

## **MST BOARD OF DIRECTORS**

Frank J. Lichtanski Administrative Building  
19 Upper Ragsdale Dr., Suite 100, Monterey 93940

### **MINUTES April 10, 2017**

#### **1. CALL TO ORDER**

1-1. Roll Call.

**Director Luis Alejo arrived at 10:01 a.m.**

1-2. Pledge of Allegiance.

Chair Barrera called the meeting to order at 10:00 a.m. Roll call was taken and the pledge of allegiance followed led by Director Alejo.

1-3. Review Highlights of the agenda.

Mr. Sedoryk reviewed the highlights of the agenda.

1-4. Conduct swearing in ceremony for new member, Yanelly Martinez.

Chair Barrera swore in Director Yanelly Martinez as the new board member representing the City of Greenfield. Vice Chair LeBarre welcomed Ms. Martinez and announced that she and her family actively utilize MST services.

<b>Present:</b>	Luis Alejo	County of Monterey
	Dan Albert	City of Monterey
	Tony Barrera	City of Salinas
	Robert Bonincontri	City of Gonzales
	Kristin Clark	City of Del Rey Oaks
	Ken Cuneo	City of Pacific Grove
	Carolyn Hardy	City of Carmel-by-the-Sea
	Mike LeBarre	City of King
	Yanelly Martinez	City of Greenfield
	Frank O'Connell	City of Marina
	David Pacheco	City of Seaside
	David Pendergrass	City of Sand City
	Anna Velazquez	City of Soledad

**Absent:** None

<b>Staff:</b>	Carl Sedoryk	General Manager/CEO
	Hunter Harvath	Asst. GM/Finance & Administration

Kelly Halcon	Director of HR & Risk Management
Lisa Rheinheimer	Director of Planning and Development
Robert Weber	Chief Operating Officer
Norman Tuatavuki	Deputy Chief Operating Officer
Jeanette Alegar-Rocha	Executive Assistant /Clerk to the Board
Deanna Smith	Compliance Analyst / Deputy Secretary
Eva Perez	Office Administrator
Andrea Williams	General Accounting & Budget Manager
Michelle Overmeyer	Grants Analyst
Sandra Amorim	Purchase Manager
Carl Wulf	Facilities & Capital Projects Manager
Paul Lopez	Facilities Supervisor
Tom Hicks	Mobility Services Manager
Alvin Johnson	Contract Transportation Supervisor
Dave Laredo	De Lay & Laredo
Heidi Quinn	De Lay & Laredo
Michael Laredo	De Lay & Laredo
Beronica Carriedo	Community Relations Coordinator
Erin Heatley	Mobility Specialist
Ariel Bolingbroke	MST Intern

**Public:** Fred Simkins  
Mark Frittal  
Renee Leonard  
Ken Walker  
Claudia Hudson  
David Hobbs  
Jean Stein

*Apology is made for any misspelling of a name.*

## **2. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA**

Members of the Amalgamated Transit Union (ATU) Fred Simkins, Mark Friddle, Ken Walker, David Hobbs, Claudia Hudson and Keith Mitchell spoke before the board regarding labor negotiations. Renee Leonard from the public spoke before the board in support of the ATU members. Jean Stein spoke before the board raising her concern about distracted driving and safety.

General Counsel, Dave Laredo, recommended that Closed Session be moved to the end of the agenda and Chair Barrera proceeded to the consent agenda, presentations, action items and reports.

## **3. CONSENT AGENDA**

3-1. Adopt Resolution 2017-26 recognizing, Fred Simkins, and Coach Operator as Employee of the Month for April 2017.

- 3-2. Adopt Resolution 2017-27 recognizing Michael Hernandez, Assistant General Manager and Chief Operating Officer, for his 39.92 years of service.
- 3-3. Adopt Resolution of Appreciation 2017-28 for services rendered by David Pendergrass
- 3-4. Minutes of the MST Board Meeting of March 6, 2017.
- 3-5. Minutes of the HR Committee March 6, 2017.
- 3-6. Financial Report – February 2017.
- 3-7. Disposal of Property left aboard buses.
- 3-8. Adopt Resolution 2017-29 recognizing Coach Operator Excellence Award Recipients.
- 3-9. Approve Reappointment of Mobility Advisory Committee.
- 3-10. Approve Expansion of Special Medical Trips Program to South County Cities.

End of Consent Agenda

**Director Alejo made the motion to approve all items on the consent agenda and was seconded by Director Cuneo. The motion passed unanimously.**

#### **4. RECOGNITION AND SPECIAL PRESENTATIONS**

- 4-1. Employee of the Month, April – Fred Simkins, Coach Operator

Robert Weber, Chief Operating Officer, recognized Fred Simkins for his positive contribution to MST and the community. The MST Board and Staff congratulated and thanked Fred Simkins for his outstanding work and dedication at Monterey-Salinas Transit.

#### **5. PUBLIC HEARINGS**

None

#### **6. ACTION ITEMS**

- 6-1. Receive Update and Approve Resolution 2017-30 and Resolution 2017-31 for the Low Carbon Transit Operations Program (LCTOP).

Michelle Overmeyer, MST Grants Analyst provided an update and outlined the requirements in order for MST to receive LCTOP funds. Ms. Overmeyer requested board approval for free fares on weekends on Lines 41, 42, 44, 45 and 49 for twelve months if LCTOP grant funds are approved by the state and authorization for staff to use the remaining LCTOP funds to purchase approximately 600 summer youth passes in 2018, half of which will be distributed free to residents of local designated disadvantaged communities and the remainder half be available to other areas in the county, also at no charge.

Director Velazquez asked how the remaining 300 summer youth passes would be distributed, what are the performance measures, and when will MST look for other funding after the LCTOP funding.

Director Albert stated that the City Monterey Summer Program would be in need of free passes from the remaining 300 summer youth passes funded by LCTOP.

Director Alejo stated that the County of Monterey is currently at a disadvantage of qualifying for free summer youth passes due to the CalEPA Enviroscreening on Coastal Areas.

Mr. Sedoryk stated that MST staff will provide a memo report on the distribution of the free summer passes to the board if the grant funds are approved.

**Vice Chair LeBarre made the motion to adopt resolution 2017-30 and 2017-31 and was seconded by Director Alejo. The motion passed unanimously.**

6-2. Receive the Draft Update and Approve Resolution 2017-32 for the 2017-2020 Title VI Program.

Deanna Smith, Compliance Analyst, provided an update on the 2017-2020 Title VI Program which includes a Public Participation Plan and Language Assistance Plan, which are required for MST to be in compliance with federal regulations.

Director Cuneo commended Ms. Smith on her good work in preparing the 2017-2020 Title VI Program update.

**Director Cuneo made the motion to adopt the 2017-2020 Title VI Program Update and resolution 2017-32 and was seconded by Director Alejo. The motion passed unanimously.**

6-3. Receive Update and Approve Joe Lloyd Way Temporary Facility Relocation Expenses.

Hunter Harvath provided an update on the relocation of bus operations and maintenance activities from MST's One Ryan Ranch Road Facility to the temporary Joe Lloyd Way location. Mr. Harvath requested approval to transfer \$200,000 from the FY2017 capital budget to the FY2017 operating budget.

**Director Martinez made the motion to approve the Joe Lloyd Way Temporary Relocation Facility Expenses and was seconded by Vice Chair LeBarre. The motion passed unanimously.**

6-4. Approve the purchase of 2 mini buses from Creative Bus Sales

Sandra Amorim requested approval for the purchase of 2 mini buses not to exceed \$201,672.04. The new buses will be used as expansion vehicles for MST's senior and veteran shuttle service providing greater schedule flexibility and convenience for customers.

**Director Clark made the motion to approve the purchase of 2 medium (mini) buses and was seconded by Vice Chair LeBarre. The motion passed unanimously.**

6-5. Big Sur Transportation Needs due to impact of damage to Highway 1.

Hunter Harvath provided an update on requests for transportation assistance from the Big Sur Community resulting from the recent damage to Highway 1. Mr. Harvath asked the board to provide direction to staff with regards to meeting these requests.

Director Alejo asked which MST Bus Lines go to Big Sur and if free passes are available for the impacted Big Sur residents. Mr. Harvath responded that Line 22 services Big Sur and that \$13 deeply discounted bus monthly passes are available to the residents and workers of the Big Sur community.

Director Clark asked about the number of stops on the Big Sur bus route, the impact of the current situation to caregivers and school children and if signs can be posted at the Big Sur bus stop informing of the discounted passes.

Mr. Sedoryk stated that MST is currently working with Cal Trans to create a turn-around at the Big Sur bus stop for safety and Mr. Harvath confirmed that impacted Big Sur residents are informed of the discounted monthly bus passes.

**Director Clark left at 11:19 a.m.**

## **Public Comment**

For item 6-4, Jean Stein asked what the model of the new buses was and requested that the side windows be checked for safety. Mr. Sedoryk assigned Don Parslow from MV Rides to address the safety check.

## **7. CLOSED SESSION AGENDA**

MST General Counsel, Dave Laredo, announced the Closed Session items and Chair Barrera moved to Closed Session.

Public Comment – none

- 7-1. Conference with Labor Negotiators Gov. Code § 54957.6.  
Amalgamated Transit Union (ATU), and MST.  
(D. Laredo, K. Halcon) (No enclosure)

## **8. RETURN TO OPEN SESSION**

- 8-1. Report on Closed Session and possible action

**Upon return from closed session, Mr. Laredo reported that MST staff provided an update on item 7-1. The board provided direction to staff but no reportable action was taken.**

## **9. REPORTS & INFORMATION ITEMS**

- 9-1. General Manager/CEO Report – February 2017
- 9-2. Washington, D.C. Lobby Report – March 2017
- 9-3. State Legislative Advocacy Update – February 2017
- 9-4. Staff Trip Reports February 2017
- 9-5. Correspondence

Mr. Sedoryk announced that Robert Weber will be taking on additional responsibilities as MST's Chief Operating Officer.

Mr. Sedoryk introduced Norman Tuitavuki, Deputy Chief Operating Officer, as the newest member joining the MST Administrative Staff. Mr. Tuitavuki comes with 10 years public transportation experience in operations and maintenance working at the San Joaquin Transit District.

Mr. Sedoryk announced Don Parslow's new role as MV project manager.

## **10. BOARD REPORTS, COMMENTS, AND REFERRALS**

- 10-1. Reports on meetings attended by board members at MST expense (AB 1234)
- 10-2. Board member comments and announcements.
  - a. Discussion- Measure Q New Committee Members
  - b. Review committee member terms of office
- 10-3. Board member referrals for future agendas.

Director Alejo expressed appreciation for Senator Anthony Cannella's support and key role in the passing of SB1 in the Senate and Assembly. Mr. Sedoryk will partner with Debbie Hale, Executive Director of TAMC to write a guest editorial thanking the state legislative delegation for their support of SB1.

Director LeBarre announced that he attended the National Park Service conference and asked about possible MST service to Pinnacles National Park.

## 11. ATTACHMENTS

11-1. The detailed monthly Performance Statistics and Disbursement Journal for March 2017 can be viewed online within the GM Report at <http://mst.org/about-mst/board-of-directors/board-meetings/>

## 12. ADJOURN

Chair Barrera closed the meeting in memory of the late Morrie Fischer who served on the Board of Directors of Monterey-Salinas Transit for over 23 years and the longest serving board member in the history of the district.

There being no further business, Chair Barrera adjourned the meeting at 12:12 p.m.

Prepared by:



Jeanette Alegar-Rocha, Deputy Secretary

Reviewed by:



Carl G. Sedoryk, General Manager/CEO