

MST BOARD OF DIRECTORS

Frank J. Lichtanski Administrative Building
19 Upper Ragsdale Dr., Suite 100, Monterey 93940

MINUTES February 6, 2017

1. CALL TO ORDER

1-1. Roll Call.

1-2. Pledge of Allegiance.

Chair Barrera called the meeting to order at 10:00 a.m. Roll call was taken and the pledge of allegiance followed led by Director Albert.

1-3. Review Highlights of the agenda.

Mr. Sedoryk reviewed the highlights of the agenda.

1-4. Conduct Swearing Ceremony for new board members.

Directors Luis Alejo for the County of Monterey and Anna Velazquez for the City of Soledad were sworn in by Chair Barrera.

Present:	Luis Alejo	County of Monterey
	Tony Barrera	City of Salinas
	Robert Bonincontri	City of Gonzales
	Dan Albert	City of Monterey
	Carolyn Hardy	City of Carmel-by-the-Sea
	Mike LeBarre	City of King
	Kristen Clark	City of Del Rey Oaks
	Ken Cuneo	City of Pacific Grove
	Frank O'Connell	City of Marina
	David Pacheco	City of Seaside
	David Pendergrass	City of Sand City
Absent:	Leah Santibañez	City of Greenfield
Staff:	Carl Sedoryk	General Manager/CEO
	Hunter Harvath	Asst. GM/Finance & Administration
	Michael Hernandez	Asst. GM/COO
	Kelly Halcon	Director of HR & Risk Management
	Lisa Rheinheimer	Director of Planning and Development
	Andrea Williams	General Accounting & Budget Manager

Mark Eccles	Director of Information Technology
Tom Hicks	Mobility Services Manager
Robert Weber	Director of Transportation Services
Alvin Johnson	Contract Transportation Supervisor
Deanna Smith	Compliance Analyst / Deputy Secretary
Michelle Overmeyer	Grants Analyst
Sandra Amorim	Purchase Manager
Jeanette Alegar-Rocha	Executive Assistant /Clerk to the Board
Eva Perez	Office Administrator
Dave Laredo	De Lay & Laredo
Miriam Gutierrez	Customer Service Representative

Public: Chris Chidlaw
 Phil Wellman
 Linda J. Gonzales
 Javier Gomez
 Ken Walker
 J.R. Burke
 Don Parslow

Apology is made for any misspelling of a name.

2. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA

None

3. CLOSED SESSION AGENDA

MST General Counsel, Dave Laredo, announced the Closed Session items and Chair Barrera moved to Closed Session.

Public Comment – none

- 3-1. Conference with Real Property Negotiators, Gov. Code § 54956.8. (19 Upper Ragsdale Dr., Suite 110, Monterey, CA. Parcel # APN 259-184-002). Agency negotiators Carl Sedoryk, Hunter Harvath, MST. Negotiating party James Pinckney, Jr., seller. Purchase Price: \$318,725. (Hunter Harvath) (No Enclosure)
- 3-2. Conference with Real Property Negotiators, Gov. Code § 54956.8: (Parcel # APN 002-164-035) (Hunter Harvath)
- 3-3. Conference with Labor Negotiators Gov. Code § 54957.6. Amalgamated Transit Union (ATU), and MST. (D. Laredo, K. Halcon) (No enclosure)

4. RETURN TO OPEN SESSION

4-1. Report on Closed Session and possible action

Upon return from closed session, Mr. Laredo reported that MST staff provided an update on item 3-1. Director Albert made the motion to approve staff's recommendation for the purchase of real property Parcel # APN 259-184-002 at the purchase price of \$318,725 and was seconded by Director Hardy. The motion unanimously passed with one abstention from Director Alejo.

Mr. Laredo reported that MST staff and general counsel provided a status report on items 3-2 and 3-4. The board provided direction to staff but no reportable action was taken.

5. CONSENT AGENDA

- 5-1. Adopt Resolution 2017-18 recognizing Jose De Jesus Ruelas, Entry Level Mechanic, as Employee of the Month for January 2017. (Mike Hernandez)
- 5-2. Adopt Resolution 2017-19 recognizing Ruben Cano, Jr., Coach Operator, as Employee of the Year 2016. (Robert Weber)
- 5-3. Adopt January Retirement Resolution 2017-20, Danny Alvarado, Coach Operator. (Robert Weber)
- 5-4. Adopt Resolution 2017-21 recognizing Isamar Velazquez, Customer Service Representative, as Employee of the Month for February 2017. (Sonia Wills)
- 5-5. Minutes of MAC Meeting November 30, 2016. (Kevin Allshouse)
- 5-6. Minutes of the Legislative Committee on December 12, 2016. (Jeanette Alegar-Rocha)
- 5-7. Minutes of the MST Board Meeting on December 12, 2016. (Jeanette Alegar-Rocha)
- 5-8. Minutes of the MST Board Corporation Meeting on December 12, 2016. (Jeanette Alegar-Rocha)
- 5-9. Minutes of the MST Board Meeting and Strategic Planning Workshop on January 9, 2017. (Jeanette Alegar-Rocha)
- 5-10. Financial Report – November and December 2016. (Andrea Williams)
- 5-11. Disposal of Property left aboard buses- November. (Sonia Wills)

- 5-12. Claim Rejections – (Benjamin Newman)
- 5-13. MST May 2017 Board Meeting date change- (Carl Sedoryk)
- 5-14. Award contract to CALSTART for System-wide Fleet Analysis (Michelle Overmeyer)
- 5-15. Authorize Purchase of Printer/Encoder Machine (Michelle Overmeyer)
- 5-16. Receive Public Review of 2017-2020 Title VI Draft Public Participation Plan (Deanna Smith)
- 5-17. Receive results of FY 2014 – 2016 FTA Triennial Review (Hunter Harvath)
- 5-18. Adopt Resolution 2017-22 to authorize MST participation in ERMA (Kelly Halcon)
- 5-19. Adopt Resolution 2017-23 to recognizing Lisa Rheinheimer, Director of Planning and Marketing for MST Management Excellence Award (Carl Sedoryk)
- 5-20. Authorize AECOM Contract Extension (Michael Hernandez)
- 5-21. Receive FY2017 Committee Assignments (Carl Sedoryk)

Director Velazquez commented that consent item 5-8 needed a correction to remove Pat Stephens from the list of those present at the December 12, 2016 board meeting.

Director Pendergrass made the motion to approve all items on the consent agenda and was seconded by Director LeBarre. The motion passed unanimously.

6. RECOGNITION AND SPECIAL PRESENTATIONS

- 6-1. Employee of the Month, January – Jose De Jesus Rueles, Entry Level Mechanic, (Michael Hernandez)

Mr. Rueles was not in attendance for the presentation.

- 6-2. Employee of the Year 2016- Ruben Cano, Jr., Coach Operator, (Robert Weber)

Mr. Cano was not in attendance for the presentation. Mr. Sedoryk thanked Mr. Cano for four consecutive years of perfect attendance no preventable

accidents, no verified complaints and an on time performance exceeding 90%.

6-3. 2016 Management Excellence Award - Lisa Rheinheimer, Director of Planning and Marketing, (Carl Sedoryk)

Mr. Sedoryk recognized Lisa Rheinheimer for her positive contribution to MST and the community. The MST Board and Staff congratulated and thanked Lisa Rheinheimer for her excellent work and dedication at Monterey-Salinas Transit.

6-4. Retirement- Danny Alvarado, Coach Operator (Robert Weber)

Mr. Weber recognized Danny Alvarado for his 21 years of service. The MST Board and Staff congratulated and thanked Mr. Alvarado for his dedication to serving Monterey-Salinas Transit customers.

6-5. Employee of the Month, February – Isamar Velazquez, Customer Service Representative (Sonia Wills)

Ms. Velazquez was not in attendance for the presentation.

7. PUBLIC HEARINGS

None

8. ACTION ITEMS

8-1. Temporary Facility Update (Michael Hernandez)

Mr. Hernandez, Assistant GM/Chief Operating Officer announced the agenda item and provided an update on the relocation of MST's Operations and Maintenance Departments from Ryan Ranch Road to the Temporary Facility on Joe Lloyd Way. Mr. Hernandez presented photos illustrating the layout of the Temporary Site.

8-2. Authorize 45 Transit Master (TM) OnStreet Signs Configuration (Mark Eccles)

Mr. Eccles presented the recommendation to the Board to authorize \$220,000 for the configuration of 45 Transit Master™ OnStreet from Trapeze Group to display Real-Time bus arrival/departure information. Director Cuneo made the motion to approve and was seconded by Director Pendergrass. The motion was unanimously approved.

8-3. Authorize Purchase of Mini Bus from Creative Bus Sales (Sandra Amorim)

Ms. Amorim presented the recommendation to the Board to authorize the purchase of one medium (mini) bus from Creative Bus Sales costing \$100,836.02 and fully funded by Measure Q. Director Clark made the motion to approve and was seconded by Director Hardy. The motion was unanimously approved.

- 8-4. Authorize staff to sign purchase agreement for 19 Upper Ragsdale Dr., Suite 110 (APN# 259-184-002) in the amount of \$318,725.
(Hunter Harvath)

This item was reviewed in closed session with Director Albert made the motion to approve staff's recommendation for the purchase of real property Parcel # APN 259-184-002 at the purchase price of \$318,725 and was seconded by Director Hardy. The motion unanimously passed with one abstention from Director Alejo.

Public Comment – none.

9. REPORTS & INFORMATION ITEMS

- 9-1. General Manager/CEO Report – November and December 2016
- 9-2. Washington, D.C. Lobby Report – January 2017
- 9-3. State Legislative Advocacy Update – November and December 2016
- 9-4. Staff Trip Reports.
- 9-5. Correspondence.

10. BOARD REPORTS, COMMENTS, AND REFERRALS

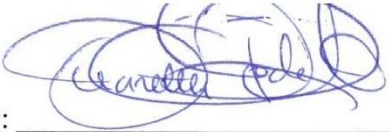
- 10-1. Reports on meetings attended by board members at MST expense (AB 1234)
- 10-2. Board member comments and announcements.
- 10-3. Board member referrals for future agendas.

11. ATTACHMENTS

- 11-1. The detailed monthly Performance Statistics and Disbursement Journal for January 2017 and February 2017 can be viewed online within the GM Report at <http://mst.org/about-mst/board-of-directors/board-meetings/>

12. ADJOURN

There being no further business, Chair Barrera adjourned the meeting at 11:24 a.m.

Prepared by: 
Jeanette Alegar-Rocha, Deputy Secretary

Reviewed by: 
Carl Sedoryk, GM Manager/CEO