



To: All Interested Parties

From: Sandra Amorim  
 Purchasing Manager  
 Monterey-Salinas Transit

**Re: RFP #17-05 CEQA & NEPA ANALYSIS– Addendum Number 1**

This Addendum Number 1 to the above referenced RFP responds to Questions Posed with MST narrative responses.

Following are all questions and/or requests for clarification received from Proposers by the required deadline of January 23, 2017 along with MST’s response.

Question	Response
1  Which federal agency, USDA or FTA, would be the lead agency under NEPA?	Both are considered lead agencies. MST is attaching as part of this document the publication "Information required for probable categorical exclusion", in an effort to provide additional information. Labeled as Exhibit 8.
2  Is it anticipated that FHWA would provide any funding for this project that may require Caltrans involvement under their Local Assistance Program?	No it is not anticipated.
3  Do proposal covers and dividers/tabs count towards page limit?	No they do not count towards the 10 page limit.
4  The sample agreement included with the RFP appears to be more in line with services provided by a Contractor or Vendor and not for a Consultant. Does MST have another form of agreement that would be better suited for Consultants providing the services required under this agreement? Is MST open to negotiating the terms of their agreements in general?	MST is willing to negotiate with the winning proposer. However, we have used the sample agreement successfully with other consultants for similar projects.

5	Should Part II-Cost Quotation be submitted in a sealed envelope?	Preferably yes, but it is not required that it be in a sealed envelope.
6	What forms need to be filled out by sub consultants?	All forms will need to be filled out for sub consultants if their project work exceeds \$100,000 and/or if they are a DBE.
7	Can the <b>Work Study Samples</b> be provided on a CD?	Yes
8	Can Quotation Document Forms, Proof Of Insurance, and Work Study Samples be provided in the appendix?	Yes
9	Does the 10 page proposal limit include the Letter of Transmittal?	No, it does not.

Submitted:

Sandra Amorim

Sandra Amorim, Purchasing Manager

Dated: January 26, 2017