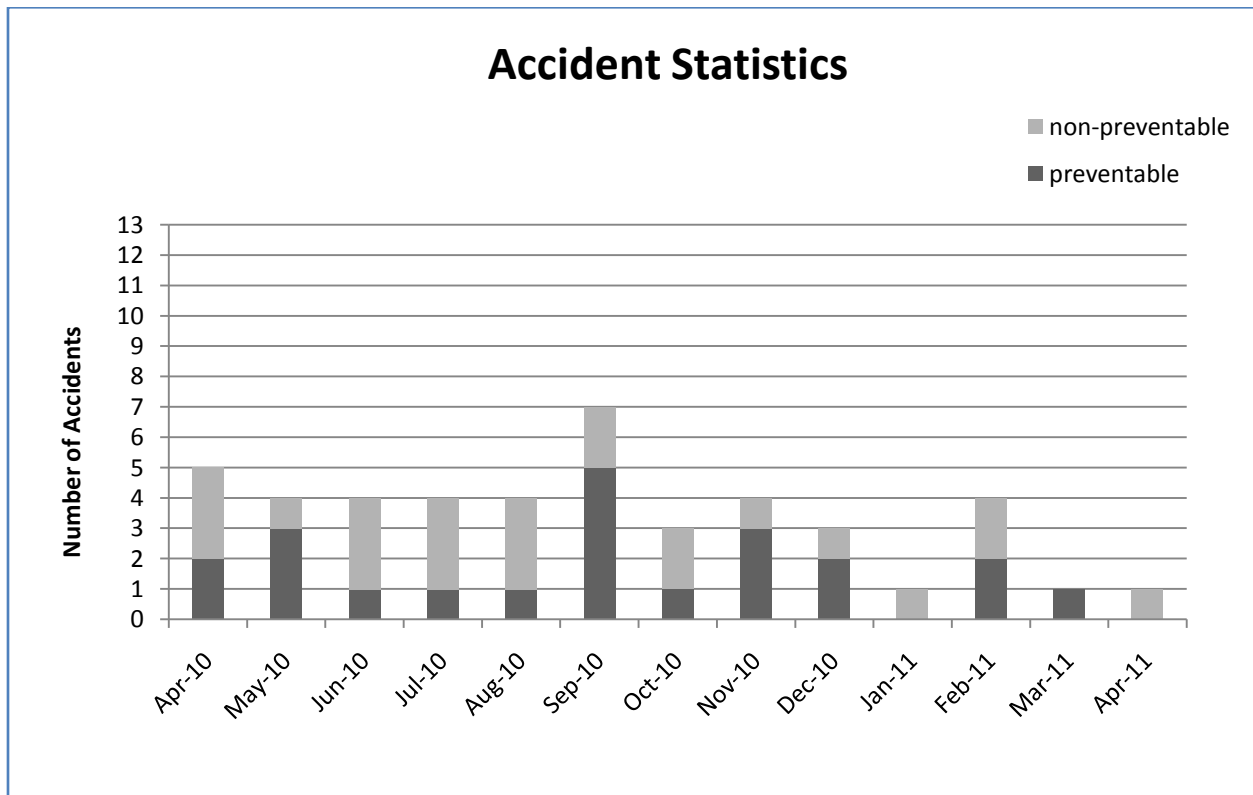
Training

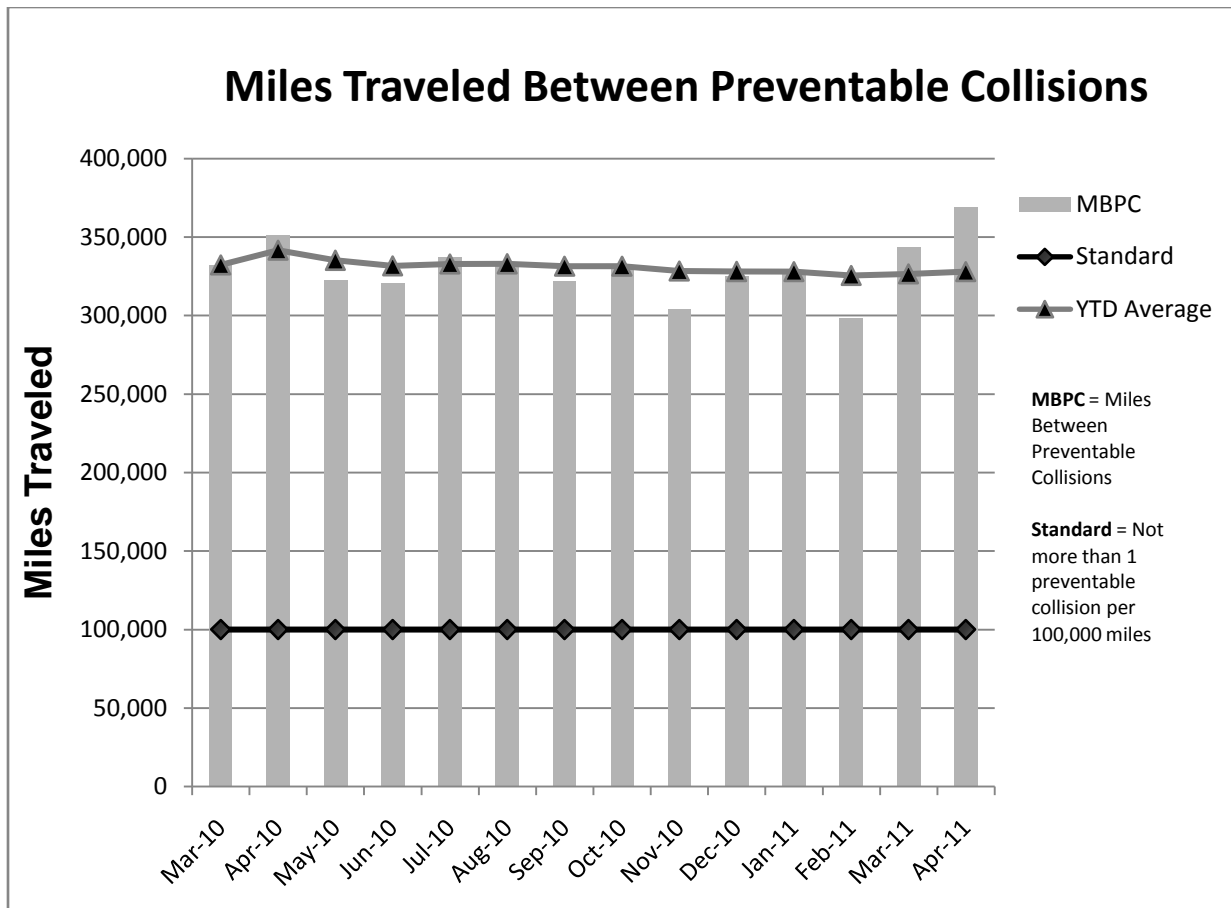
Description	Attendees
Harassment Prevention Training for Employees	6
Annual Training-Operations Supervisor	1
Forklift Certification	7
Libert Cassidy Whitmore: Handling Grievances	3

Risk Management Update

Description	April 2011 Preventable		April 2010 Preventable	
	Yes	No	Yes	No
Vehicle hits Bus	0	1	0	3
Bus hits object	0	0	2	0
TOTAL				

During the month of April 2011 there were no preventable collisions. MST continues to have an outstanding Accident Frequency Rate AFR.





Liability Claims Paid/Recovered – Property and Personal Injury

There were \$1,383.57 in claims paid and \$2,363.06 in recoveries during this period.

Accounting Update

During the month of April, staff continued working on the implementation of the new farebox system and learning the “back-office” software. The GFI system offers greater reporting capabilities and will allow the agency to more accurately record and track passenger boardings and revenues.

Staff continued work on the FY12 budgeting process after having the Board refer the draft budget to the Finance Committee.

Accounts payable and payroll continue to meet their weekly deadlines.

CTSA Update

The CTSA Manager attended and made a Mobility Management presentation at the CalACT Spring 2011 Conference as well as participated in a CTSA Round Table session. The conference featured instructional sessions concerned with several areas of interest to MST including taxi vouchers, volunteer senior driver programs and “*late*” and “*no show*” policies for ADA Paratransit programs.

The CTSA Manager, along with Mike Gallant, MST Planning Manager, finalized routes for the Senior Shuttle, expected to begin on June 1, 2011. The routes, based on requests by seniors at the Pacific Meadows Senior Residential Facility and the Carmel Foundation, will provide transportation to the most commonly requested medical and shopping locations.

The ADA Paratransit-RIDES subcommittee of the Mobility Advisory Committee met in April to consider the proposed RIDES fare changes schedule for April 25, 2011, pending Board approval. This standing subcommittee is comprised of consumers who use the RIDES service and providers whose clients/patients rely on RIDES for accessing services such as dialysis. The committee unanimously endorsed the proposal.

The CTSA Manager attended the Regional Taxi Authority Board of Directors meeting and was appointed by the Board to their Technical Advisory Committee to represent the interests of MST.

In the month of April, the Mobility Trainer attended a S.C.O.R.E (South County Outreach Efforts) meeting in Soledad, the P.A.R.T.S (Preventing Alcohol Related Trauma in South County) meeting in Soledad, Regional Taxi Authority Technical Advisory Committee and Board of Directors regular meeting. She gave three presentations to the Senior Community Service Employment Program through Alliance on Aging where 41 seniors attended, made a presentation to the Forest Hill Manor, where 18 residents attended, and Pacific Meadows, where 54 seniors attended and were given the opportunity to board a bus similar to the anticipated Senior Shuttle bus. In addition, the Mobility Trainer completed 31 ADA Paratransit physical assessments), 1 travel training assessment, and a total of 10 travel training sessions.

Customer Services Update

Service Report Type	Apr '11	Valid	%	Apr '10	%
Employee Compliment	2		3.0%	3	7.5%
Service Compliment	1		1.5%	1	2.5%
Fare / Transfer Dispute	12	1	18.2%	3	7.5%

Improper Employee Conduct	10	0	15.2%	6	15.0%
Improper Driving	10	2	15.2%	5	12.5%
Request To Add Service	8	0	12.1%	3	7.5%
Early Departure	4	1	6.1%	2	5.0%
Passed By	3	0	4.5%	6	15.0%
Late Arrival	3	0	4.5%	1	2.5%
No Show	3	0	4.5%	0	0.0%
Inaccurate Public Information	2	1	3.0%	1	2.5%
Bus Stop Amenities	2	0	3.0%	1	2.5%
Agency Policy	2	1	3.0%	1	2.5%
Passenger Conduct	1	0	1.5%	2	5.0%
Service Schedule	1	0	1.5%	1	2.5%
Carried By	1	0	1.5%	0	0.0%
Request To Reduce Service	1	0	1.5%	0	0.0%
Routing	0	0	0.0%	2	5.0%
Facilities Vandalism	0	0	0.0%	1	2.5%
Passenger Injury	0	0	0.0%	1	2.5%
Total	66		100.0%	40	100.0%

All customer service reports are investigated and those deemed to be valid are tallied above in the second column. Of the 66 reports received, only six were valid.

“Improper Driving” reports (10) represented 15.2% of overall service reports received for April. “Improper Employee Conduct” (10) represented 15.2% of overall service reports received for April. Fare / Transfer disputes were markedly higher in April 2011 compared to April 2010 due to the new smart card farebox system and new fare structure that was implemented at the beginning of the month.

MST received two “Employee Compliment” reports. Of the two “Employee Compliment” reports, one involved MST contracted service as follows:

- Mrs. Ruth Vansandt (passenger) complimented all MST Employees, “Your services are excellent. The extended service lines, I’m sure are appreciated by all that use them. Also in my opinion, 90 % of the drivers are helpful and courteous.”
- Mr. Robert King (passenger), complimented MV Coach Operator Richard, “He is a great driver, very considerate. He is safe and always kind to the elderly.”

Information Technology Update

Staff continuously monitored the Trapeze ITS Transitmaster system configuration. Staff continued to monitor and configure software and hardware for the Assetworks Maintenance system. Staff continued to support and monitor the FAMIS Payroll system.

Staff continued to configure data and co-ordinate testing for the ongoing implementation of the GIRO DDAM Timekeeping system. Staff updated software components of MST workstations. Staff continued developing functionality of the Payroll and Customer Service databases. Staff kept the MST web page updated and made the appropriate changes as required. Staff collaborated with Outside contractors regarding the GFI Farebox implementation.

Staff continued to support MST staff as needed, proactively ensuring MST staff were supported fully with their IT needs.

Marketing and Sales Update

Published news stories include: "Pedestrian escorts, shuttle reopen access to Big Sur" (The Carmel Pine Cone, 4/1/11); "MST resumes interim bus service in Big Sur" (The Californian, 4/4/11); "Driving through Big Sur on Hwy. 1 is still tough as cleanup continues" (sanluisobispo.com, 4/4/11); "Planning Commission rejects business park, MST facility at Fort Ord" (Monterey County Herald, 4/14/11); "Panel rejects business park at Fort Ord" (Monterey County Herald, 4/14/11); "MST suspends line near Rocky Creek Bridge Work: Line 22 service will resume after construction is done" (KSBW.com, 4/19/11); "More people taking bus; MST could make cuts to services" (KION.com, 4/19/11); "Salinas cracks down on farm labor vehicles" (KION.com, 4/20/11); "Monterey, Calif. transit system honored by U.S. Army" (Metro Magazine, 4/20/11); "Monterey-Salinas Transit (MST) and the Presidio of Monterey" (Monterey County Business Council's Friday Facts, 4/22/11); "Public transit agencies confront rising gas prices; cope through a variety of methods" (Passenger Transport, 4/22/11); "Art meets transit: Field cutouts become part of the Salinas Railway Station experience" (The Californian, 4/28/11); "San Francisco to Los Angeles on public transit: 30 hours, 14 transfers, & only \$45.25" (californiastreet.org, 4/29/11)

Press releases sent include: "Double digit rise in gas prices marks largest savings in nearly three years – giving public transit riders economic edge: Individuals can save more than \$10,000 a year" (provided by APTA, 4/14/11); "MST suspends line 22 Big Sur until slide construction is completed" (4/18/11); "MST – Presidio partnership receives awards from US Army" (4/19/11); "MST RIDES ADA paratransit fare structure effective Monday, April 25" (4/21/11); "MST reinstates weekend service on line 22 Big Sur" (4/25/11)

Marketing activities: Implemented new fixed-route fare structure; planned for seasonal service changes effective 5/28/11; worked with maintenance department to conduct an inventory of all car cards and made changes where necessary; met with

regional transit planners to kickoff 511 planning; attended a “Creative Leadership Training” seminar; provided promotional flyers for MST’s group discount program to Del Monte Center to target new employees of Forever 21; created car cards for RIDES vehicles notifying RIDES passengers of new fares; attended Transportation and Air Quality Region-Wide Joint Marketing Committee meeting; met with BRT designer to come up with press and marketing scope and timeline; updated website with new RIDES fare information; worked with a national advertising agency to create 30 second “Cry” and “Scream” TV spots; created ad schedule for “Cry” and “Scream” TV spots on Comcast networks; took photos of the Trolley at the Hyatt Regency Monterey for new conference service; managed website content; created group discount and vendor policies with new fare media; managed group discount and vendor programs.

Planning Update

During the month of April, staff worked on the after-effects of a major service change and fare structure change, which significantly expanded late night/weekend services on many MST bus routes, including more evening service on Line 23 Salinas-King City. Staff finalized efforts to revise the RIDES fare structure to keep compliance with the Americans with Disabilities Act.

Staff continued planning efforts on the Fremont/Lighthouse JAZZ Bus Rapid Transit Line as well as the new Senior Shuttle program connecting Carmel Valley, Carmel, and medical/shopping facilities in Monterey. Staff worked with representatives of the Hyatt Regency Monterey to explore ways to better serve the hotel, the largest in the city of Monterey, especially during peak convention and meeting periods. Staff presented the results of the South County Transit Study to the Soledad and Greenfield City Councils. Staff continued to fine tune its services in consultation with military partners at the Presidio, Naval Postgraduate School, and Fort Hunter Liggett.

Staff attended a US Army ceremony in San Antonio, Texas, to receive an award with the Presidio for our military partnership program. Additionally, staff attended various meetings with TAMC, AMBAG, the Monterey County Hospitality Association, the Monterey County Business Association, and the Work Force Investment Board.

TRANSPORTATION AGENCY FOR MONTEREY COUNTY

www.tamcmonterey.org

HIGHLIGHT

May 25, 2011 Meeting

MONTEREY SALINAS TRANSIT RECIEVES LOAN FOR OPERATIONS

The Transportation Agency Board approved the use of regional transportation funds for a loan of \$1,000,000 to Monterey-Salinas Transit to funds its payroll obligations over the next month. The Federal Transit Administration has withheld federal operating fund payments expected by MST pending completion of a civil rights review of the transit agency's operations and procedures. MST will not have sufficient funds to cover its payroll obligations over the next month as a result of this federal action. They expect the federal review process to find that it is in full compliance with federal civil rights requirements in the next few weeks, at which point the short-term loan will be repaid over the next month.

MONTEREY COUNTY TRANSPORTATION PRIORITY PROJECTS

The Transportation Agency received a presentation and discussed transportation funding strategies, projects, and the role of the transportation agency and other sister agencies in Monterey County. A list of priority projects will be determined at the June 22, 2011 meeting.

PRUNEDALE IMPROVEMENT PROJECT GROUNDBREAKING

A groundbreaking ceremony for the Prunedale Improvement Project is scheduled for Friday, June 10, 2011 at 10:30 AM in the parking lot at the intersection of Russell Rd. and Harrison Rd. in Salinas.

The Prunedale Improvement Project will construct three new interchanges / overpasses along US 101 through North Monterey County at: Russell/Espinosa, Blackie/Reese, and Crazy Horse Canyon/Echo Valley Roads. The project will also close the remaining gaps in the concrete median barrier from Crazy Horse Canyon to Russell/Espinoza, resulting in one continuous barrier. Construction for this project began early 2011 and will be completed in 2015.

COMMUTER RAIL TO SALINAS MOVES FORWARD

-

-

The Transportation Agency approved the contract with Parsons Transportation Group to continue work on the Commuter Rail Extension to Monterey County project. This

contract will focus on updating the state and federal Environmental Documents for the Pajaro Valley/ Watsonville Station, Castroville Station, Salinas Layover Facility, and Salinas Intermodal Transportation Center. Parson will also provide design coordination, assistance to the right-of-way team, and institutional support for the project. Headed by Bob Scales, the Parsons team has completed the project definition, conceptual design, environmental review and alternatives analysis phase and begun the preliminary engineering phase of the project.

The rail service will extend commuter rail service from the bay area to Pajaro/Watsonville, Castroville, and Salinas, providing an alternative to driving on congested Highway 101. To this point, conceptual design, state and the federally required alternatives analysis are complete. Next steps for this project will be to complete the federal environmental review, finalize negotiations for operations, and submit the Federal Small Starts application for federal transit funds.

NEW BICYCLE AND PEDESTRIAN FACILITIES
ADVISORY COMMITTEE COUNCIL MEMBER

The Transportation Agency approved Frank Henderson to the Bicycle and Pedestrian Facilities Advisory Committee representing the Fourth District of Monterey County. Mr. Henderson is a Tutorial Services Coordinator at Hartnell College and the 2010 Golden Helmet Award winner. He has been a League of American Bicyclists Instructor for the past six years and generously offered his time to teach local residents on bicycle safety and safe riding techniques. Mr. Henderson is interested in being an agent of change, making positive changes to the bicycle and walking infrastructures in the County.

Monterey-Salinas Transit
Washington, D.C. Office

DATE: May 20, 2011

TO: Carl Sedoryk

FROM: Thomas P. Walters

The following report summarizes recent actions taken on behalf of Monterey-Salinas Transit:

- Contacted local Delegation and Congressional Committees to request support for reauthorizing and expanding the Small Transit Intensive Cities Program.
- Arranged meetings and provided other logistical support for upcoming Washington, D.C., advocacy trip.
- Contacted Federal agencies to research grant opportunities for Monterey Jazz Festival.
- Discussed Linear Jazz Museum project with local Congressional Delegation to develop support and funding options.
- Represented MST at APTA Washington Area Transit Industry Representatives Task Force meeting.
- Provided updates to MST on transportation and appropriations legislation.

TPW:dwg



& ASSOCIATES

MEMO

DATE: June 2, 2011
TO: Carl Sedoryk, General Manager/CEO
Monterey-Salinas Transit
FROM: John E. Arriaga, President
SUBJ: May 2011 Activity Report

Week of May 2, 2011

- Monitored legislative hearings
- Prepared *Capitol Weekly Report* on key events and activities in Sacramento/the Capitol
- Monitored gubernatorial appointments
- Monitored Senate Transportation & Housing committee hearing
- Monitored Assembly Transportation committee hearing

Week of May 9, 2011

- Prepared *Capitol Weekly Report* on key events and activities in Sacramento/the Capitol
- Monitored gubernatorial appointments
- Monitored legislative hearings
- Monitored Senate Transportation & Housing committee hearing
- Monitored Assembly Transportation committee hearing

Week of May 16, 2011

- Prepared *Capitol Weekly Report* on key events and activities in Sacramento/the Capitol
- Monitored gubernatorial appointments
- Monitored legislative hearings
- Monitored Senate Transportation & Housing committee hearing
- Monitored Assembly Transportation committee hearing
- Scheduled and participated in meetings with Assembly Member Luis Alejo, Senator Sam Blakeslee, and Assembly Member Bill Monning.
- Attended the California Transit Association Spring Legislative Conference
- Monitored the Governor's Press Conference to release the May Budget Revision
- Analyzed the Governor's May Revision relative to any changes to the previously approved allocations in March for the State Transit Assistance Program.
- Monitored the Assembly & Senate Transportation Budget Subcommittee Meetings/Actions taken on the Governor's May Revision for Transportation

Week of May 22, 2011

- Monitored legislative hearings
- Prepared *Capitol Weekly Report* on key events and activities in Sacramento/the Capitol
- Monitored gubernatorial appointments
- Monitored Assembly Transportation committee hearing

Please feel free to contact me at (916) 669-1340 with any questions or concerns you may have regarding information contained in this report.

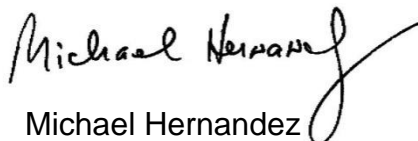
To: Board of Directors
From: Michael Hernandez, Assistant General Manager/COO
Subject: Information Update: Purchase Price for Replacement RIDES Vehicle

This memo is intended as an update to an agenda item approved at the March 2011 Board meeting. At that meeting your Board approved the purchase of one RIDES vehicle to replace a model year 2010 mini-bus, which was totaled after being struck at an intersection in Salinas.

MST is required to replace the totaled vehicle and fund the difference between the insurance settlement and the replacement vehicle, as the totaled vehicle was purchased using 88% Federal 5310 funding through a program managed by the California Department of Transportation (Caltrans).

At the March meeting your Board authorized the purchase of a replacement vehicle in the amount of \$65,000. The vendor, El Dorado/Creative Bus recently notified MST that there was an error in their original price quote and the correct vehicle price is \$68,136.23.

MST recently received \$50,806 as part of the insurance settlement for the totaled vehicle; the remaining \$17,330.23 will be funded from MST's capital budget, bringing the total replacement vehicle cost to \$68,136.23.


Michael Hernandez



June 1, 2011

To: Carl Sedoryk
From: Mark Eccles, Director of Information Technology
Subject: TRIP REPORT

I travelled to Eugene, Oregon and Chico, California on April 28th through May 2nd, 2011, for site visits with Lane Transit District and Butte Regional Transit. The former uses the Trapeze ITS TransitMaster AVL system (same as MST) while the latter has recently installed a Mentor RangeMaster AVL system.

During my visit, I determined that the Mentor system in Chico does not meet the required standard of performance that we need at MST. The Eugene system is a few versions above our current build and has increased functionality that would be beneficial to operating the MST AVL system.

I will be submitting my findings and recommendations over the next few weeks.

Mark Eccles



May 27, 2011

To: Hunter Harvath
From: Tom Hicks, CSTA Manager
Subject: TRIP REPORTS

On April 18 through April 22, 2011, I traveled to Indian Wells, California, to attend the Spring 2011 CalACT Conference. During the conference I made a presentation in one session on Mobility Management Implementation. I also attended the following sessions:

1. Estimating Rural Transit Need and Demand
2. Demand Response Operational Efficiencies
3. Successful NEMT Programs in the US
4. Federal and State Legislative Update
5. CTSA Round Table
6. Creating Effective Volunteer Driver Programs
7. Statewide Strategic Plan Process
8. ADA Paratransit No-Show Policies
9. Mobility Management Implementation

I also met with Kimberly Gayle, Office Chief for the Cal Trans Federal Transit Grant Programs, regarding the status of current JARC and New Freedom grants at MST. I also met with John Siragusa, President of MV's West Group operations, regarding the integration of paratransit services with pending accessible taxis in Monterey County.

Tom Hicks



MONTEREY-SALINAS TRANSIT

June 1, 2011

To: Hunter Harvath

From: M. Gallant, Planning Manager

Subject: TRIP REPORT – US Army Communities of Excellence Ceremony and Symposium

I attended the annual US Army Communities of Excellence (ACOE) Ceremony and Symposium in San Antonio, TX on April 18th through April 21st, 2011.

The US Army requested my attendance at this event to share information with other military installations about the successful partnership between the US Army and Monterey-Salinas Transit.

At the ceremony / symposium located at the convention center, I staffed a booth for the Presidio of Monterey, answering numerous questions concerning partnerships between the military and transit agencies. Civilian and military staff from various US Army installations inquired about the federal Mass Transit Benefit program and wanted to learn the process involved to create a commuter bus program similar to the one currently in operation at the Presidio of Monterey.

The Secretary of The Army for Installations awarded Colonel Darcy Brewer, Garrison Commander at the Presidio of Monterey, for the Army Superior Quality of Life Award as well as recognition for Army Communities of Excellence and Exemplary Practice. The Presidio of Monterey has received such high honors because of the very popular military commuter bus program (operated by Monterey-Salinas Transit). Colonel Brewer also received a check for \$50,000 as prize money to be used for community projects that support the purpose of ACOE. The Colonel has expressed interest in using that money for the military commuter bus program.

All expenses, including airfare, lodging, transportation, food, etc., were paid for by the US Army. MST was not responsible for any costs.

MIKE GALLANT



City of Salinas

OFFICE OF THE MAYOR
200 Lincoln Avenue Salinas, California 93901

(831) 758-7201 Fax (831) 758-7368

May 4, 2011

RECEIVED

MAY 18 2011

MONTEREY-SALINAS TRANSIT

Gail T. Borkowski, Clerk of the Board
County of Monterey Board of Supervisors
168 West Alisal St. 1st Floor
Salinas CA 93901

RE: Monterey-Salinas Transit Maintenance Facility Letter of Support

Dear Board of Supervisors:

The City of Salinas is a member of the Monterey-Salinas Transit District (MST) and recognizes the important role that public transit plays in supporting our local economy, environment, and quality of life in the region. While demand for public transit services continues to increase, Monterey-Salinas Transit currently lacks appropriately sized facilities to maintain and operate its existing fleet of vehicles. In order to effectively respond to the greenhouse gas and vehicle emissions reduction targets for our region as required under SB 375 and AB 32, MST will need to expand its fleet to meet increased demand throughout the Monterey Bay Region.

Recognizing the need to grow and in order to achieve efficiencies in operation, the MST Board seeks to consolidate its transit bus operations, maintenance, and administration functions within a single facility at the Whispering Oaks parcel on the former Fort Ord as part of a joint development project with the Redevelopment Agency of Monterey County. The site is ideally located adjacent to Intergarrison Road, which is planned to be the primary major east-west multi-modal traffic corridor between the Salinas Valley and the Monterey Peninsula.

To date, MST has invested \$4.7 million dollars in planned development on this site that is consistent with the Fort Ord Base Reuse Plan, Monterey County General Plan, and applicable zoning ordinances. The development plan implements **measures that go above and beyond the requirements of the Zoning Ordinance and County General Plan for replacement/replanting of oak trees removed from the site by exceeding the 1:1 replacement requirement.** The Project conforms to and promotes the Base Reuse Plan and County General Plan and will help to correct the current job/housing imbalance on the Base. It represents a significant investment of resources and jobs that will only benefit the residents of the communities within Monterey County.

Further delays to the approval of this project will result in increased costs and decreased efficiency to Monterey-Salinas Transit which will have a negative impact on the services they provide to the communities in our region.

The City of Salinas encourages the Board of Supervisors to approve the proposed Monterey-Salinas Transit/Redevelopment Agency development plan.

Sincerely,



Dennis Donohue
Mayor

cc: Salinas City Council
Salinas City Manger
Salinas Public Works Director



RECEIVED

MAY 20 2011

MONTEREY-SALINAS TRANSIT

May 17, 2011

County of Monterey, Board of Supervisors
Gail T. Borkowski, Clerk of the Board
168 West Alisal St., 1st Floor
Salinas CA 93901

RE: Monterey-Salinas Transit Maintenance Facility Letter of Support

Dear Board of Supervisors:

The City of Soledad is a member of the Monterey-Salinas Transit District (MST) and recognizes the important role that public transit plays in supporting our local economy, environment, and quality of life in the region. While demand for public transit services continues to increase, Monterey-Salinas Transit currently lacks appropriately sized facilities to maintain and operate its existing fleet of vehicles. In order to effectively respond to the greenhouse gas and vehicle emissions reduction targets for our region as required under SB 375 and AB 32, MST will need to expand its fleet to meet increased demand throughout the Monterey Bay Region.

Recognizing the need to grow, and in order to achieve efficiencies in operation, the MST Board seeks to consolidate its transit bus operations, maintenance, and administration functions within a single facility at the Whispering Oaks parcel on the former Ft. Ord as part of a joint development project with the Redevelopment Agency of Monterey County. The site is ideally located adjacent to Intergarrison Road, which is planned to be the primary major east-west multi-modal traffic corridor between the Salinas Valley and the Monterey Peninsula.

To date, MST has invested \$4.7 million dollars in planned development on this site that is consistent with the Fort Ord Base Reuse Plan, Monterey County General Plan, and applicable zoning ordinances. The development plan implements measures that go above and beyond the requirements of the Zoning Ordinance and County General Plan for replacement/replanting of oak trees removed from the site by exceeding the 1:1 replacement requirement. The Project conforms to and promotes the Base Reuse Plan and County General Plan and will help to correct the current job/housing imbalance on the Base. It represents a significant investment of resources and jobs that will only benefit the residents of the communities within Monterey County.

Further delays to the approval of this project will result in increased costs and decreased efficiency to Monterey-Salinas Transit which will have a negative impact on the services they provide to the communities in our region.

The City of Soledad encourages the Board of Supervisors to approve the proposed Monterey-Salinas Transit/Redevelopment Agency development plan.

Sincerely,

A handwritten signature in blue ink, appearing to read "Fred J. Ledesma", is written over a horizontal line. The signature is stylized and somewhat illegible.

Fred J. Ledesma
Mayor



RECEIVED
MONTEREY COUNTY
2011 MAY -5 PM 4:11
CLERK OF THE BOARD

May 2, 2011

 DEPUTY

County of Monterey, Board of Supervisors
Gail T. Borkowski, Clerk of the Board
168 West Alisal St., 1st Floor
Salinas CA 93901

RE: Monterey-Salinas Transit Maintenance Facility Letter of Support

Dear Board of Supervisors:

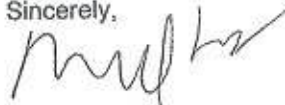
The City of King is a member of the Monterey-Salinas Transit District (MST) and recognizes the important role that public transit plays in supporting our local economy, environment, and quality of life in the region. While demand for public transit services continues to increase, Monterey-Salinas Transit currently lacks suitably sized facilities to maintain and operate its existing fleet of vehicles. In order to effectively respond to the greenhouse gas and vehicle emissions reduction targets for our region as required under SB 375 and AB 32, MST will need to expand its fleet to meet increased demand throughout the Monterey Bay Region.

Recognizing the need to grow, and in order to achieve efficiencies in operation, the MST Board seeks to combine its transit bus operations, maintenance, and administration functions within a single facility at the Whispering Oaks parcel on the former Ft. Ord as part of a joint development project with the Redevelopment Agency of Monterey County. The site is perfectly located adjacent to Intergarrison Road, which is planned to be the primary major east-west multi-modal traffic corridor between the Salinas Valley and the Monterey Peninsula.

To date, MST has invested \$4.7 million dollars in planned development on this site that is consistent with the Fort Ord Base Reuse Plan, Monterey County General Plan, and applicable zoning ordinances. The development plan implements measures that go above and beyond the requirements of the Zoning Ordinance and County General Plan for replacement/replanting of oak trees removed from the site by exceeding the 1:1 replacement requirement. The Project conforms to and promotes the Base Reuse Plan and County General Plan and will help to correct the current job/housing imbalance on the Base. It represents a significant investment of resources and jobs that will only benefit the residents of the communities within Monterey County. Further delays to the approval of this project will result in increased costs and decreased efficiency to Monterey-Salinas Transit which will have a negative impact on the services they provide to the communities in our region.

The City of King encourages the Board of Supervisors to approve the proposed Monterey-Salinas Transit/Redevelopment Agency development plan.

Sincerely,



Michael Powers,
City Manager
City of King



May 5, 2011

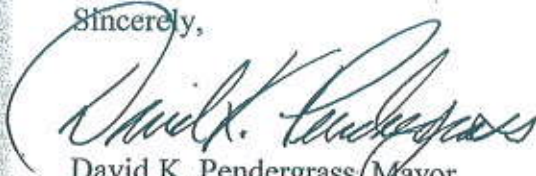
Board of Supervisors
County of Monterey
c/o Gail Borkowski, Clerk
168 W. Alisal Street
Salinas, California 93901

Honorable Board of Supervisors:

The City of Sand City hereby supports the long-planned consolidation of the Monterey Salinas Transit (MST) operations and maintenance facility on the former Fort Ord. The site chosen, the "Whispering Oaks parcel", is ideally located adjacent to Intergarrison Road, which will be the primary east-west traffic corridor between the Salinas Valley and the Monterey Peninsula. Given the escalating costs of gasoline and private automobile travel, the alternative transportation services offered by MST will become increasingly valuable over time, as will the need for a consolidated MST facility.

On behalf of the City of Sand City, I encourage the Board of Supervisors to approve the proposed consolidated facility plan.

Sincerely,



David K. Pendergrass, Mayor
City of Sand City

c: City Council

Carl Sedoryk

City Hall
1 Sylvan Park,
Sand City, CA
93955

Administration
(831) 394-3054

Planning
(831) 394-6700

FAX
(831) 394-2472

Police
(831) 394-1451

FAX
(831) 394-1038

Incorporated
May 31, 1960



May 10, 2011

County of Monterey, Board of Supervisors
Gail T. Borkowski, Clerk of the Board
168 West Alisal Street, 1st Floor
Salinas CA 93901

RE: Monterey-Salinas Transit Maintenance Facility Letter of Support

Dear Board of Supervisors:

The Transportation Agency for Monterey County recognizes the important role that public transit plays in supporting our local economy, environment and quality of life in the region. While demand for public transit services continues to increase, Monterey-Salinas Transit (MST) currently lacks appropriately sized facilities to maintain and operate its existing fleet of vehicles. In order to effectively respond to the greenhouse gas and vehicle emissions reduction targets for our region as required under Senate Bill 375, MST will need to expand its fleet to meet increased demand throughout the Monterey Bay Region.

Recognizing the need to grow, and in order to achieve efficiencies in operation, the MST Board seeks to consolidate its transit bus operations, maintenance and administration functions within a single facility as part of a joint development project with the Redevelopment Agency of Monterey County at the Whispering Oaks parcel on the former Ft Ord. The site is ideally located adjacent to Intergarrison Road which is planned to be the primary major east-west multi-modal traffic corridor between the Salinas Valley and the Monterey Peninsula. To date MST has invested \$4.7 million dollars in planned development on this site that is consistent with the Fort Ord Base Reuse Plan and the Monterey County Regional Transportation Plan. The Project represents a significant investment of resources and jobs that will only benefit the residents of the communities within Monterey County.

Further delays to the approval of this project will result in increased costs and decreased efficiency to MST which will have a negative impact on the services they provide to the communities in our region. The Transportation Agency therefore strongly encourages the Board of Supervisors to approve the proposed MST Maintenance Facility project.

Sincerely,

Debra L. Hale
Executive Director

P: \Correspondence\2011\Outgoing\Sedoryk - Letter of Support for MST Facility.doc



May 10, 2011

County of Monterey, Board of Supervisors
Gail T. Borkowski, Clerk of the Board
168 West Alisal St., 1st Floor
Salinas CA 93901

RE: Monterey-Salinas Transit Maintenance Facility Letter of Support

Dear Board of Supervisors:

The City of Greenfield is a member of the Monterey-Salinas Transit District (MST) and recognizes the important role that public transit plays in supporting our local economy, environment, and quality of life in the region. While demand for public transit services continues to increase, Monterey-Salinas Transit currently lacks appropriately sized facilities to maintain and operate its existing fleet of vehicles. In order to effectively respond to the greenhouse gas and vehicle emissions reduction targets for our region as required under SB 375 and AB 32, MST will need to expand its fleet to meet increased demand throughout the Monterey Bay Region.

Recognizing the need to grow, and in order to achieve efficiencies in operation, the MST Board seeks to consolidate its transit bus operations, maintenance, and administration functions within a single facility at the Whispering Oaks parcel on the former Ft. Ord as part of a joint development project with the Redevelopment Agency of Monterey County. The site is ideally located adjacent to Intergarrison Road, which is planned to be the primary major east-west multi-modal traffic corridor between the Salinas Valley and the Monterey Peninsula.

To date, MST has invested \$4.7 million dollars in planned development on this site that is consistent with the Fort Ord Base Reuse Plan, Monterey County General Plan, and applicable zoning ordinances. The development plan implements measures that go above and beyond the requirements of the Zoning Ordinance and County General Plan for replacement/replanting of oak trees removed from the site by exceeding the 1:1 replacement requirement. The Project conforms to and promotes the Base Reuse Plan and County General Plan and will help to correct the current job/housing imbalance on the Base. It represents a significant investment of resources and jobs that will only benefit the residents of the communities within Monterey County.

Further delays to the approval of this project will result in increased costs and decreased efficiency to Monterey-Salinas Transit which will have a negative impact on the services they provide to the communities in our region.

The City of Greenfield encourages the Board of Supervisors to approve the proposed Monterey-Salinas Transit/Redevelopment Agency development plan.

Sincerely,

John P. Huerta, Jr.
Mayor



CITY OF DEL REY OAKS

650 CANYON DEL REY RD. · DEL REY OAKS, CALIFORNIA 93940
PHONE (831) 394-8511 · FAX (831) 394-6421

Office of the Mayor – Jerry Edelen

May 2, 2011

County of Monterey, Board of Supervisors
Gail T. Borkowski, Clerk of the Board
168 West Alisal St., 1st Floor
Salinas CA 93901

RE: Monterey-Salinas Transit Maintenance Facility Letter of Support

Dear Board of Supervisors:

I fully support Monterey-Salinas Transit's plan for the new Transit Maintenance Facility, including the proposed location.

In order to achieve efficiencies in operation, the MST Board seeks to consolidate its transit bus operations, maintenance, and administration functions within a single facility at the Whispering Oaks parcel on the former Ft. Ord as part of a joint development project with the Redevelopment Agency of Monterey County. The site is ideally located adjacent to Intergarrison Road, which is planned to be the primary major east-west multi-modal traffic corridor between the Salinas Valley and the Monterey Peninsula.

To date, MST has invested \$4.7 million dollars in planned development on this site that is consistent with the Fort Ord Base Reuse Plan, Monterey County General Plan, and applicable zoning ordinances.

Further delays to the approval of this project will result in increased costs and decreased efficiency to Monterey-Salinas Transit which will have a negative impact on the services they provide to the communities in our region.

It appears that the main argument against MST's plan is that numerous oak trees will have to be cut down to construct the facility. Of course, trees will have to be removed; but, trees are a renewable resource and more trees can be planted to make up for the trees that will be cut down.

To disapprove this project and throw away millions of taxpayer's dollars in this era of limited financial resources would severely hurt our attempt to modernize our transportation infrastructure and send the taxpayers the wrong message.

Thank you for your consideration.

LTC (Ret.) Jerry B. Edelen, M.A., M.B.A.
Mayor
(831) 647-3726



CITY OF DEL REY OAKS

650 CANYON DEL REY RD. · DEL REY OAKS, CALIFORNIA 93940
PHONE (831) 394-8511 · FAX (831) 394-6421

Office of the Mayor – Jerry Edelen

May 2, 2011

County of Monterey, Board of Supervisors
Gail T. Borkowski, Clerk of the Board
168 West Alisal St., 1st Floor
Salinas CA 93901

RE: Monterey-Salinas Transit Maintenance Facility Letter of Support

Dear Board of Supervisors:

I fully support Monterey-Salinas Transit's plan for the new Transit Maintenance Facility, including the proposed location.

In order to achieve efficiencies in operation, the MST Board seeks to consolidate its transit bus operations, maintenance, and administration functions within a single facility at the Whispering Oaks parcel on the former Ft. Ord as part of a joint development project with the Redevelopment Agency of Monterey County. The site is ideally located adjacent to Intergarrison Road, which is planned to be the primary major east-west multi-modal traffic corridor between the Salinas Valley and the Monterey Peninsula.

To date, MST has invested \$4.7 million dollars in planned development on this site that is consistent with the Fort Ord Base Reuse Plan, Monterey County General Plan, and applicable zoning ordinances.

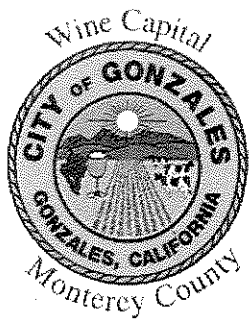
Further delays to the approval of this project will result in increased costs and decreased efficiency to Monterey-Salinas Transit which will have a negative impact on the services they provide to the communities in our region.

It appears that the main argument against MST's plan is that numerous oak trees will have to be cut down to construct the facility. Of course, trees will have to be removed; but, trees are a renewable resource and more trees can be planted to make up for the trees that will be cut down.

To disapprove this project and throw away millions of taxpayer's dollars in this era of limited financial resources would severely hurt our attempt to modernize our transportation infrastructure and send the taxpayers the wrong message.

Thank you for your consideration.

LTC (Ret.) Jerry B. Edelen, M.A., M.B.A.
Mayor
(831) 647-3726



City of Gonzales

P.O. BOX 647
PHONE: (831) 675-5000

147 FOURTH ST.
FAX: (831) 675-2644

GONZALES, CALIFORNIA 93926
www.ci.gonzales.ca.us

June 1, 2011

County of Monterey, Board of Supervisors
Gail T. Borkowski, Clerk of the Board
168 West Alisal St., 1st Floor
Salinas CA 93901

Maria Orozco
Mayor

RE: Monterey-Salinas Transit Maintenance Facility Letter of Support

Scott Funk
Mayor Pro Tem

Dear Board of Supervisors:

Liz Silva
Councilmember

The City of Gonzales is a member of the Monterey-Salinas Transit District (MST) and recognizes the important role that public transit plays in supporting our local economy, environment, and quality of life in the region. While demand for public transit services continues to increase, Monterey-Salinas Transit currently lacks appropriately sized facilities to maintain and operate its existing fleet of vehicles. In order to effectively respond to the greenhouse gas and vehicle emissions reduction targets for our region as required under SB 375 and AB 32, MST will need to expand its fleet to meet increased demand throughout the Monterey Bay Region.

Jose G. Lopez
Councilmember

Jack L. Reed
Councilmember

Recognizing the need to grow, and in order to achieve efficiencies in operation, the MST Board seeks to consolidate its transit bus operations, maintenance, and administration functions within a single facility at the Whispering Oaks parcel on the former Ft. Ord as part of a joint development project with the Redevelopment Agency of Monterey County. The site is ideally located adjacent to Intergarrison Road, which is planned to be the primary major east-west multi-modal traffic corridor between the Salinas Valley and the Monterey Peninsula.

René L. Mendez
City Manager

To date, MST has invested \$4.7 million dollars in planned development on this site that is consistent with the Fort Ord Base Reuse Plan, Monterey County General Plan, and applicable zoning ordinances. The development plan implements measures that go above and beyond the requirements of the Zoning Ordinance and County General Plan for replacement/replanting of oak trees removed from the site by exceeding the 1:1 replacement requirement. The Project conforms to and promotes the Base Reuse Plan and County General Plan and will help to correct the current job/housing imbalance on the Base. It represents a significant investment of resources and jobs that will only benefit the residents of the communities within Monterey County.

Further delays to the approval of this project will result in increased costs and decreased efficiency to Monterey-Salinas Transit which will have a negative impact on the services they provide to the communities in our region.

The City of Gonzales encourages the Board of Supervisors to approve the proposed Monterey-Salinas Transit/Redevelopment Agency development plan.

Sincerely,

Rene L. Mendez
City Manager

Gonzales will continue to be a safe, clean, family-friendly community, diverse in heritage, and committed to working collaboratively to preserve and retain its small town charm

MST

MONTEREY-SALINAS TRANSIT

TRANSIT DISTRICT MEMBERS:

City of Carmel-by-the-Sea • City of Del Rey Oaks • City of Gonzales • City of Greenfield
City of King • City of Marina • City of Monterey • City of Pacific Grove • City of Salinas
City of Sand City • City of Seaside • City of Soledad • County of Monterey

May 20, 2011

Mary Ann Leffel
Monterey County Business Council
Institute for Innovation and Economic Development
100 Campus Center, Media Learning Center
Seaside, CA 93955-8001

Re: Letter of Support for *EDA i6Green Challenge*, CFDA # 11.307

Dear Ms. Leffel:

On behalf of Monterey-Salinas Transit, I offer the utmost support for the California State University, Monterey Bay/Monterey County Business Council's *i6Green Challenge-Proof of Concept Center* grant proposal to the Economic Development Administration (EDA). MST has had a long and productive partnership with the Monterey County Business Council on "Green" initiatives, including a bold, innovative and award-winning Biofuel project in which we grew 30 acres of mustard seed on local Monterey County farmland, harvested the mustard seed crop and then processed it into raw bio-fuel to be used in our transit buses. MST is a supporter of other environmentally proactive initiatives of MCBC including the "Step up to Green" program which incentivizes homeowners to retrofit dwellings with energy-efficient equipment and environmentally-sensitive building materials. In addition, MST has developed a multi-year partnership with CSUMB and now provides free public transit services to all students, faculty and staff anywhere on MST's route network throughout the county as well as our long-distance connections as far north as San Jose and as far south as Paso Robles in San Luis Obispo County.

We look forward to continued participation with CSUMB/MCBC on "Green" initiatives and strongly support your EDA grant application for the *i6Green Challenge-Proof of Concept Center*.

Sincerely,



Hunter Harvath, AICP
Assistant General Manager-
Finance & Administration



CITY OF MARINA
Development Services Department
3056 Del Monte Boulevard | Marina, CA 93955
Tel: (831) 384-7324 Fax: (831) 384-7063
www.ci.marina.ca.us | DSD@ci.marina.ca.us

May 4, 2011

Supervisor Fernando Armenta
Chair, Monterey Salinas Transit
60 W Market Street, Suite 110
Salinas, CA 93901

Dear Chair Armenta:

The City of Marina would like to request that MST and County of Monterey staff meet with City staff to discuss a potential alternative site for the proposed MST operation and maintenance facility at the Marina Municipal Airport. Such discussion between our staffs would be to explore the advantages and disadvantages of this alternative site to better inform the MST staff and Board prior to making a final decision regarding this proposed facility, and prior to the Board of Supervisors action on the entitlements.

While we understand and respect that there has been significant energy and expense in analyzing and preparing for the Whispering Oaks Business park site, should MST desire an alternative location, we believe the Marina Municipal Airport site is ideal for this purpose. The benefits of this location include access to the County's primary population and employment centers, full infrastructure adjacent to the site, including roads, traffic signal and high speed fiber optic telecom. Additionally, it would seem reasonable that much of the pre-development and entitlement work could be transferable to the Marina Municipal Airport location as well.

As such, a comparison of this alternative site is warranted in light of the long term implications and use of the MST facility.

I look forward to your timely response in this matter.

Regards,

Bruce C. Delgado
Mayor

Cc: Board of Directors
General Manager
City Council
City Manager

From: Sonia Bannister
Sent: Tuesday, June 07, 2011 10:38 AM
To: Deanna Smith
Subject: MST

From: Kevin Johnson [mailto:kejohanson@csumb.edu]
Posted At: Tuesday, June 07, 2011 10:08 AM
Posted To: Customer Service
Conversation: MST
Subject: MST

Hello,

I am a writing today to encourage you that it is not to late to move the MST location in Fort Ord. The proposed MST transit system will needlessly destroy a large portion of the already heavily impacted Oak Woodland of Fort Ord. With the presence of so many large open cement lots surrounding the CSUMB campus and the Marina Airport I feel there are many viable options for the needed MST to consider that will not permanently remove a large section of oak woodland from this small reserve.

Thank you,
-Kevin Johnson

From: Sonia Bannister
Sent: Tuesday, June 07, 2011 8:32 AM
To: Deanna Smith
Subject: don't take the public lands we have worked for

From: h_neuwirth@comcast.net [mailto:h_neuwirth@comcast.net]
Posted At: Monday, June 06, 2011 10:34 PM
Posted To: Customer Service
Conversation: don't take the public lands we have worked for
Subject: don't take the public lands we have worked for

Please re-consider that the recreational trails are public open space. The MST project will landlock access to prescribed use.
Move it some where else or expect civil suites.

Hallie Neuwirth
Overhead trail maintenance on HORSE BACK.
1980 Dolphin Dr.
Aptos, Ca 95003

From: Sonia Bannister
Sent: Monday, June 06, 2011 4:42 PM
To: Deanna Smith
Subject: Against MST on Intergarrison

From: Doug Smith [mailto:dosmith@csumb.edu]
Posted At: Monday, June 06, 2011 3:41 PM
Posted To: Customer Service
Conversation: Against MST on Intergarrison
Subject: Against MST on Intergarrison

Dear MST Officer,

I am writing to strongly object to the proposed MST operations yard/Business Park proposed for Intergarrison Road.

I travel past that site each day as I commute to CalState Monterey Bay for work. I also live close enough to the site that I would probably hear the daily operations. I very much cherish the native oak woodland forest that lines Intergarrison, and I highly value the ecosystem that it supports.

Please relocate the operations to another site, one that does not require deforestation.

Thank you.

Douglas Smith
1322 Patch Court
Marina, CA 9393

--

Douglas Smith Ph.D. R.G.
Science & Environmental Policy
CSU Monterey Bay
100 Campus Center
Seaside, CA 93955
<http://hydro.csumb.edu> ; dosmith@csumb.edu
[831.582.4696](tel:831.582.4696)

From: Sonia Bannister
Sent: Monday, June 06, 2011 3:51 PM
To: Deanna Smith
Subject: MST / FORMER FT. ORD

From: John Sibert [mailto:jsibert36@sbcglobal.net]
Posted At: Monday, June 06, 2011 2:20 PM
Posted To: Customer Service
Conversation: MST / FORMER FT. ORD
Subject: MST / FORMER FT. ORD

We write:

In support of the Monterey County Planning Commission's unanimous decision recommending against the MST current plan for the location of their "hub".

In support of the Marina Airport Business Park as a location. A reasonable site; convenient to major roadways; infrastructure already in place; less pristine habitat to destroy.

In support of maintaining a rich & diverse habitat that reflects the values, needs and contributions of its citizens in all stages of life.

It is our hope that you will concur with the recommendations of your planning commission and avoid the destruction of one more natural ecosystem while overlooking the blighted ghost town that was once Ft.Ord.

John D. Sibert
Mary A. Sibert
43 San Felipe Ct.
Salinas, CA 93901

From: Sonia Bannister

Sent: Monday, June 06, 2011 1:17 PM

To: Deanna Smith

Subject: MST tree destruction

-----Original Message-----

From: Paul Turner [mailto:pturner@me.com] Posted At: Monday, June 06, 2011

12:43 PM Posted To: Customer Service

Conversation: MST tree destruction

Subject: MST tree destruction

If this project goes ahead, I will support the making of a video for broadcast

on Earth Day as the Monterey County "Green" approach to protection of the environment

From: Sonia Bannister

Sent: Monday, June 06, 2011 10:25 AM

To: Deanna Smith

Subject: PLEASE STOP the destruction of Fort Ord!!!

-----Original Message-----

From: REBEL BROWN [mailto:rebel@rebelbrown.com] Posted At: Sunday, June 05,

2011 4:23 PM Posted To: Customer Service

Conversation: PLEASE STOP the destruction of Fort Ord!!!

Subject: PLEASE STOP the destruction of Fort Ord!!!

Please Please reconsider the move to destroy Fort Ord riding and hiking trails, as well as bulldoze 4000+ california oaks for the Monterey Salinas

Transit depot. The City of Marina has offered alternatives lands that are

perfect for the depot - and that allow us to preserve the beauty of Fort Ord -

and the access for hikers, bikers, tourists and horsemen.

How can we destroy such a beautiful place to park transit vehicles when there

are other, more suitable options. They are available!!!! Why the need to

destroy what is natural and God Given? Where is the sense or logic in that -

and where are the hearts that made such a horrible decision.

PLEASE PLEASE use the Marina airport lands and leave Fort Ord for us and our

children to enjoy!

Rebel Brown

101 Endlich Drive

Santa Cruz, Ca 95060

831 421 0297

From: Sonia Bannister
Sent: Monday, June 06, 2011 10:24 AM
To: Deanna Smith
Subject: Greenway

From: Patricia Puterbaugh [mailto:pmputerbaugh@yahoo.com]
Posted At: Sunday, June 05, 2011 2:28 PM
Posted To: Customer Service
Conversation: Greenway
Subject: Greenway

Hello Monterey County Board of Supervisors and the Transit company of Monterey County -

Firstly, thank you very much to the Board for turning down the request of the transit company to bulldoze and clearcut acres of coastal oak woodland. Oak woodlands are a treasure for all California and rapidly disappearing. It is imperative that another place be found for the site. We have used the bike trail many, many times on our trips to Monterey county. We have a home at Monterey Dunes and our family, friends and many tourists and residents use this trail for biking, walking and riding. It should be preserved.

I am a strong advocate for rapid transit, but it has to be put in a place that will have the lowest impact on scenery, traffic and the ecosystem.

There are other sites in the county that could be utilized. What about the area on the East side of Hwy 1 south of the landfill? Use areas of the county that are already not functioning as habitat.

Thank you,

Patricia Puterbaugh, 176 Monterey Dunes Way, Castroville, CA

From: Sonia Bannister
Sent: Monday, June 06, 2011 10:23 AM
To: Deanna Smith
Subject: Sgt Allen MacDonald trail @ former Ft. Ord

From: Liz Gheen [mailto:fridaisy89@hughes.net]
Posted At: Sunday, June 05, 2011 10:17 AM
Posted To: Customer Service
Conversation: Sgt Allen MacDonald trail @ former Ft. Ord
Subject: Sgt Allen MacDonald trail @ former Ft. Ord

I am writing this letter to Board of Supervisors to express my feelings towards the proposed MST plans for destroying a LARGE number of the majestic oaks that adorn the former Ft. Ord and the closure of the Sgt. MacDonald trail which links the Marina area with BLM property. Being a taxpayer of Monterey County, I would hate to lose this open space.

I am not against public transportation and the need for same. I am terrificly concerned about access to public use of the beautiful BLM land.

They have taken BLM west side access at 8th & Gigling away and the Intergarrison parking area is not large enough to accomodate several horse trailers as well as all individual vehicles of hikers, bicyclists, etc. We would only have access through the east side at Creekside and behind Toro Park subdivision.

The Sgt Allen MacDonald trail would be the only west side access for equestrians (staging out of the Marina Equestrian Center).

Ft. Ord and its history has had a tremendous impact on all of the Monterey County since its inception. It still has quite an impact for bringing more tourists to the area (revenue?).

I just cannot believe someone given this stewardship to keep alive such a beautiful place for all to enjoy would want to destroy it.

I understand the City of Marina has offered a place for MST to set up their operation at the Marina airport. This property is level and would not require as much construction costs and would not destroy such a habitat for the wildlife.

PLEASE take my letter and others into consideration when making your decision.

Sincerely,
Liz Gheen

County resident and taxpayer.

From: Sonia Bannister
Sent: Monday, June 06, 2011 10:18 AM
To: Deanna Smith
Subject: Please Do Not Approve the MST plans

From: Seth [mailto:parisopolis@gmail.com]
Posted At: Saturday, June 04, 2011 7:40 PM
Posted To: Customer Service
Conversation: Please Do Not Approve the MST plans
Subject: Please Do Not Approve the MST plans

Dear Monterey County Supervisors,

Please do not overturn the wise and considered decision by the county planning commission to deny approval for the building of the MST maintenance yard. As a Seaside homeowner and resident I am very concerned at the potential loss of these rec trails that provide access to the currently serene, beautiful, and natural scenery of Fort Ord. This will affect the property values here as well as the quality of life of thousands of residents and visitors who will lose the hiking, biking, and horseback opportunities that lie within Fort Ord land. It is a huge natural resource that adds so much value to our area. This is far too important to bulldoze and destroy for the purpose proposed by MST. I am sure there is another site that could accommodate their needs. Also the 4400 oak trees and the habitat they provide for many important animals is a precious natural resource that we need to be diligent in protecting. I am unable to attend the meeting where you will discuss this but it is still very important to me and my family and I know I speak for other residents of the area that cannot attend. Please be very careful in your consideration of this issue as this will not be a reversible situation once the destruction of the land and resources ensues.

Sincerely,
Seth Paris

=====

Seth Paris, GCFP, CEES

seth@parishealingarts.com

<http://www.parishealingarts.com>

831.655.9611

=====

From: Sonia Bannister
Sent: Monday, June 06, 2011 10:17 AM
To: Deanna Smith
Subject: Fort Ord Trails

From: marinera@aol.com [mailto:marinera@aol.com]
Posted At: Saturday, June 04, 2011 7:19 PM
Posted To: Customer Service
Conversation: Fort Ord Trails
Subject: Fort Ord Trails

I think it is terribly important that the 58 acre plot being considered for a bus maintenance yard not be developed.
Trails and open space are a treasure and terribly important in Monterey County for recreational users.
You have to find another location for the bus maintenance yard.

Thank you for your serious consideration of this matter,

Julie Suhr 831-335-5933

From: Sonia Bannister
Sent: Monday, June 06, 2011 10:16 AM
To: Deanna Smith
Subject: trails

From: mary chandler [mailto:jcnmary2@frontiernet.net]
Posted At: Saturday, June 04, 2011 3:25 PM
Posted To: Customer Service
Conversation: trails
Subject: trails

Please, please don't close the trails to horse riders we have so few places to ride now and yours is so beautiful. Add my name to a petition if there is one. I come over to ride your trails every year. Mary Chandler
P.O Box 96
Millville CA 96062

From: Sonia Bannister
Sent: Monday, June 06, 2011 10:16 AM
To: Deanna Smith
Subject: Fort Ord Trails

From: Slugmp@aol.com [mailto:Slugmp@aol.com]
Posted At: Saturday, June 04, 2011 10:05 AM
Posted To: Customer Service
Conversation: Fort Ord Trails
Subject: Fort Ord Trails

Board of Directors for MST:

We urge you to reconsider your site for your facility and use the alternate Marina airport site. This change in plans would make such sound area planning sense and also business sense. Make the community, business and recreation, walk hand in hand. It is possible to have both with some creative adjustments to have a thriving business AND keep a vital public recreational option open. Public transportation for business AND recreation. Please consider this extremely important issue and work with the community and the Board of Supervisors to save this extraordinary bit of land for our community.

Margaret Pare'

From: Sonia Bannister

Sent: Monday, June 06, 2011 10:16 AM

To: Deanna Smith

Subject: Fort Ord

-----Original Message-----

From: Helen Crawford [mailto:sugarpine1996@sbcglobal.net]

Posted At: Saturday, June 04, 2011 10:02 AM Posted To: Customer Service

Conversation: Fort Ord

Subject: Fort Ord

Dear MST,

As a business owner I understand the need for operational space.
However,

there are broad repercussions for the public which you serve if you use
the

Fort Ord site for your yard. Although logistically this site seems to
make

the sense, there are many other factors that are often intangible but
just as,

if not more, important than logistics.

I am writing to you to consider your broader obligations to the area and
to

the community. Your job is an important one and mass transit is a
benefit to

us all but not if it means the alteration of priceless historic areas,
loss of

open space and the connections it provides.

I am certain you will be able to solve this dilemma in a suitable,
respectful

way.

Yours,

Helen Crawford

From: Sonia Bannister

Sent: Friday, June 03, 2011 2:05 PM

To: Deanna Smith

Subject: FW: PLEASE WITHDRAW REZONING REQUEST

-----Original Message-----

From: Gretchen Faus

Sent: Friday, June 03, 2011 12:57 PM

Subject: FW: PLEASE WITHDRAW REZONING REQUEST

-----Original Message-----

From: Harriet Mitteldorf [mailto:harriet@redshift.com]

Posted At: Friday, June 03, 2011 12:36 PM

Posted To: Customer Service

Conversation: PLEASE WITHDRAW REZONING REQUEST

Subject: PLEASE WITHDRAW REZONING REQUEST

With so many already defaced sites available, including Marina airport area,

please choose an area that would benefit from redevelopment rather than destroying a natural area.

~harriet mitteldorf

From: Sonia Bannister
Sent: Thursday, June 02, 2011 10:19 AM
To: Deanna Smith
Subject: FW: Stop the destruction of public lands

From: Laurel Smelser
Sent: Thursday, June 02, 2011 8:48 AM
Subject: FW: Stop the destruction of public lands

From: Karen Benzel [mailto:KarenBenzelPR@comcast.net]
Posted At: Thursday, June 02, 2011 6:15 AM
Posted To: Customer Service
Conversation: Stop the destruction of public lands
Subject: Stop the destruction of public lands

As a user of the space you want to build your bus yard in, I want to say that this is a terrible thing to do to the public who uses the trails at old Fort Ord. Surely you can find another spot that doesn't require destroying a forest of oaks and historic trails.

I am other lovers of open space and natural lands will be fighting your decision. I only hope that the Board of Supervisors forces you to change your plans. Sincerely,

Karen Benzel
PO Box 5334
Carmel, CA 93921

From: Sonia Bannister
Sent: Tuesday, May 31, 2011 2:03 PM
To: Deanna Smith
Subject: FW: Sgt Allan MacDonald Cavalry Trail

From: Laurel Smelser
Sent: Tuesday, May 31, 2011 2:03 PM
Subject: FW: Sgt Allan MacDonald Cavalry Trail

From: micah keeley [mailto:micahkeeley@yahoo.com]
Posted At: Tuesday, May 31, 2011 12:44 PM
Posted To: Customer Service
Conversation: Sgt Allan MacDonald Cavalry Trail
Subject: Sgt Allan MacDonald Cavalry Trail

Please uphold the unanimous decision of the Monterey County Planning Commission to keep the Sgt Allan MacDonald Cavalry Trail.

This is our future. This is our history. This is our responsibility.
Protect our local environment.

It would be a travesty to decimate this historical trailway

Sincerely
Micah Keeley

From: Sonia Bannister
Sent: Tuesday, May 31, 2011 10:33 AM
To: Deanna Smith
Subject: Whispering Oaks Business Park, Ft Ord in general

From: Laurel Smelser
Sent: Tuesday, May 31, 2011 8:06 AM
Subject: FW: Whispering Oaks Business Park, Ft Ord in general

From: SUSAN L SCHIAVONE [mailto:s.schiavone@sbcglobal.net]
Posted At: Monday, May 30, 2011 9:34 AM
Posted To: Customer Service
Conversation: Whispering Oaks Business Park, Ft Ord in general
Subject: Whispering Oaks Business Park, Ft Ord in general

Please add my support to moving the MST Corporation Yard and business park to the Marina airport area.....If people really understood the importance of forested areas for the health of the environment as well as people, this decision would be a no-brainer.....use the areas already polluted and paved over....leave what is left of nature alone.....**incidentally, someone should look at the proposed shopping center at Lightfighter off the highway.....this piece of property is the only wildlife corridor that appears to be connecting to the Dunes state beach.....**if access for people is an issue, then certainly access for wildlife should be considered as well....a really good idea would be to look over the current map of Fort Ord and think from their perspective - making a continuous corridor of wild area that accesses the beach park would be the most sensible way to go.....things could get moved a bit and still work out. Thank you for listening.

From: Sonia Bannister
Sent: Tuesday, May 31, 2011 10:32 AM
To: Deanna Smith
Subject: Fort Ord Trails

From: Laurel Smelser
Sent: Tuesday, May 31, 2011 8:05 AM
Subject: FW: Fort Ord Trails

From: Joshua Soto [mailto:joshua.m.soto@gmail.com]
Posted At: Sunday, May 29, 2011 5:49 PM
Posted To: Customer Service
Conversation: Fort Ord Trails
Subject: Fort Ord Trails

Hello,

I am writing to get more information on a proposed bus maintenance yard and industrial park scheduled to be developed in the woodland space along Inter-garrison road on the old Fort Ord. My concern is for maintaining the area surrounding my community as well as keeping a green space for community recreation. I would like to know more about the impact this development would have on the area and the impact it would have on traffic, flora and wildlife. I can most easily be reached by email. Thank you in advance for your time and quick response.

Respectfully,

Josh Soto

From: Sonia Bannister
Sent: Tuesday, May 31, 2011 10:32 AM
To: Deanna Smith
Subject: MST COMPLAINT

From: Laurel Smelser
Sent: Tuesday, May 31, 2011 8:05 AM
Subject: FW: MST COMPLAINT

From: Koly McBride [mailto:thepaperwingco@yahoo.com]
Posted At: Sunday, May 29, 2011 11:02 AM
Posted To: Customer Service
Conversation: MST COMPLAINT
Subject: MST COMPLAINT

ARE YOU KIDDING ME!!??? The transit company is supposed to be part of a greener solution, not a destruction of nature.

I will be posting this on my theatre website and facebook, as well as publicizing our stance as a Monterey business which has many employees that use the transit. I believe our company can do a great job in promoting Monterey/Salinas carpool instead of supporting MST, since MST has unfortunately become an organization not worth supporting.

""Monterey-Salinas Transit plans to build a bus corporation yard on top of a thriving 58-acre coast live oak habitat. They will clear-cut 4,400 trees and sever the greenway of the shared-use Sgt Allan MacDonald Cavalry Trail, which connects the mulltiuse Marina Equestrian Center with 82 miles of federal rec trails.

The County Planning Commission unanimously turned down MST's request to bulldoze 4,400 trees and told MST to find another site. ""

Best,
Koly McBride
Artistic Director
The Paper Wing Theatre Company
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ThePaperWingCo@yahoo.com

PaperWingTheatreCo.com

*PLEASE REPLY WITH A "DISCONTINUE" EMAIL TO END RECEIVING UPDATES FROM
PAPER WING THEATRE COMPANY.*